

**UK LINK Committee Meeting Minutes**  
**Thursday 13 March 2014**  
**via teleconference**

**Attendees**

Mike Berrisford (Chair)	(MiB)	Joint Office
Helen Cuin (Secretary)	(HC)	Joint Office
Amie Charalambous	(AC)	RWE npower
David Addison	(DA)	Xoserve
David Mitchell	(DM)	Scotia Gas Networks
Graham Wood	(GW)	British Gas
Hilary Chapman	(HC)	Xoserve
Lee Harrison	(LH)	Xoserve
Martin Brandt	(MB)	SSE
Tom Lineham	(TL)	Xoserve
Trevor Clarke	(TC)	E.ON UK

*\* via teleconference*

Copies of all papers are available at: [www.gasgovernance.co.uk/uklc/130314](http://www.gasgovernance.co.uk/uklc/130314)

**1. Review of Minutes, Action and Modifications**

**1.1 Minutes**

The minutes of the previous meeting were approved.

**1.2 Actions**

**0101:** CRN 2789 - Xoserve to provide mock up screens and scenarios/hand offs.

**Update:** DA hoped to issue some example screens within the March Change Pack issued on 14<sup>th</sup> or 21<sup>st</sup> March for approval in April. **Carried Forward**

**0102:** CRN 2789 - Xoserve to provide the timings for forced confirmations.

**Update:** DA hoped to issue the timings in the March Change Pack. **Carried Forward**

**0104:** CRN2791 - Xoserve to provide a consolidated SPA rejection code list.

**Update:** Work ongoing. **Carried Forward**

**0201:** CRN2789 - Xoserve to assist EDF Energy understanding user profiles and how an LSO can pull out information from CMS.

**Update:** DA confirmed the details have been provided to EDF, however in the absence of EDF the action was not closed. **Carried Forward**

**0202:** *Modification 0431* - Xoserve to provide a summary of the changes expected.

**Update:** DA confirmed Xoserve plan to issue the input files within the Change Pack to enable parties to be aware of what to provide. He explained the output files will be dependent on the information required and these will be provided once the scenarios have been considered. The implementation date provided was the 01 May 2014 however DA explained that the first portfolio extract would be undertaken on the first non-business day within May. DA advised that a revised implementation notice would be issued in due course with an implementation date of 01 April 2014 to provide the appropriate notice period. **Carried Forward**

**0203:** CRN3286 - Xoserve to provide insight / update on the 0477 Modification.

**Update:** DA advised the Workgroup Report had been drafted. He explained that the only impacts to formats identified will be a requirement to provide Meter Information, currently issued in the MRI file once the confirmation reaches confirmed (currently at D-7) Status. Options are being assessed. **Closed**

**0204:** CRN2791 - Xoserve to provide an update on the progress of registering non-recognised MAMs.

**Update:** DA confirmed Xoserve continue to work with a party who have a population of unrecognised MAMs to register the relevant MAM IDs. DA suggested putting implementation on hold to reach resolution. Implementation will be scheduled as soon as possible after resolution. As this is a Class 1 Change this may happen with little or no notice. **Carried Forward**

**0205:** Xoserve to provide an update on Modification 0451 solution/impacts.

**Update:** DA confirmed information on the activities that need to be undertaken had been provided within the Change Pack, specifically the need to provide a portfolio. He clarified prepayment meter populations need no action, Xoserve will extract the data from UK Link and the meters will be put forward for adjustment. However data needs to be provided where a smart meter is operating in prepayment mode. The communication advised that this modification was implemented on 01 Feb 2014 and if parties have a population of smart meters they need to be providing a report. The communication issued in the February change pack indicated how parties should be providing this. **Closed**

### 1.3 Modifications

MiB confirmed that six modifications had been raised since the last meeting:

#### [0486 - Use of the Pre-Payment Profile For IGTs](#)

No system impacts are expected.

#### [0487 – Introduction of Advanced Meter Indicator and Advanced Meter Reader \(AMR\) Service Provider Identifier](#)

System impacts were expected. MB believed Andy Miller, Xoserve had previously suggested utilising the Data Enquiry System (DES) rather than making changes to central systems, he explained the AMR data could be provided on a contractual basis. DA explained Xoserve had been approached by Gazprom before the modification was raised, he suggested the industry may have to take a pragmatic approach to the modification due to the degrees of impact on systems.

#### [0488 – Additional Changes to the Mod 81 Reports](#)

System impacts are expected.

#### [0489 – EU Gas Balancing Code - Information Provision changes required to align the UNC with the EU Code](#)

No system impacts are expected.

#### [0490 – Updates to UNC TPD Section B to correct anomalies arising from the implementation of UNC Modification 0376S “Increased Choice when Applying for NTS Exit Capacity”](#)

No system impacts are expected.

#### [0491 – Change implementation date of Project Nexus to 1st April 2016](#)

MiB highlighted that this modification was originally raised as an Urgent modification but upon consideration this was amended and issued to consultation, which closes on 01 April 2014. The Committee discussed the need for a modification to amend the implementation date ‘hard coded’ into the UNC.

## 2. Xoserve Reporting

### 2.1. UK Link Modification Implementation Plan

#### 2.1.1 Current UK Link Changes awaiting scheduling – Not Implemented

***CRN3316.1 Individual Settlements for Pre-Payment & Smart Meters - User Extract providing Smart Meters Operating in Pre-Payment Mode***

DA confirmed that the 0451AV input file had been included in the Change Pack and no representations received. DA requested formal approval. The Committee discussed the retrospective implementation date of the change. The Committee approved implementation as a Class 2 Change as at 13 March 2014, and Xoserve agreed to issue as part of the Change Pack a specific period of time to provide the report for the period prior to the implementation date.

