

UK LINK Committee Meeting Minutes
Thursday 14 November 2013
at Consort House, 6 Homer Road, Solihull, B91 3QQ

Attendees

Mike Berrisford (Chair)	(MB)	Joint Office
Helen Cuin (Secretary)	(HC)	Joint Office
Amie Charalambous	(AC)	RWE npower
Andy Miller	(AM)	Xoserve
Andy Simpson	(AS)	Xoserve
Bryan Hale	(BH)	EDF Energy
David Addison	(DA)	Xoserve
Glenn Nixon	(GN)	Gazprom
Graham Wood*	(GW)	British Gas
Joanna Harze	(JH)	Xoserve
Julie Varney*	(JV)	National Grid NTS
Kathryn Allen	(KA)	RWE npower
Martin Brandt	(MB)	SSE
Matt Rider*	(MR)	Xoserve
Mel Davenport	(MD)	Generis
Sandra Simpson	(SS)	Xoserve
Sarah Bridge	(SB)	Xoserve
Trevor Clark	(TC)	E.ON UK

* via teleconference

Copies of all papers are available at: www.gasgovernance.co.uk/uklc/141113

1. Review of Minutes, Action and Modifications

1.1 Minutes

The minutes of the previous meeting were approved.

1.2 Actions

0801: *Smart Metering Portfolio DCC Day 1.* Clarify Testing and trial plans and confirm a sufficient period has been allowed to address any potential issues arising from testing/trialling, and a contingency date.

Update: DA indicated that this matter was being discussed at the Xoserve Smart Focus Group currently. He reminded UK Link Committee members that their input had previously been invited, and should Users wish to participate in this session they should contact smartmetering@xoserve.com for details of the meeting. Once this group had considered a proposal this would be discussed at UKLC. **Carried Forward**

0902: Extranet link to be made more visible on the Xoserve website.

Update: DA provided a [screen shot](#) of the proposed changes to the Xoserve website.
Closed

1001: Xoserve to provide clarity regarding the transitional arrangements to ensure relevant parties receive relevant smart data.

Update: DA indicated that this was yet to be considered in the detail that could be shared with UKLC. The context of the request that had generated the action was that a User had asked for the Smart Data S98 record to be provided where a transfer date occurred within 7 days of the Smart DCC Day 1 implementation date (so they would miss receiving this data triggered to incoming Users at D-7). DA indicated that this was not a requirement previously requested. **Carried Forward.**

1.3 Modifications

MiB confirmed that two modifications had been raised since the last meeting:

[0471 - Amending the start time that a Day-ahead Market Offer can be accepted](#)

Significant Gemini impacts anticipated.

[0472 - Restricting the number of registration attempts by a supplier](#)

Likely UK Link impacts however the Workgroup will be considering if this change. DA indicated that this request could be managed through SPAA rather than UNC.

2. Xoserve Reporting

2.1. UK Link Modification Implementation Plan

2.1.1 Current UK Link Changes awaiting scheduling – Not Implemented

CRN1000.11 XP1 Service (IX Contingency)

MR provided a [COR1000-11 XP1 Replacement UK Link Update](#). It was proposed that Xoserve will undertake some external user connectivity testing and asked for nominations. MR confirmed the test pack and User approach document should be available by 06 December, with testing to start 16 December. DA confirmed he would write to individual parties present to confirm if organisations have registered an interest or not and to confirm the XP1 contacts. MR highlighted the existing mechanism will remain in situ until the end of January 2014. It was proposed this would be treated as a Class 1 change.

CRN 2789 Measures to Address Unregistered and Shipperless Sites

AS provided a [Measures to Address Unregistered & Shipperless Sites presentation](#) for Modifications 0424, 0410A and TPD G7.3.7. The presentation included a high-level process diagram to illustrate the triggers and expected data flows. AM confirmed there will be some new allowable values but Xoserve are not expecting structural changes to the file formats. New rejections codes and minor on-screen additions were also expected. AS anticipated new supporting information files would be required but there would be no other change to the invoices. AS confirmed as soon as the invoice file format has been defined these will be provided. The CMS impacts and any early views on the file transactions will be provided by 13 December.

