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**Performance Assurance Workgroup Minutes**  
**10.30 Tuesday 21 April 2015**  
**at Energy Networks Association, 52 Horseferry Road, London SW1P 2AF**

**Attendees**

Andy Clasper	(AC)	National Grid Distribution
Angela Love	(AL)	ScottishPower
Bob Fletcher (Chair)	(BF)	Joint Office
Carl Whitehouse*	(CW)	First Utility
Chris Warner	(CW)	National Grid Distribution
Colette Baldwin	(CB)	E.ON
Edward Hunter	(EH)	RWE npower
Emma Lyndon	(EL)	Xoserve
John Welch*	(JW)	RWE npower
Jonathan Kiddle	(JK)	EDF Energy
Karen Visgarda (Secretary)	(MB)	Joint Office
Rachel Hinsley	(RH)	Xoserve
Richard Pomroy	(RP)	Wales & West Utilities

\* by Teleconference

Copies of all papers are available at: <http://www.gasgovernance.co.uk/PA/210415>

**1. Introduction and Status Review**

**1.1. Declaration of Interest**

Non declared.

**1.2. Review of Minutes**

The minutes of the previous meeting were approved

**1.3. Review of Actions**

No previous actions to review

**2. Workgroups**

**1.4. 0506 0506A – Gas Performance Assurance Framework and Governance Arrangements**

*(Report to Panel 18 June 2015) – Papers at:*

<http://www.gasgovernance.co.uk/0506>

**1.5. 0520 – Performance Assurance Framework Incentive Regime**

*(Report to Panel 18 June 2015) – Papers at:*

<http://www.gasgovernance.co.uk/0520>

**3. Discussion**

EM provided an updated copy of the Pre-Nexus Xoserve settlement intervention activities, which includes the amendment to 2.8.

**4. Any Other Business**

None raised.

**5. Diary Planning**

Further details of planned meetings are available at: [www.gasgovernance.co.uk/Diary](http://www.gasgovernance.co.uk/Diary)

Time/Date	Venue	Workgroup Programme
10:30, Tuesday 05 May 2015	Energy Networks Association (Room 4 - Note: Maximum capacity 20 persons)	Including Workgroups 0506 and 0520. <i>Workgroup Reports 0506 and 0520 are due at 18 June Panel (Submission by 8 May 2015)</i>
10:30, Monday 18 May 2015	Energy Networks Association (Room 4 - Note: Maximum capacity 20 persons)	Including Workgroups 0506 and 0520. <i>Workgroup Reports 0506 and 0520 are due at 18 June Panel (Submission by 8 May 2015)</i>
10:30, Tuesday 16 June 2015	Energy Networks Association (Room 4 - Note: Maximum capacity 20 persons)	To be confirmed
10:30 Tuesday 21 July 2015	Energy Networks Association (Room 4 - Note: Maximum capacity 20 persons)	To be confirmed
10:30 Tuesday 25 August 2015	Elexon (Orange Room- Note: Maximum capacity 30 persons)	To be confirmed

Workgroup meetings will take place as follows:

**Action Table**

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
			No New Actions		