

UK LINK Committee Meeting Minutes

Thursday 11 June 2015

via teleconference

Attendees

Bob Fletcher (Chair)	(BF)	Joint Office
Mike Berrisford (Secretary)	(MB)	Joint Office
Aiden McLaughlin	(AMc)	Xoserve
Alison Neild	(AN)	Gazprom Energy
Anne Jackson	(AJ)	SSE
Bryan Hale	(BH)	EDF Energy
Dave Addison	(DA)	Xoserve
Graham Wood	(GW)	British Gas
Kirandeep Samra	(KS)	npower
Kirsty Dudley	(KD)	E.ON Energy
Lee Harrison	(LH)	Xoserve
Naomi Nathanael	(NN)	Plus Shipping
Rachel Hinsley	(RH)	Xoserve
Yvonne McHugh	(YMc)	Xoserve

**via teleconference*

Copies of meeting papers are available at: <http://www.gasgovernance.co.uk/uklc/110615>

1. Introduction

BF brought to the attention of those in attendance that one of the UK Link Committee Shipper Members (Marie Clark of ScottishPower) may have retired and therefore may not be attending future meetings.

During a brief discussion, it was requested that the UK Link Committee Chair contacts The Gas Forum to request the nomination and appointment of a new Shipper Member as it was considered desirable to maintain member numbers due to the increased workload due to Project Nexus.

DA wondered whether or not NN would be willing to consider taking up the position in order to be able to represent the interests of the smaller Shipper community to which she indicated that she would consider the option.

2. Review of Minutes and Actions

2.1. Minutes

The minutes of the previous meeting were approved.

2.2. Actions

UKL0403: Xoserve (SN) to confirm any meter read submission limit changes within Project Nexus.

Update: In making reference to the discussions on this action undertaken at the May meeting, DA explained that Xoserve had taken the projected figures provided by Users and applied an uplift (circa 40%) to look to understand the potential volumes involved and thereafter assess the potential impacts.

It was also noted that PNUNC members had previously acknowledged that it could take up to 12 months for a clear view on volumes to appear.

When asked whether or not Xoserve would be applying a logical selection process for read submissions, DA suggested that it would probably be based on Class with Classes 1 and 2 being processed first. However, he would look to clarify the actual selection parameters (i.e. batch scheduling etc.) in due course. **Carried Forward**

UKL0501: *Reference Project Nexus impacted meter read codes (NDM to Class 3 and 4) - Xoserve (EL) to double check whether or not any proposed changes to these codes would require subsequent formal UKLC approval going forward.*

Update: Once again referring to the discussions undertaken at the May meeting, DA suggested that the answer to whether or not any proposed changes to these codes would require subsequent formal UKLC approval going forward, could be both YES and NO.

DA went on to advise that as far as the User read (type) files are concerned, there would little or no impact, whilst there are anticipated impacts on some of the Data Enquiry screens (i.e. system generated estimated reads etc.). Xoserve remain of the view that overall the processes should be greatly simplified whilst also adopting a more consistent approach at the same time – a communication seeking views (plus including any new read code related impacts) is to be provided in Friday's change pack. **Closed**

UKL0502: *Reference COR1154.15.13 - Xoserve (SN) to ascertain when the LSO portal screens could be expected to be included in the market trials.*

Update: RH explained that this would now be included as part of the proposed Market Trials re-planning exercise – more information on which is to be provided in due course. **Carried Forward**

UKL0503: Joint Office (MB) & Xoserve (SN) to ensure a new item is added to the September 2015 UKLC meeting agenda to ensure that Xoserve (SN) provides a progress update on the lessons learnt rectification actions.

Update: BF reminded everyone that the end date for this action is the September 2015 meeting. **Carried Forward**

3. Overview of Modifications Impacting UK Link Systems

DA provided a brief summary of the UNC Modifications raised since the May meeting as follows:

3.1. 0540 'Amendment to TPD Section G2.15'

A simple administration only modification, with no anticipated system related impacts;

3.2. 0539 'Removal of NTS Exit Commodity Charges for Distributed Gas'

Possible system impacts related to allowable values, and finally

3.3. 0538 'Correcting legal text errors – gas Security of Supply Significant Code Review'

At this time there are no anticipated system related impacts.

4. Issues Referred from UKLIEF for a Decision

RH explained there are no specific referrals to consider at this time from UKLIEF.

5. Xoserve Reporting Updates

5.1. UK Link Modification Implementation Plan

RH provided an overview of the implementation plan, as follows:

5.1.1. Current UK Link Changes Awaiting Scheduling – Not Implemented

COR1154.15.11 – UKLP CMS Consequential Change

This change request remains 'In Analysis' and a communication is expected to be issued as part of the July Change Pack.

COR3312.2 - Security of Supply SCR – GDE Cashout and Compensation Arrangements – Phase 2

RH advised that no representations had been received with regard to this change request.

When asked there were no objections to the approval of the change request.

The committee therefore approved the change request.

COR1154.15.10 – UKLP Including Nexus requirement – General Portal Screen

In explaining that one representation had been submitted, RH made reference to the EDF Energy response and pointed out that the User Pays question is to be dealt with under the 'normal' User Pays Committee procedures.

