

UK LINK Committee Meeting Minutes
Thursday 12 September 2013
via teleconference

Attendees

Mike Berrisford (Chair)	(MB)	Joint Office
Helen Cuin (Secretary)	(HC)	Joint Office
Adam Turbitt	(AT)	Xoserve
Amie Charalambous	(ACh)	RWE npower
Ashley Collins	(ACo)	EDF Energy
David Addison	(DA)	Xoserve
David Corby	(DC)	National Grid NTS
Graham Wood	(GW)	British Gas
Joanna Harze	(JH)	Xoserve
Martin Brandt	(MB)	SSE
Steve Deery	(SD)	Xoserve
Trevor Clark	(TC)	E.ON UK

Copies of all papers are available at: www.gasgovernance.co.uk/uklc/120913

1. Review of Minutes, Action and Modifications

1.1 Minutes

The minutes of the previous meeting were approved.

1.2 Actions

UKL 0801: *Smart Metering Portfolio DCC Day 1.* Clarify Testing and trial plans and confirm a sufficient period has been allowed to address any potential issues arising from testing/trialling, and a contingency date.

Update: DA confirmed the contingency date is to be advised. MB asked for clarification on the testing and trialling plans. TC also enquired about the iGT testing. It was agreed to extend the scope of the action. **Carried Forward.**

UKL 0802: *Smart Metering Portfolio DCC Day 1 – Consider Allowable Values for DCC Service Flag and confirm consistency between Electricity and Gas.*

Update: DA confirmed that the Gas and Electricity values were consistent for the DCC flag, file formats have been checked and the allowable value is the same. **Closed**

1.3 Modifications

MiB confirmed that one modification had been raised since last month and the Panel had recommended an urgent status:

[0464 - Alternative LNG supply to the Scottish Independent Networks \(SINs\)](#)

No UK Link impacts were anticipated.

2. Xoserve Reporting

2.1. UK Link Modification Implementation Plan

2.1.1 Current UK Link Changes awaiting scheduling – Not Implemented

SUN File Format Change

DA confirmed that the file formats had been issued and three representations had been received, Xoserve briefed the Committee on the responses provided to representations. On the matter of the Allowable Value denoting an In Home Display Asset, Xoserve had proposed 'IHD' and a representation had requested 'INHOM' be used. DA indicated the intention to retain 'IHD'. MB expressed concern about an alternative committee (i.e. the Xoserve Smart Metering Focus Group) being used to define the file formats, and sought clarification that the UK Link Committee ultimately make the decision regarding solutions.. DA agreed that UKLC should make the decision on file formats and implementation dates, however outlined the approach that had been taken to get to this point with the implementation summary. Xoserve had briefed UKLC on the modification as it was progressing, anticipating the need for extensive discussion on the subject Xoserve had initiated a separate work group that had been widely publicised and Committee members had been specifically requested to attend, and DA reminded the Committee that they had all received invitations to this group - in addition to their 'Smart' representatives. Furthermore the Business Requirements Document that had been developed and baselined through this group had been circulated to the UK Link Committee for representations. DA requested other views from the Committee whether the approach was inappropriate, and whether Xoserve should have taken further action to ensure UKLC and the Smart Focus Group remained in line. Other members that expressed a view indicated that they felt that the engagement had been appropriate and no other action had been required.

DA believed that the BRD provided explicit detail on the allowable values and this was discussed and circulated to both the Smart Focus Group meetings and UK Link Committee for parties to consider and comment upon. DA also indicated that for the Asset Class Code other existing values had less than the maximum five characters, and also requested views from other Committee members regarding a change from 'IHD' to 'INHOM'. AC indicated that 'IHD' was logical, and he supported this value, other members indicated that they were happy with 'IHD'.

DA confirmed he would clarify the position on the file formats. MB challenged the governance of the BRD for driving the change.

New Action UKL 0901: Xoserve to provide clarity within the Change Pack on the position of the Asset Class Codes for Modification 0430 file formats.

A request was made to make the Extranet link more accessible on the website due to difficulties finding the web page.

New Action UKL 0902: Extranet link to be made more visible on the Xoserve website.

AC expressed a preference for a three character format. No adverse concerns had been expressed with the use of three characters.

DA asked for approval of the SUN file format changes. The committee members approved the change.

CRN1000.11 XP1 Service (IX Contingency)

DA confirmed that Xoserve was looking at the relevant options and will bring a proposal to the UKLC in due course.

Consistent Organisation Notation K13 Tactical Change

DA anticipated removal of this change from the plan as Xoserve propose that any new organisations will use a three-character code. TC requested that this be retained on the plan as a Class 1 UK Link Modification. Clarification will be provided in the Change Pack to understand the changes being proposed.

