

**UK LINK Committee Meeting Minutes**  
**Thursday 08 August 2013**  
**via teleconference**

**Attendees**

Bob Fletcher (Chair)	(BF)	Joint Office
Lorna Dupont (Secretary)	(LD)	Joint Office
Amie Charalambous	(AC)	RWE npower
Bethan Winter	(BW)	Wales & West Utilities
Brian Hale	(BH)	EDF Energy
David Addison	(DA)	Xoserve
David Corby	(DC)	National Grid NTS
Graham Wood	(GW)	British Gas
Joanna Harze	(JH)	Xoserve
Julie Smart	(JS)	Xoserve
Lee Chambers	(LC)	Xoserve
Mark Pitchford	(MP)	RWE npower
Martin Brandt	(MB)	SSE
Trevor Clark	(TC)	E.ON UK

*Copies of all papers are available at: [www.gasgovernance.co.uk/uklc/080813](http://www.gasgovernance.co.uk/uklc/080813)*

**1. Review of Minutes, Action and Modifications**

**1.1 Apologies for absence**

None received.

**1.2 Note of Alternates**

None.

**1.3 Minutes**

The minutes of the previous meeting were approved.

**1.4 Actions**

None outstanding.

**1.5 Modifications**

*Modification 0463 - Recognition of the '2nd January' Scottish Bank Holiday as a Business Day for Supply Point related transactions ([www.gasgovernance.co.uk/0463](http://www.gasgovernance.co.uk/0463))*

DA drew attention to this new modification and explained the intent. It was related to the changes required under the EU 21 day package and, if approved, will ensure that the objection window is always a minimum of 3 days. Xoserve will monitor the progress of this modification and bring any concerns to the attention of UKLC, particularly if this alters dates agreed by the Committee.

## 2. Xoserve Reporting

### 2.1. UK Link Modification Implementation Plan

#### 2.1.1 Current UK Link Changes awaiting scheduling – Not Implemented

##### ***SUN File Format Change***

Withdrawal of the SUN file will be notified in the Change Pack.

##### ***CRN1000.11 XP1 Service***

DA confirmed that Xoserve was looking at the relevant options and will bring a proposal to the UKLC in due course.

##### ***CRN1211.3, 1220.2 Consistent Organisation Notation Strategic Change***

This will be removed from further plans.

##### ***CRN1211.3, 1220.2 Consistent Organisation Notation K13 Tactical Change***

DA confirmed this was progressing, and anticipated to be a minor change. It was hoped to datafix to a 3 character code and will need a mapping exercise. An implementation date will be confirmed fairly soon.

##### ***CRN2831 Smart Metering DCC Day 1***

LC provided a presentation (see 2.1.4, below).

#### 2.1.2 Current UK Link Changes Approved – Scheduled for Implementation

##### ***August 2013***

##### ***CRN2563 Implementation of LDZ System Entry Commodity Charge***

Successful implementation was carried out on 03 August 2013.

##### ***CRN2650.1 UK Link Sustaining***

Change remains on track, with outages over the next two weekends proceeding as planned and approved.

##### ***CRN3041 Capture Request for Exit Capacity Daily Auctions***

Change remains on track with implementation planned for 11 August 2013.

##### ***CRN2970 New Gemini/Exit Quantity Holders for RIIO***

Change remains on track with implementation planned for 11 August 2013.

##### ***CRN2528 Smart Metering Smart Switching Foundation Stage***

Change remains on track with implementation now planned for 14 August 2013.

##### ***October 2013 Release***

##### ***CRN2717.2 Transporter Invoicing of Disablement of Supply Jobs – Invoice via I'X***

Change remains on track with implementation planned for 01 October 2013.

DA reported that the first SMSO organisation had been registered on UK Link systems; an MDD change will follow fairly soon.

Referring to previous questions raised by British Gas concerning the GEA file, DA indicated this was purely an administrative change and explained the details. A file format clarification will be issued in the next Change Pack.

### **November 2013 Release**

#### **CRN2862 AQ Review MOD081 Amendment Reports & Mod0378 AQ Appeal Reports Publication**

Reports will be published on Extranet from 01 November 2013.

