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**Performance Assurance Workgroup Minutes**  
**Tuesday 24 March 2015**  
**at the E.ON Office, 7th Floor, 129 Wilton Road, London SW1V 1JZ**

**Attendees**

Bob Fletcher Chair)	(BF)	Joint Office
Mike Berrisford (Secretary)	(MB)	Joint Office
Andrew Margan	(AMa)	British Gas
Andy Clasper	(AC)	National Grid Distribution
Andy Miller	(AM)	Xoserve
Angela Love	(AL)	ScottishPower
Chris Warner	(CW)	National Grid Distribution
Colette Baldwin	(CB)	E.ON
Edward Hunter	(EH)	RWE npower
Emma Lyndon	(EL)	Xoserve
Erika Melen	(EM)	Scotia Gas Networks
Lorna Lewin	(LL)	DONG Energy
Mark Jones	(MJ)	SSE
Rachel Hinsley	(RH)	Xoserve
Richard Pomroy*	(RP)	Wales & West Utilities

\* via teleconference

Copies of all papers are available at: <http://www.gasgovernance.co.uk/PA/240315>

**1. Introduction and Status Review**

**1.1. Declaration of Interest**

None declared.

**1.2. Review of Minutes**

The minutes of the previous meeting were approved.

**1.3. Review of Actions**

**PA0202: Dynamic Model Ownership** - JD to consider whether Crown Copyright can be established so that the model can be made publicly available.

**Update:** BF explained that in a previous correspondence, JD had requested that this action is carried forward in his absence. **Carried Forward**

**2. Workgroups**

The following Workgroup meetings took place:

**2.1. 0506 0506A - Gas Performance Assurance Framework and Governance Arrangements**

(Report to Panel 18 June 2015)

<http://www.gasgovernance.co.uk/0506>

**2.2. 0520 - Performance Assurance Reporting**

(Report to Panel 18 June 2015)  
<http://www.gasgovernance.co.uk/0520>

**3. Discussion**

In light of discussions undertaken within the two Workgroup meetings under item 2.0 above, further consideration of this agenda item was deferred.

**4. Any Other Business**

None.

**5. Diary Planning**

Further details of planned meetings are available at: [www.gasgovernance.co.uk/Diary](http://www.gasgovernance.co.uk/Diary)

Workgroup meetings will take place as follows:

Time/Date	Venue	Workgroup Programme
10:30, Wednesday 08 April 2015	31 Homer Road, Solihull B91 3LT	Including Workgroups 0506 and 0520.
10:30, Tuesday 21 April 2015	Energy Networks Association (Room 4 - Note: Maximum capacity 20 persons)	Including Workgroups 0506 and 0520.
10:30, Tuesday 05 May 2015	Energy Networks Association (Room 4 - Note: Maximum capacity 20 persons)	Including Workgroups 0506 and 0520.
10:30, Monday 18 May 2015	Energy Networks Association (Room 4 - Note: Maximum capacity 20 persons)	Including Workgroups 0506 and 0520. <i>Workgroup Reports 0506 and 0520 are due at 18 June Panel</i>

Action Table					
Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
PA0202	04/02/15	3.1	<i>Dynamic Model Ownership</i> - JD to consider whether Crown Copyright can be established so that the model can be made publicly available.	Ofgem (JD)	<b>Carried Forward</b>