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**Performance Assurance Workgroup Minutes**  
**Friday 06 March 2015**  
**at ENA, 52 Horseferry Road, London SW1P 2AF**

**Attendees**

Bob Fletcher Chair)	(BF)	Joint Office
Mike Berrisford (Secretary)	(MB)	Joint Office
Andrew Margan*	(AMa)	British Gas
Andy Clasper	(AC)	National Grid Distribution
Andy Miller	(AM)	Xoserve
Angela Love	(AL)	ScottishPower
Carl Whitehouse*	(CWh)	first:utility
Chris Warner	(CW)	National Grid Distribution
Colette Baldwin	(CB)	E.ON
Edward Hunter*	(EH)	RWE npower
Emma Lyndon	(EL)	Xoserve
Jonathan Kiddle	(JK)	EDF Energy
Lorna Lewin	(LL)	DONG Energy
Mark Jones	(MJ)	SSE
Rachel Hinsley	(RH)	Xoserve
Richard Pomroy	(RP)	Wales & West Utilities

\* via teleconference

Copies of all papers are available at: <http://www.gasgovernance.co.uk/PA/060315>

**1. Introduction and Status Review**

**1.1. Declaration of Interest**

None declared.

**1.2. Review of Minutes**

Following a brief discussion around the comments provided by AL<sup>1</sup>, the minutes of the previous meeting were then approved.

**1.3. Review of Actions**

**PA1203 (amended): Reference late or incomplete check reads** – National Grid Distribution (AC) to contact the Transporters and provide a view on drift and check reads for all Transporters.

**Update:** RP advised that as per National Grid's view on this matter, Wales & West Utilities are of the opinion that they have not missed any of their 'drift and check read' obligations. He also noted that the 'pot' is expected to diminish over time to leave just the NDM sites.

AC then advised that he had received an email from his Scotia Gas Network contact who has also stated that they are 100% compliant with their obligations. **Closed**

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<sup>1</sup> Please note: a copy of the comments provided by AL are published on the Joint Office web site alongside other papers for the meeting.

**PA0202: *Dynamic Model Ownership*** - JD to consider whether Crown Copyright can be established so that the model can be made publicly available.

**Update:** RP suggested that in discussions, JD had indicated that he believes that there is no need to establish Crown Copyright as the matter refers to 'open' information. BF agreed to chase a formal statement from JD in due course. **Carried Forward**

## 2. Workgroups

The following Workgroup meetings took place:

### 2.1. 0483 - Performance Assurance Framework Incentive Regime

(Report to Panel 16 April 2015)

<http://www.gasgovernance.co.uk/0483>

### 2.2. 0506 0506A - Gas Performance Assurance Framework and Governance Arrangements

(Report to Panel 18 June 2015)

<http://www.gasgovernance.co.uk/0506>

### 2.3. 0520 - Performance Assurance Reporting

(Report to Panel 18 June 2015)

<http://www.gasgovernance.co.uk/0520>

## 3. Discussion

In light of discussions undertaken within the three Workgroup meetings under item 2.0 above, further consideration of this agenda item was deferred.

## 4. Any Other Business

### 4.1. Report on analysis of meter reading submissions against meter read frequency for East Midlands LDZ

Prior to reviewing the document, AM explained that the information contained in the presentation cannot be provided at an individual (Shipper) basis and is therefore aggregated for presentation purposes.

During an onscreen review of the report which focussed attention on the summary of analysis tables, JK suggested that the information results in more questions than there are answers – AM suggested that this is unfortunately the nature of the information provision, the aim is to provide answers to the questions raised although this is then likely to require further analysis to understand the data provided.

In examining the second table on page 2, AM went on to suggest that further consideration of the monthly/six monthly/annual energy reporting requirements was needed and that initial views indicate that eight (8) Shippers are involved.

Moving on to consider the final table on page 3, he also suggested that the read information could be confusing because some of the sites (a core group of) have not been read for ten (10) years. Some parties believed that this poses the question around why Transporters had not stepped in to resolve the problem, whilst AM wondered whether adopting a four (4) 'trigger' which invokes a Transporter intervention would be beneficial. CB explained that Shippers might have sites that they are unable to access for various reasons e.g. vacant sites.

Closing, BF suggested that perhaps Xoserve should look to set up a dedicated group to look into this area, as it is not a Workgroup matter and would better sit in an operational forum. AM explained that Xoserve is already sharing the information with Shippers.

### 4.2. A report on the Performance Assurance methodology developed by Xoserve for the Performance Assurance Workgroup

Opening, AM apologised for not having the time to get around to actually generating the data (i.e. doing the number crunching aspects) that sits behind the report, although

he did point out that this is how Xoserve were able to identify the eight (8) Shippers referred to in item 4.1 above.

In promising to provide a set of more detailed figures in time for consideration at the 24 March meeting, AM also suggested that more work is needed around the durational aspects of the report.

AL highlighted that whilst the current level of commercial risks are accepted by SSPs, in a post Project Nexus world, this may not continue to be the case.

When asked whether or not the monthly sites are nominated ones, AM indicated that in essence they are.

AL wondered whether there was anything that could be learnt from the equivalent electricity (palm serials etc.) process, after which CB provided a brief explanation around the parties involved in the electricity model.

## 5. Diary Planning

Further details of planned meetings are available at: [www.gasgovernance.co.uk/Diary](http://www.gasgovernance.co.uk/Diary)

Workgroup meetings will take place as follows:

Time/Date	Venue	Workgroup Programme
10:30, Tuesday 24 March 2015	Energy Networks Association (Room 4 - Note: Maximum capacity 20 persons)	Including Workgroups 0506 and 0520.
10:30, Wednesday 08 April 2015	31 Homer Road, Solihull B91 3LT	Including Workgroups 0506 and 0520.
10:30, Tuesday 21 April 2015	Energy Networks Association (Room 4 - Note: Maximum capacity 20 persons)	Including Workgroups 0506 and 0520.
10:30, Tuesday 05 May 2015	Energy Networks Association (Room 4 - Note: Maximum capacity 20 persons)	Including Workgroups 0506 and 0520.
10:30, Monday 18 May 2015	Energy Networks Association (Room 4 - Note: Maximum capacity 20 persons)	Including Workgroups 0506 and 0520. <i>Workgroup Reports 0506 and 0520 are due at 18 June Panel</i>
10:30, Tuesday 16 June 2015	Energy Networks Association (Room 4 - Note: Maximum capacity 20 persons)	<i>To be confirmed</i>
10:30, Tuesday 21 July 2015	Energy Networks Association (Room 4 - Note: Maximum capacity 20 persons)	<i>To be confirmed</i>
10:30, Tuesday 25 August 2015	Elexon (Orange Room - Note: Maximum capacity 30 persons)	<i>To be confirmed</i>

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<b>Action Table</b>					
<b>Action Ref</b>	<b>Meeting Date</b>	<b>Minute Ref</b>	<b>Action</b>	<b>Owner</b>	<b>Status Update</b>
PA1203 <i>(amended)</i>	16/12/14	3.5	<i>Reference late or incomplete check reads</i> – Provide a view on drift and check reads.	DNOs (excluding NGD)	Update provided. <b>Closed</b>
PA0202	04/02/15	3.1	<i>Dynamic Model Ownership</i> - JD to consider whether Crown Copyright can be established so that the model can be made publicly available.	Ofgem (JD)	<b>Carried Forward</b>