When asked whether or not the supporting documentation possibly needed updating as well, DA explained that the supporting document comprised mainly of screen printouts that do not need to be updated. DA then explained that previously the LSP/SSP site field values had not been specific, however, this will change going forwards – the proposal being that in future the filed name would also identify the site size and Xoserve expects to reissue the screens showing the changes in due course. RH also advised that the field name would also be changing and more details would be provided within the forthcoming change pack.

When asked there were no objections to the caveated approval of the change request.

The committee therefore approved the change request.

COR3187.1 – EU Code Change Phase 2 Delivery – Revised File Formats

RH advised that no representations had been received with regard to this change request and that further information relating to the wider EU Code related changes would also be issued in the forthcoming change pack.

When asked there were no objections to the approval of the change request.

The committee therefore approved the change request.

COR1154.15.12 – UKLP Including Nexus Requirements – Shipper Templates

This change request remains 'In Analysis' and a communication is expected to be issued as part of the Change Pack on the 19th.

COR1154.15.13 – UKLP Including Nexus requirements – LSO Portal Screens

This change request remains 'In Analysis' and a 'walkthrough' is going to be scheduled for mid July – more information on which, in due course.

5.1.2. Current UK Link Changes - Approved – Awaiting Scheduling

COR3413 – Removal of 'Automatic' Creation of Meter Models on Receipt of RGMA Transactions – Revised Implementation Date

RH apologised and explained that the original implementation date of 11 May 2015 had slipped once again and a notification of the new date would be provided in due course.

5.1.3. Current UK Link Changes - Approved – Scheduled For Implementation

August 2015

COR3312.1 – Security of Supply SCR – GDE Cashout and Compensation Arrangements – Phase 1

This change remains on track for implementation on 01 August 2015.

September 2015

COR3187.1 – EU Code Change Phase 2 Delivery

This change remains on track for implementation on 06 September 2015. The multiple implementation dates in brackets were to reflect potential contingency dates.

COR3187.2 – EU Code Change Phase 2 Delivery - Screenshots

This change remains on track for implementation on 06 September 2015. The multiple implementation dates in brackets were to reflect potential contingency dates.

COR1154.16.1.1 – UKLP Gemini Consequential Change – API Changes – Code Not in Enabled

DA explained that whilst this change remains on track for implementation on 06 September 2015, the code would not actually be enabled until the Project Nexus Implementation Date, whereupon a 'simple' code fix would be needed to (re)enable the coding.

COR1154.16.2.1 – UKLP Gemini Consequential Change – External Screen Pack – Code Not in Enabled

In noting that there is a typographical error for the 'Committee Date' field, RH pointed out that this change remains on track for implementation on 06 September 2015.

When asked what the potential risk associated to both COR1154.16.1.1 and COR1154.16.2.1 lying dormant for an extended period, DA confirmed that Xoserve had assessed the situation and indications from users would appear to suggest that the 'industry' is relatively comfortable that any delay can be accommodated successfully.

Project Nexus Implementation Date

COR1154.16.1.2 – UKLP Gemini Consequential Change – API Changes – Code Enabled

This change remains on track for implementation on the Project Nexus Implementation Date.

COR1154.15.1 – UKLP Including Nexus Requirements – Phase 1

This change remains on track for implementation on the Project Nexus Implementation Date.

COR1154.15.2 – UKLP Including Nexus Requirements – Phase 2

This change remains on track for implementation on the Project Nexus Implementation Date.

COR1154.15.3 – UKLP Including Nexus Requirements – Phase 3

This change remains on track for implementation on the Project Nexus Implementation Date.

COR1154.16.2.2 – UKLP Gemini Consequential Change – External Screen Pack – Code Enabled

This change remains on track for implementation on the Project Nexus Implementation Date.

COR1154.15.4 – UKLP Including Nexus Requirements – Shared Supply Meter Point Templates

This change remains on track for implementation on the Project Nexus Implementation Date.

COR1154.15.5 – UKLP Including Nexus Requirements – RGMA Rejection Codes

This change remains on track for implementation on the Project Nexus Implementation Date.

COR1154.15.6 – UKLP Including Nexus Requirements – Shipper Rejection Codes

This change remains on track for implementation on the Project Nexus Implementation Date.

COR1154.15.7 – UKLP Including Nexus Requirements – Glossary Document

This change remains on track for implementation on the Project Nexus Implementation Date.

COR1154.15.8 – UKLP Data Enquiry Service Consequential Change – Screen Amendments

This change remains on track for implementation on the Project Nexus Implementation Date.

5.1.4. Current UK Link Changes – Implemented since the last UK Link Committee Meeting

SPA Consolidated Rejection Code V25 Live

Implemented on 15 May 2015.

Revised CMS File Records

Implemented on 15 May 2015.

COR3287.1 – UNC Modification 0455 – Implementation Phase 2

Implemented on 01 June 2015.

COR3336 – UNC Modification 0425

Implemented on 01 June 2015.