#### **CRN2479 EU 3 Week Switching**

Change remains on track for 01 November 2013. Users have been notified of an error relating to the S10 record, the change to which was now recognised as superfluous and could be reversed/withdrawn if parties so wished. Views were sought and the consensus was to continue with implementation of the change as notified, rather than reverse/withdraw.

DA reported that a number of Users had confirmed that they would like to receive a copy of the S10 record.

DA clarified the implementation approach relating to Modification 0403. Business will be concluded on the Friday (01 November 2013) using the old system code; the last confirmation run will be at 23:00hrs and any files received at the application will be processed using the old system code. Any received at the application after this will be processed using the new system code compliant with UNC Modification 0403 following restoration of the system. This approach is consistent with previous implementations.

#### **CRN2446 Confirm a Supply Point into Shipper Portfolio**

Change remains on track but with an implementation date of 01 (rather than 02) November 2013.

### **2.1.3 UK Link Changes – Implemented since last UK Link Committee Meeting**

#### **CRN2862.1 AQ Review MOD081 Amendment Reports – Amended Publication Approach**

The reports are published on the Extranet.

#### **CRN2449 Reduce Instances of Blank MAM Id**

This has been implemented as a minor enhancement in advance as a Class 1 change. MB congratulated Xoserve for getting the change implemented so quickly after the modification was approved.

### **2.1.4 Smart Metering Portfolio DCC Day 1**

LC gave a presentation on progress made to date and outlining next steps.

A detailed cost assessment has been produced and will be presented to the August UNC Modification Panel.

A number of refinements to file formats have been made and will be issued in the next Change Pack. The reissued RGMA document has been reviewed and will be discussed at the next SEG meeting. The focus of change relates to GT interfaces to keep SEG and UK Link aligned. The EDF change will have to go through the standard process for approval.

Shippers' support will be required for the testing/trialling (4 weeks) in 2014. LC noted concerns regarding making allowance of sufficient time to address any potential issues

that arise from the testing/trialling and would confirm this had been planned for, as well as a contingency date.

**Action UKL0801: *Smart Metering Portfolio DCC Day 1 - Confirm a sufficient period has been allowed to address any potential issues arising from testing/trialling, and a contingency date.***

DA commented that the consensus at the Smart Forum was for implementation on 27 June 2014. UKLC members indicated they must reserve judgement at this point until the formats had been formally notified. LC pointed out that DCC testing would be going on in August 2014 and from a Xoserve perspective data needed to be provided in advance of this. Work would need to be commenced fairly quickly to keep the June date on track, and to avoid significant risks and implications for industry costs.

LC summarised file format and hierarchy changes regarding UPRN. DA observed that ONJOB and ONUPD hierarchy no longer needed to change to account for Address in the context of the Meter Point. More work is required on what UPRN data flows might look like in the future, but at this time UPRN will not be provided on input flows, if it is provided Xoserve were explicitly instructed by the Smart Focus Group not to store this. Referring to 'In home display install status', LC explained the details and how this was agreed through the requirement gathering processes but the corollary of Smart Focus Group discussions was that ONJOB transactions should not be rejected if the Installing Supplier fails to provide this therefore this requires a change to optionality from mandatory to optional. Further discussions at SPA and SEG will take place and any further changes will be advised – in particular Users were asked to note the proposal for a dataset providing detail of the 'In Home Display'. This will not show in the UK Link formats as this dataset is not relevant to Transporter systems.

The S98 record has been removed from scope when provided in the context of withdrawal notice following requests from Shippers; this will be made clear in the Change Pack.

From implementation of these changes the GEA and GEO file will replace the SUN file.

The S98 records were discussed.

BH raised a question on why SMSO and DCC Flag were distinct data items where the DCC is effectively an SMSO. DA observed that the data items were explicit in UNC Modification 0430, and any suggestion that these might be irrelevant might need further consideration. MP indicated that this had been provided as the data was populated by different parties, so would provide opportunity to identify exceptions. BH indicated that the Allowable Values for DCC Service Flag needed consideration to ensure consistency between Electricity and Gas.

