

UK LINK Committee Meeting Minutes
Thursday 10 October 2013
via teleconference

Attendees

Mike Berrisford (Chair)	(MB)	Joint Office
Helen Cuin (Secretary)	(HC)	Joint Office
Amie Charalambous	(ACh)	RWE npower
Ashley Collins	(ACo)	EDF Energy
David Addison	(DA)	Xoserve
Graham Wood	(GW)	British Gas
Julie Varney	(JV)	National Grid NTS
Martin Brandt	(MB)	SSE
Steve Deery	(SD)	Xoserve
Trevor Clark	(TC)	E.ON UK

Copies of all papers are available at: www.gasgovernance.co.uk/uklc/101013

1. Review of Minutes, Action and Modifications

1.1 Minutes

The minutes of the previous meeting were approved.

1.2 Actions

0801: *Smart Metering Portfolio DCC Day 1.* Clarify Testing and trial plans and confirm a sufficient period has been allowed to address any potential issues arising from testing/trialling, and a contingency date.

Update: DA confirmed a communication would be provided before the next meeting. AC asked about the transitional arrangements - such as circumstances where implementation of the system changes may mean that an incoming Shipper may not receive the new flows. DA agreed to consider this point within the communication. **Carried Forward.**

New Action 1001: Xoserve to provide clarity regarding the transitional arrangements to ensure relevant parties receive relevant smart data.

0901: Xoserve to provide clarity within the Change Pack on the position of the Asset Class Codes for Modification 0430 file formats.

Update: DA confirmed communication provided (Communication 1254.3). **Closed**

0902: Extranet link to be made more visible on the Xoserve website.

Update: DA confirmed Xoserve are looking into the change. **Carried Forward.**

0903: Xoserve to provide clarity within the Change Pack on the implementation approach of SUI File Format Amendment.

Update: DA confirmed communication provided (Communication 1254.2). **Closed**

1.3 Modifications

MiB confirmed that six modifications had been raised since the last meeting:

[0465 - Introduction of the Planning and Advanced Reservation of Capacity Agreement \(PARCA\), Weighted Average PARCA Security](#)

No UK Link impacts were anticipated.

[0466 - Daily Meter Reading Simplification](#)

UK Link impacts were anticipated, with potential changes to timelines.

[0467 - Project Nexus - iGT Single Service Provision; data preparation](#)

UK Link impacts were anticipated, may impact interfaces with shippers.

[0468 - Unique Property Reference Number \(UPRN\) Population by Gas Transporters](#)

Significant impacts to file formats were expected, with changes to the RGMA baselines for the provision of data sets. AC made a request that the Workgroup consider streamlining the process and having a solution that is dual fuel recognisable. DA anticipated the solution would be an industry solution perhaps using the ordinance survey references. AC also suggested the Workgroup consider how information would be validated. UK Link members expressed an early concern that the Workgroup should not enter into the detail of the solution and requested that the Workgroup defer any solution decisions to UK Link for example file formats. DA suggested Xoserve should provide the UK Link committee with progress updates on the modification assessment.

[0469 - Transporter Gas Safety Visit Reporting](#)

UK Link impacts were identified at this point.

[0470 - Notification of Minimal Safety operating gas needs of large customers](#)

No UK Link impacts were anticipated.

DA gave a brief update on the status of some of the live modifications with UK Link impacts as follows:

[0431 – Shipper/Transporter – Meter Point Portfolio Reconciliation](#)

DA confirmed that the Workgroup discussed solutions on 09 October and that he would write to UK Link members to provide a preliminary view on how the solution could be provided requesting reviews. DA confirmed that Xoserve will provide the Workgroup with the UK Link defined solution to provide clarity around the provision and content of the Reconciliation Reports.

[0457S - Extending the use of the UK Link Network \(Information Exchange \(IX\)\) to Meter Asset Provider \(MAP\) organisations](#)

DA confirmed this requires a change to the UK Link manual particularly the security policy to reference MAPs.

[0424 - Re-establishment of Supply Meter Points – prospective measures to address shipperless sites](#)

System changes are expected to facilitate the process introduced as a result of the Modification – such as notification to Users for investigation / confirmation, etc, and also invoicing changes, including invoicing of Transporter charges (e.g. Site Visits). This was in addition to this process triggering “Forced Confirmation” the solution of which had been agreed through UK Link Committee previously. The end to end process impacts are yet to be communicated to the Committee.

[0410A - Responsibility for gas off-taken at Unregistered Sites following New Network Connections](#)

DA reported that, the “Forced Confirmation” process may need to be triggered as a result of this Modification, and the implementation plan should show this Modification against Forced Confirmation in addition to Modification 424. The end to end process impacts are yet to be communicated to the Committee. The Committee requested that Xoserve

provide a communication as soon as possible – DA responded that the intention would be to provide in the November change pack and implementation for 01 April 2014.

[0425 - Re-establishment of Supply Meter Points – Shipperless sites](#)

DA confirmed this Modification is yet to be approved, but anticipated that aspects of the 0424/410A solution would be common in implementing the Modification.