CRN2831 Smart Metering DCC Day 1

Committee members approved the file format changes.

CRN2878 Removal for a gas trader holding a shipper license

DA explained this change relates Gemini systems to restrict some of the roles available to organisations that are purely Gas Traders to restrict user access. It was clarified access is granted at an organisational level. The Class 1 change was approved.

SUI File Formats Amendment

DA advised that the USRV contact reference number field should have a value of 7 characters however typically Xoserve have been using 8, no users in receipt of the files have been affected. The Class 1 change was approved with an earlier release date rather than waiting until February 2014. However AC wished to check systems before agreeing the release date as such DA was asked to provide clarity in the Change Pack on the implementation approach.

New Action UKL 0903: Xoserve to provide clarity within the Change Pack on the implementation approach of SUI File Format Amendment.

2.1.2 Current UK Link Changes Approved – Scheduled for Implementation

CRN 2151 CSEPs Migration

DA confirmed implementation 31 August 2013.

CRN2717.2 Transporter Invoicing of Disablement of Supply Jobs – Invoice via I'X

Change remains on track with implementation planned for 01 October 2013.

CRN2862 AQ Review Mod081 Amendment Reports & Mod0378 AQ Appeal Reports Publication

Reports will be published on Extranet from 01 November 2013.

CRN 2862.2 Mod378 AQ Appeal Reports Publication

Reports will be published on Extranet from 01 November 2013.

CRN2479 EU 3 Week Switching

Change remains on track for 01 November 2013.

CRN2446 Confirm a Supply Point into Shipper Portfolio

Change remains on track but with an implementation date of 01 November 2013.

2.1.3 UK Link Changes – Implemented since last UK Link Committee Meeting

CRN2563 Implementation of LDZ System Entry Commodity Charge

Successful implementation was carried out on 03 August 2013.

CRN3041 Capture Request for Exit Capacity Daily Auctions

Successful implementation was carried out on 11 August 2013.

CRN2970 New Gemini/Exit Quantity Holders for RIIO

Successful implementation was carried out on 11 August 2013.

CRN2650.1 UK Link Sustaining

Successful implementation was carried out on 10 and 17 August 2013, and 07 September 2013.

CRN2528 Smart Metering Smart Switching Foundation Stage

Successful implementation was carried out on 14 August 2013 with a notional UKLC implementation on 01 October 2013.

2.2. Performance Reporting – Monthly Report

Report accepted.

2.3. File Format and Urgent Communications (Xoserve Report D)

Report accepted.

2.4. Planned Outages

Report accepted.

3. Xoserve Strategic Initiatives

3.1. UNC Gas Day alignment with EU Network Codes

DC gave a brief overview of progress made at Workgroup 0461. All of the sections of the UNC are being considered for consequential changes and to establish the business requirements for change. The initial view is that there will be no impacts to SPAA.

4. Any Other Business

4.1. Non-business days

DA sought approval of Non-business days, highlighting that Modification 0463S was seeking to remove the 2nd January Bank Holiday, which will have some system impacts particularly with the calculation of dates. The committee approved the non-business days.

4.2. UK Link Membership

MiB noted the UK Link membership from 01 October 2013:

Trevor Clark, E.ON

Martin Brandt, SSE

Graham Wood, British Gas Trading

Lorna Mallon, Scottish Power

Amie Charalambous, RWE npower

Ashley Collins, EDF Energy

5. Diary Planning

Details of all meetings can be found at www.gasgovernance.co.uk/Diary

10:00, 12 September 2013, Teleconference

10:00, 10 October 2013, Consort House, 6 Homer Road, Solihull, B91 3QQ

10:00, 14 November 2013, Teleconference

10:00, 12 December 2013, Teleconference

ACTION TABLE

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status
UKL 0801	08/08/13	2.1.4	<i>Smart Metering Portfolio DCC Day 1.</i> Clarify Testing and trial plans and confirm a sufficient period has been allowed to address any potential issues arising from testing/trialling, and a contingency date.	Xoserve (LC)	Carried Forward
UKL 0802	08/08/13	2.1.4	<i>Smart Metering Portfolio DCC Day 1 –</i> Consider Allowable Values for DCC Service Flag and confirm consistency between Electricity and Gas.	Xoserve (LC)	Closed
UKL 0901	12/09/13	2.1.1	Xoserve to provide clarity within the Change Pack on the position of the Asset Class Codes for Modification 0430 file formats.	Xoserve (DA)	Pending
UKL 0902	12/09/13	2.1.1	Extranet link to be made more visible on the Xoserve website	Xoserve (DA)	Pending
UKL 0903	12/09/13	2.1.1	Xoserve to provide clarity within the Change Pack on the implementation approach of SUI File Format Amendment.	Xoserve (DA)	Pending