**Action UKL0802: *Smart Metering Portfolio DCC Day 1 – Consider Allowable Values for DCC Service Flag and confirm consistency between Electricity and Gas.***

Moving on to display the Data Enquiry Service – screen prototypes, LC provided an initial view of two prototype screens; the screens would show the additional data items that may form part of this delivery. DA added that SPAA Schedule 23 defined data items rather than the display; the revised screens shall be discussed at this Committee despite being a Non UK Link System.

In summarising DA indicated that Xoserve would be notifying the Committee of the June 2014 release date. Having provided relevant representation periods, notice and implementation within the releases would enable Transporters to implement in these timescales. MB replied that they were unable to approve this now until the formats had been analysed, but did not perceive any material issues with the date.

Parties were encouraged to become involved and participate in the Smart Forum.

## **2.2. Performance Reporting – Monthly Report**

Report accepted.

DA confirmed that last month's report has been revised and republished.

## **2.3. File Format and Urgent Communications (Xoserve Report D)**

Report accepted.

## **2.4. Planned Outages**

Report accepted.

# **3. Xoserve Strategic Initiatives**

## **3.1. UNC Gas Day alignment with EU Network Codes**

DA gave an overview of progress made at Workgroup 0461. The modification is under development and parties are assessing system changes. The proposed approach is to make ad hoc changes to timings rather than make a 'blanket change'. This approach is dependent upon system impact assessment as this may in turn identify the requirement for change. DC confirmed that National Grid NTS continued its analysis of the UNC to understand potential impacts and effects of making changes. Subsidiary documents were also under review.

There may be further technical challenges that arise. The proposed implementation date is 01 October 2015, as all UNC changes must be in place by the implementation of the EU Capacity Allocation Management (CAM) code, ie 01 November 2015.

The October date may have implications for other UNC activities that occur at that time and Xoserve is analysing impacts.

# **4. Any Other Business**

## **4.1 Exercise Nebula**

DA drew attention to this contingency exercise, confirming that it does not affect the operation of Users' systems.

Further information regarding the exercise is published on National Grid's website, but Xoserve will contact relevant parties (GRP contacts) so they can understand what actions they may have to undertake when participating in the exercise. DA encouraged the UKLC to make others in their organisations aware of the exercise.

## **4.2 Important Dates 2014**

It was anticipated these would be in line with the SPA dates; these were noted as 28 February 2014, 27 June 2014 and 07 November 2014. The UKLC gave its approval of these dates.

*Network Code Modification 0613 Timetable* – which provides the timetable for 2014 UK Link Committee communications. This was approved by the UKLC.

*Non-Business Days*

Non-Business Days will be notified in the Change Pack. It was noted that Modification 0463 - Recognition of the '2nd January' Scottish Bank Holiday as a Business Day for Supply Point related transactions, seeks to remove the 02 January Bank Holiday from the SPA Calendar from 2014 onwards. This date is to be included as part of the 2014 Non Business Days until an implementation decision on this Modification is received. If approved for implementation it may subsequently be removed.

**5. Diary Planning**

*Details of all meetings can be found at [www.gasgovernance.co.uk/Diary](http://www.gasgovernance.co.uk/Diary)*

10:00, 12 September 2013, Teleconference

10:00, 10 October 2013, Teleconference

10:00, 14 November 2013, Teleconference

10:00, 12 December 2013, Teleconference

**ACTION TABLE**

<b>Action Ref</b>	<b>Meeting Date</b>	<b>Minute Ref</b>	<b>Action</b>	<b>Owner</b>	<b>Status</b>
UKL 0801	08/08/13	2.1.4	<i>Smart Metering Portfolio DCC Day 1 -</i> Confirm a sufficient period has been allowed to address any potential issues arising from testing/trialling, and a contingency date.	Xoserve (LC)	<b>Pending</b>
UKL 0802	08/08/13	2.1.4	<i>Smart Metering Portfolio DCC Day 1 –</i> Consider Allowable Values for DCC Service Flag and confirm consistency between Electricity and Gas.	Xoserve (LC)	<b>Pending</b>