Implementation of UNC Modification 0431

DA confirmed Xoserve had received four responses following a request for views on the solution. Three of which preferred a consolidated format indicating the scenarios, two parties also provided a request for a CSV format via IX. MB and AC welcomed the approach taken by Xoserve to obtain an early view from the UK Link. DA advised the Committee that the first portfolio report is expected from Shippers on the 01 May 2014 if the Modification is approved by the end of January 2014

CRN3186 Billing for Site Visits for UNC Modification 0410A and 0424

See CRN 2789 update. DA confirmed representation had been invited, one representation had been received and a Change Pack will be issued accordingly.

2.1.2 Current UK Link Changes Approved – Scheduled for Implementation

CRN2878 Removal for a gas trader holding a shipper license

DA anticipated a Class 1 Change with a notional implementation date of 09 February 2014.

CRN2831 Smart Metering DCC Day 1

DA confirmed the implementation remains on track for 27 June 2014.

SUN File Format Change

DA confirmed a notional implementation date of 27 June 2014.

2.1.3 UK Link Changes – Implemented since last UK Link Committee Meeting

DA reported successful implementation for the following Change requests on 01 November 2013:

CRN2862 AQ Review Mod081 Amendment Reports & Mod0378 AQ Appeal Reports Publication

CRN 2862.2 Mod378 AQ Appeal Reports Publication

CRN2479 EU 3 Week Switching

CRN2446 Confirm a Supply Point into Shipper Portfolio

2.2. Performance Reporting – Monthly Report

Report accepted.

2.3. File Format and Urgent Communications (Xoserve Report D)

Report accepted.

2.4. Planned Outages

Report accepted.

3. Xoserve Strategic Initiatives

3.1. UNC Gas Day alignment with EU Network Codes

DA provided a [Modification 0461 Impacts of Gas Day Presentation](#). The planned implementation date is 01 October 2015. GW understood Xoserve and National Grid NTS have some concerns with the timescales with the proximity of the Nexus Project and the impacts to Gemini. DA confirmed that this was a concern but explained that the CAM Code stipulates the change needs to be made by 01 November 2015.

3.2. Project Nexus Progress Update

AM provided an overview of each Nexus Modifications and the UK Link replacement timelines. Please refer to the Xoserve [UK Link Replacement Programme](#) presentation.

MiB highlighted that all the supporting (baselined) Business Requirements Documents are available to view on the Joint Office web site at: www.gasgovernance.co.uk/nexus/brd

AM clarified that Xoserve will be performing identical services to iGTs as for Shippers this will include the AQ process. Additionally, RbD will be going along with some old charge items and that some new charge items will be likely.

SS provided the committee with an expected programme timeline and an overview of the expected activity and delivery plan. SS explained the approaches Xoserve plan to take. The Committee accepted this could only be indicative at this stage. SS explained that the

High Level Design is being sourced through a tender process; the design is expected by March 2014. This will enable the implementation plan to be finalised.

MB expressed concern about the timescales and effects on Shipper systems particularly the timeframe for amending file formats by September 2014, he expressed concern that nine months may prove difficult. AM reassured the Committee that Xoserve will only make file format changes where required, and that where the output of logical design segments were available these would be shared at the earliest opportunity.

BH enquired about the involvement on the file format designs. AM was willing to discuss with the industry what the options are. However he explained some file formats will be constrained and there may not be an option to debate mechanisms. He assured the Committee that UK Link governance will be adhered to.

DA asked the Committee to be mindful that due to the size of the Nexus Project that Xoserve are not planning to adhere to the standard UK Link release scheduled. The Committee noted this point.

GN enquired about the implementation of Modification 0428 and the de-aggregation of sites in preparation for Modification 0432. AM clarified the expected actions required by Shippers to de-aggregate all sites and that Xoserve will work closely with Shippers to ensure the work is complete on time.

4. Any Other Business

None raised.

5. Diary Planning

Details of all meetings can be found at www.gasgovernance.co.uk/Diary

10:00, 12 December 2013, Teleconference

ACTION TABLE

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status
UKL 0801	08/08/13	2.1.4	Smart Metering Portfolio DCC Day 1. Clarify Testing and trial plans and confirm a sufficient period has been allowed to address any potential issues arising from testing/trialling, and a contingency date.	Xoserve (LC)	Carried Forward
0902	12/09/13	2.1.1	Extranet link to be made more visible on the Xoserve website	Xoserve (DA)	Closed
1001	10/10/13	2.1	Xoserve to provide clarity regarding the transitional arrangements to ensure relevant parties receive relevant smart data.	Xoserve (DA)	Carried Forward