2. Xoserve Reporting

2.1. UK Link Modification Implementation Plan

2.1.1 Current UK Link Changes awaiting scheduling – Not Implemented

CRN1000.11 XP1 Service (IX Contingency)

DA confirmed that Xoserve was looking at the relevant options and will bring a proposal to the committee next month.

CRN 2789 Measures to Address Unregistered and Shipperless Sites

DA indicated an indicative implementation date of 01 April 2014

2.1.2 Current UK Link Changes Approved – Scheduled for Implementation

CRN2862 AQ Review Mod081 Amendment Reports & Mod0378 AQ Appeal Reports Publication

Change remains on track, reports will be published on Extranet from 01 November 2013.

CRN 2862.2 Mod378 AQ Appeal Reports Publication

Change remains on track, reports will be published on Extranet from 01 November 2013.

CRN2479 EU 3 Week Switching

Change remains on track for 01 November 2013. DA explained that Modification 0463 to include the 2nd January Bank Holiday as a business day has been recognised as a material change for 2014 as a result the implementation has been moved to 2015.

CRN2446 Confirm a Supply Point into Shipper Portfolio

Change remains on track for 01 November 2013.

CRN2878 Removal for a gas trader holding a shipper license

DA confirmed a notional implementation date of 09 February 2014.

CRN2831 Smart Metering DCC Day 1

DA confirmed the implementation date of 27 June 2014. Following a challenge to the asset class codes communication 1254.3 was provided with an update on the proposed allowable values. DA confirmed that one representation had been received accepting the file format change.

UK Link Committee were asked to baseline the file formats. No issues were raised, therefore the formats were considered baselined for implementation in June 2014.

SUN File Format Change

DA confirmed a notional implementation date of 27 June 2014.

2.1.3 UK Link Changes – Implemented since last UK Link Committee Meeting

CRN2528 Smart Metering Smart Switching Foundation Stage

Successful implementation was carried out on 14 August 2013 with a notional implementation on 01 October 2013. DA reported Xoserve are receiving encouraging levels of transactions from Users.

CRN 2151 CSEPs Migration

DA confirmed implementation 31 August 2013.

SUI File Formats Amendment

DA confirmed implementation 03 October 2013. This change was implemented, as advised at the previous Committee, if no issues were raised following issue of the implementation summary in the September change pack. No negative representations were received, and two representations were received supporting immediate implementation.

Consistent Organisational Notation K13 Tactical Change

DA confirmed implementation 01 October 2013. He explained the K13 record provides the supplier name and that the abbreviated name will be a three letter short code. Systems have a mapping activity to help Users where abbreviated name may not be helpful so Xoserve translate this into a three character short code. Xoserve are undertaking a reconciliation exercise to ensure where the mapping activity is utilising the three-character code. This is expected to be concluded by week commencing 14 October.

CRN2717.2 Transporter Invoicing of Disablement of Supply Jobs – Invoice via I'X

DA confirmed implementation 01 October 2013, with all invoices being issued by IX.

2.2. Performance Reporting – Monthly Report

Report accepted.

2.3. File Format and Urgent Communications (Xoserve Report D)

Report accepted.

2.4. Planned Outages

Report accepted.

DA reported that the AQ Review had concluded successfully.

3. Xoserve Strategic Initiatives

3.1. UNC Gas Day alignment with EU Network Codes

DA gave a brief overview of the progress made at Workgroup 0461, it is expected that analysis results will be presented to Workgroup 0461 and an update will be provided at the UK Link Committee in November.

4. Any Other Business

4.1. Project Nexus Progress to Date & Future Developments Update

DA confirmed an update will be provided at next month's face-to-face meeting.

4.2. Gemini Code Contingency – Exercise Nebula Information Pack

DA flagged the publication of the information pack.

5. Diary Planning

Details of all meetings can be found at www.gasgovernance.co.uk/Diary

10:00, 14 November 2013, Consort House, 6 Homer Road, Solihull, B91 3QQ

10:00, 12 December 2013, Teleconference

ACTION TABLE

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status
UKL 0801	08/08/13	2.1.4	<i>Smart Metering Portfolio DCC Day 1.</i> Clarify Testing and trial plans and confirm a sufficient period has been allowed to address any potential issues arising from testing/trialling, and a contingency date.	Xoserve (LC)	Carried Forward
0901	12/09/13	2.1.1	Xoserve to provide clarity within the Change Pack on the position of the Asset Class Codes for Modification 0430 file formats.	Xoserve (DA)	Update provided. Closed
0902	12/09/13	2.1.1	Extranet link to be made more visible on the Xoserve website	Xoserve (DA)	Carried Forward
0903	12/09/13	2.1.1	Xoserve to provide clarity within the Change Pack on the implementation approach of SUI File Format Amendment.	Xoserve (DA)	Update provided. Closed
1001	10/10/13	2.1	Xoserve to provide clarity regarding the transitional arrangements to ensure relevant parties receive relevant smart data.	Xoserve (DA)	Update to be provided.