

**Performance Assurance Workgroup Minutes**  
**Tuesday 24 February 2015**  
**ENA, 52 Horseferry Road, London SW1P 2AF**

**Attendees**

Bob Fletcher Chair)	(BF)	Joint Office
Lorna Dupont (Secretary)	(LD)	Joint Office
Andrew Margan	(AM)	British Gas
Angela Love	(AL)	ScottishPower
Chris Warner	(CW)	National Grid Distribution
Colette Baldwin	(CB)	E.ON
Edward Hunter	(EH)	RWE npower
Emma Lyndon	(EL)	Xoserve
Jonathan Kiddle	(JK)	EDF Energy
Lorna Lewin	(LL)	DONG Energy
Mark Jones	(MJ)	SSE
Rachel Hinsley	(RH)	Xoserve

Copies of all papers are available at: <http://www.gasgovernance.co.uk/PA/240215>

**1. Introduction and Status Review**

**1.1. Declaration of Interest (by new participants)**

None declared.

**1.2. Review of Minutes**

EL requested the following minor amendment be made to page 3, Section 4, paragraph 9:

“.....AMi explained how he thought Modification 0520 could be simplified, so that although a modification would be needed to remove anonymity arrangements, it would not be needed to give effect to the reports.”

The amendment was accepted and the minutes will be revised and republished. The minutes of the previous meeting (17 February 2015) were then approved.

**1.3. Review of Actions**

**PA1203 (amended):** *Reference late or incomplete check reads* – National Grid Distribution (AC) to contact the Transporters and provide a view on drift and check reads for all Transporters.

**Update:** CW reported that this had been raised with the other DNOs, but no information had been provided. It was known that two of the DNOs used the same service provider as National Grid Distribution (NGD), so results might be expected to be very similar, i.e. minimal drift. CW confirmed that NGD completes all of its check reads (100%).

A discussion ensued. The DM population was reducing and the obligations for reading Class 2 sites would be moving from the Transporters to the Shippers; while sites were still DMV the Transporters were undertaking the reads. Meter accuracy was discussed; the installation of new equipment did not necessarily mean there would be no ‘drift’. Dataloggers may miss a

pulse and this can cause 'drift' between the actual meter index and the derived meter reading. If Shippers did not carry out regular checks there was a risk (potential) that 'drift' could increase over time. It was believed 'drift' is reflected in the DM Rec but it might be difficult to extract information (manual processes). It may also depend on what equipment Shippers used on these sites, as it is believed that SMART meters provide the actual meter reading. Different scenarios were discussed. Check reads apply only to Transporter read equipment, although Must Read obligations are still in place. Reference was made to the obligation of Must Inspect, and it was questioned what would happen if this was not carried out (once every two years) for LSPs and SSPs. It was believed the check read would be carried out annually, although it did not necessarily fulfil the Shippers' obligations for a Must Inspect. It was confirmed that as it was currently a Transporter obligation only there was no report. One might be required going forward, therefore. **Carried forward**

**PA0202:** *Dynamic Model Ownership* - JD to consider whether Crown Copyright can be established so that the model can be made publicly available.

**Update:** Under consideration. **Carried forward**

## 2. Workgroups

### 2.1. 0483 - Performance Assurance Framework Incentive Regime

The Workgroup Report for Modification 0483 is due for submission to Panel on 16 April 2015. Meeting papers are located at: <http://www.gasgovernance.co.uk/0483/240215>.

### 2.2. 0506 – Gas Performance Assurance Framework and Governance Arrangements

The Workgroup Report for Modifications 0506 0506A is due for submission to Panel on 18 June 2015. Meeting papers are located at: <http://www.gasgovernance.co.uk/0506/240215>.

### 2.3. 0509 – Permission to release Protected Information to an Authorised Third Party for Performance Assurance settlement risk analysis

The Workgroup Report for Modification 0509 is due for submission to Panel on 18 June 2015. Meeting papers are located at: <http://www.gasgovernance.co.uk/0509/240215>.

It has been agreed that this modification should now be removed from the Performance Assurance Workgroup's agenda and be included under the Distribution Workgroup's business for consideration by that audience. The modification will next be considered at the Distribution Workgroup meeting on 26 March 2015 ([www.gasgovernance.co.uk/dist/260315](http://www.gasgovernance.co.uk/dist/260315)).

### 2.4. 0520 - Performance Assurance Reporting

The Workgroup Report for Modification 0520 is due for submission to Panel on 18 June 2015. Meeting papers are located at: <http://www.gasgovernance.co.uk/0520/240215>.

## 3. Value Chain Update

Xoserve is reviewing the position in light of comments received at the previous meeting (17 February 2015) and aspects will be incorporated into the modifications as appropriate. An update will be provided at the next meeting (06 March 2015).

## 4. Any Other Business

None raised.

## 5. Diary Planning

Further details of planned meetings are available at: [www.gasgovernance.co.uk/Diary](http://www.gasgovernance.co.uk/Diary)

Workgroup meetings will take place as follows:

Time/Date	Venue	Workgroup Programme
10:30, Friday 06 March 2015	Energy Networks Association (Room 4 - Note: Maximum capacity 20 persons)	Including Workgroups 0483, 0506 and 0520.
10:30, Tuesday 24 March 2015	Energy Networks Association (Room 4 - Note: Maximum capacity 20 persons)	Including Workgroups 0483, 0506 and 0520. <b>Workgroup Report 0483 is due to 16 April Panel.</b>
10:30, Wednesday 08 April 2015	31 Homer Road, Solihull B93 9PS	Including Workgroups 0506 and 0520.
10:30, Tuesday 21 April 2015	Energy Networks Association (Room 4 - Note: Maximum capacity 20 persons)	Including Workgroups 0506 and 0520.
10:30, Tuesday 05 May 2015	Energy Networks Association (Room 4 - Note: Maximum capacity 20 persons)	Including Workgroups 0506 and 0520.
10:30, Monday 18 May 2015	Energy Networks Association (Room 4 - Note: Maximum capacity 20 persons)	Including Workgroups 0506 and 0520. <b>Workgroup Reports 0506 and 0520 are due to 18 June Panel.</b>
10:30, Tuesday 16 June 2015	Energy Networks Association (Room 4 - Note: Maximum capacity 20 persons)	To be confirmed
10:30, Tuesday 21 July 2015	Energy Networks Association (Room 4 - Note: Maximum capacity 20 persons)	To be confirmed
10:30, Tuesday 25 August 2015	Elexon (Orange Room - Note: Maximum capacity 30 persons)	To be confirmed

Action Table (24 February 2015)					
Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
PA1203 (amended)	16/12/14	3.5	Reference late or incomplete check reads – Provide a view on drift and check reads.	DNOs (excluding NGD)	Carried forward
PA0202	04/02/15	3.1	Dynamic Model Ownership - JD to consider whether Crown	Ofgem (JD)	Carried forward

---

<b>Action Table (24 February 2015)</b>					
<b>Action Ref</b>	<b>Meeting Date</b>	<b>Minute Ref</b>	<b>Action</b>	<b>Owner</b>	<b>Status Update</b>
			Copyright can be established so that the model can be made publicly available.		