Closing discussions on the implementation plan, DA advised those present that the Glossary Document (as part of the file format exercise) had been reissued the previous day following the caveated approval at the May meeting and was now live on the Xoserve web site. He then went on to explain that an updated (last updated circa 1996) UK Link Standards Guide (which is based on the existing system) would be published on Friday 12 June 2015 and as this contains some significant changes, Xoserve would welcome feedback from users. To enable users to provide feedback Xoserve is proposing extending the 'normal' representations window by eight business days. Xoserve are looking for approval at either the July or August UKLC meeting.

When asked where the previous days changes 'fit in' the process, DA provided a brief explanation to the numbering sequence for these change requests before explaining that it is anticipated that the two functional changes involved would become visible at the anticipated relevant points within the Market Trial phases.

When asked when Xoserve expects users to have their systems ready to support the market trials, DA responded by advising that at this time there is NO clear answer and that Xoserve believe that this is a consequence of the risk associated with parallel development, although they do acknowledge that this would have been late even for the previous market trials schedule.

In stating that Xoserve accepts that there are some potential problems with some of the design elements, DA confirmed that they (Xoserve) had undertaken categorisation assessments on the possible changes, although unfortunately the information is not available at this time. DA went on to state that he expects the majority of the changes to be cosmetic in nature – this was not necessarily a view supported by those Shipper members in attendance, with AJ indicated that the SSE analysis highlighted around 28 possible contentious elements (out of the circa 170+ files involved). As a consequence, AJ requested that more time is made available for her to evaluate the true potential impacts.

In considering the proposed timetable (as issued by Xoserve the day before), AJ requested that users are able to attend a face-to-face meeting rather than the proposed WebEx meeting. Responding, DA pointed out that Xoserve had previously sought user views and the consensus was that a 'limited' face-to-face meeting (18 June) supported by WebEx would be the preferred option. When asked, other UKLC members pointed out that they also share AJ's concerns regarding the extremely tight timescales involved.

When asked how users would be 'protected' from a repeat happening in future, DA suggested that there can be no guarantees that further changes would not be required going forward, although he very much doubts that these would be to the scale as the current changes. UKLC members suggested that it might be prudent to look to include some external change control mechanisms in future to minimise the impacts.

New Action UKL0601: Reference Glossary Document / UK Link Standards Guide - Xoserve (DA) to investigate whether or not the 'normal' 10 business days consultation window can be extended and to provide a view in due course.

Moving on, DA handed over to AMc and YMc to provide a brief update on how Xoserve are looking to use compressed file formats in future to combat potential bandwidth constraints. Should users wish to discuss the proposals in more detail please feel free to contact Xoserve (DA) direct or via the UK Link communications box.

When asked whether or not there is any flexibility around the potential (zipped) records / file sizes, AMc indicated that he would be more than happy to discuss the matter offline with a view to seeking a sensible solution.

When asked for a quick update on the May caveated approval of the *COR3538 – Changes to the EFT Audit File Frequency*, DA advised that a communication regarding this matter would be provided within the change pack due to be issued on the 19th.

5.2. Xoserve Report

RH provided an overview of the Xoserve Report, by exception, as follows:

All KPIs had been achieved and there were no exceptions to report. No comments were received on Reports A, B, C or D. RH summarised the forthcoming outages within Report E, focusing attention on the Gemini and Gemini Exit systems outages, especially the differences in the contingency timings on the final entry.

Thereafter, reports A, B, C, D and E were accepted.

6. Any Other Business

6.1. Gemini User Trials

RH advised that communication 1408 relating to this matter had been issued the previous week before pointing out that the trials period is set to commence 10 August – could users please provide their responses, if any, to Xoserve by the end of next week.

RH also pointed out that this initiative is separate to Project Nexus.

7. Diary Planning

Details of all meetings can be found at www.gasgovernance.co.uk/Diary

Time/Date	Venue	Programme
10:00 Thursday 09 July 2015	Teleconference.	Standard agenda.
10:00 Thursday 13 August 2015	Teleconference.	Standard agenda.

Action Table

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status
UKL 0403	09/04/15	5.2	Xoserve to confirm any meter read submission limit changes within Project Nexus.	Xoserve (SN)	Carried Forward
UKL 0501	14/05/15	4.	<i>Reference Project Nexus impacted meter read codes (NDM to Class 3 and 4) - Xoserve (EL) to double check whether or not any proposed changes to these codes would require subsequent formal UKLC approval going forward.</i>	Xoserve (EL)	Update provided. Closed
UKL 0502	14/05/15	5.1.1	<i>Reference COR1154.15.13 - Xoserve (SN) to ascertain when the LSO portal screens could be expected to be included in the market trials.</i>	Xoserve (SN)	Carried Forward
UKL 0503	14/05/15	6.2	To ensure a new item is added to the September 2015 UKLC meeting agenda to ensure that Xoserve (SN) provides a progress update on the lessons learnt rectification actions.	Joint Office (MB) & Xoserve (SN)	Carried Forward
UKL 0601	11/06/15	5.1	<i>Reference Glossary Document / UK Link Standards Guide - Xoserve (DA) to investigate whether or not the 'normal' 10 business days consultation window can be extended and to provide a view in due course.</i>	Xoserve (DA)	Pending