***CRN2457 Development of Procedures to Cover the Claims Process Introduced by the Implementation of Modification Proposal 429***

DA proposed to issue details within change pack.

***CRN 3137.1 & 3137.2 Single Meter Supply Points***

DA confirmed information had been included in Change Pack. He clarified from the 01 April 2014 no new aggregations will be allowed (3137.1).

Based on the current legal text 3 months prior to go live of Project Nexus all multi-metered supply points will need to be disaggregated. He highlighted any change to the Project Nexus implementation would change the anticipated 04 July 2015 disaggregation deadline (3137.2).

The committee approved the Class 1 changes noting where there were outstanding offers at each implementation (i.e. new aggregations (3137.1) and offers relating to multi metered Supply Points (3137.2)) these would be cancelled.

***Implementation of UNC Modification 0431***

DA confirmed that the change request to notify of the output files will be communicated.

***CRN3186 Billing for Site Visits for UNC Modification 0410A and 0424***

Work ongoing. Update deferred.

***CRN3187 EU Code Change Phase 2 Delivery (Analysis & Design)***

Analysis ongoing. Update deferred.

***CRN3286 Supply Point Registration – Facilitation of Faster Switching***

DA confirmed that the 0477 Workgroup Report was expected at the March UNC panel for consideration. To enable the Panel to consider a Final Modification Report (FMR) at the April 2014 panel meeting it was anticipated a shortened consultation or short notice FMR would be accepted.

#### 2.1.2 Current UK Link Changes Approved – Scheduled for Implementation

***CRN 2557 Revision to the Metering Charges Pricing module on Unique Sites***

DA confirmed implementation remains on track.

***CRN2791 K08 Validation of the MAM ID***

DA confirmed implementation was on hold until the resolution of unregistered MAMs, a revised implementation date would be provided in due course.

**CRN2831 Smart Metering DCC Day 1**

DA confirmed implementation remains on track.

**SUN File Format Decommissioning**

DA confirmed implementation remains on track.

**CRN2789 Measured to Address Unregistered and Shipperless Sites**

DA issued a number of communications with regards to the modification. No representations had been received. During the representation period Xoserve reviewed the file formats and confirmed there would be no material changes to the BAB files. MB expressed some concern about the provision of the implementation date. DA proposed an implementation date of 25 July 2014 with a contingency date of Friday 08 August. MB suggested the dates are communicated within the Change Pack. The Committee provided approval subject to no adverse representations being received on the proposed implementation date. DA provided a presentation on the proposed outstanding changes. A communication was expected in Change Pack.

**CRN2878 Removal for a gas trader holding a shipper license**

DA confirmed that National Grid NTS have asked for this change to be withdrawn. A notification will be issued in the Change Pack.

**2.1.3 UK Link Changes – Implemented since last UK Link Committee Meeting**

None to report.

**2.2. Performance Reporting – Monthly Report**

Report accepted.

**2.3. File Format and Urgent Communications (Xoserve Report D)**

Report accepted.

**2.4. Planned Outages**

Report accepted.

**3. Any Other Business**

**3.1. 0450B – Monthly revision of erroneous SSP AQs outside the User AQ Review Period**

The committee discussed the AQ spec calculation and the API. DA confirmed that Xoserve would need to amend internal validation.

**Action UKLC 0301: Modification 0450B - Xoserve to provide a view on; the quota's to be applied, the rejection codes and what the solution may look like.**

**3.2. AQ 2014**

DA provided an update on the AQ Review 2014.

**4. Diary Planning**

Details of all meetings can be found at [www.gasgovernance.co.uk/Diary](http://www.gasgovernance.co.uk/Diary)

10:00, 10 April 2014, Teleconference

**ACTION TABLE**

<b>Action Ref</b>	<b>Meeting Date</b>	<b>Minute Ref</b>	<b>Action</b>	<b>Owner</b>	<b>Status</b>
0101	09/01/14	2.1.1	<i>CRN 2789 - Xoserve to provide mock up screens and scenarios/hand offs</i>	Xoserve (DA)	<b>Carried Forward</b>
0102	09/01/14	2.1.1	<i>CRN 2789 - Xoserve to provide the timings for forced confirmations.</i>	Xoserve (DA)	<b>Carried Forward</b>
0104	09/01/14	2.1.1	CRN2791 - Xoserve to provide a consolidated SPA rejection code list	Xoserve (DA)	<b>Carried Forward</b>
0201	13/02/14	2.1.1	Xoserve to assist EDF Energy understanding user profiles and how an LSO can pull out information from CMS.	Xoserve (DA)	<b>Carried Forward</b>
0202	13/02/14	2.1.1	<i>Modification 0431 - Xoserve to provide a summary of the changes expected.</i>	Xoserve (DA)	<b>Carried Forward</b>
0203	13/02/14	2.1.1	CRN3286 - Xoserve to provide insight / update on the 0477 Modification.	Xoserve (DA)	<b>Complete</b>
0204	13/02/14	2.1.1	CRN2791 - Xoserve to provide an update on the progress of registering non-recognised MAMs.	Xoserve (DA)	<b>Carried Forward</b>
0205	13/02/14	2.1.1	Xoserve to provide an update on Modification 0451 solution/impacts	Xoserve (DA)	<b>Complete</b>
0301	13/03/14	3.1	<i>Modification 0450B - Xoserve to provide a view on; the quota's to be applied, the rejection codes and what the solution may look like.</i>	Xoserve (DA)	<b>Pending</b>