

**UK LINK Committee Meeting Minutes**  
**Tuesday 23 December 2014**  
**via teleconference**

**Attendees**

Les Jenkins (Chair)	(LJ)	Joint Office
Mike Berrisford (Secretary)	(MB)	Joint Office
Amie Charalambous	(AC)	RWE npower
Bryan Hale	(BH)	EDF Energy
Colette Baldwin	(CB)	E.ON UK
David Addison	(DA)	Xoserve
Edmund Beattie	(EB)	Baringa Partners
Endre Merai	(EM)	RWE npower
Graham Wood	(GW)	British Gas
Hilary Chapman	(HC)	Xoserve
James Dougherty	(JD)	GDF Suez
Lee Harrison	(LH)	Xoserve
Lorna Lewin	(LL)	DONG Energy
Marie Clark	(MC)	ScottishPower
Mark Jones	(MJ)	SSE
Peter Ratledge	(PR)	RWE npower

Copies of meeting papers are available at: <http://www.gasgovernance.co.uk/uklc/231214>

**1. Introduction**

LJ welcomed all to the meeting explaining that the sole purpose of this meeting is to consider the outstanding file format/record decisions. DA confirmed that the file formats/records with deferred status had been brought back to UKLC and approval was now sought at this meeting.

The file formats that were previously rejected had been referred to the December Uniform Network Code Committee (UNCC) for its consideration, however the UNCC had deferred its decision until the 15 January 2015 meeting.

**2. Approval of Deferred File Format Changes**

[File Formats Consolidated Control Sheet Overview \(UKLP FF approval consolidated control sheet 20141222 v1\)](#)

LJ commenced an onscreen review of the document before handing over to DA to run through the individual file format/record decisions, whilst LJ updated the control sheet to reflect the decisions undertaken by the UKLC members.

Once again, in order to avoid unnecessary duplication, it is not proposed to provide a detailed summary of the individual discussions/decisions on the various file formats/records as these are captured on the revised 'File Format Consolidated Control Sheet – Post Meeting' (*UKLP FF approval consolidated control sheet Post UKL 231214*) version of the document available on the Joint Office web site after the meeting.

DA suggested that participants should also have to hand a copy of the 'Products Issued for Re-approval' document that provides additional explanations behind both previous and current decisions.<sup>1</sup>

A high-level summary of discussions / decisions is provided as follows<sup>2</sup>:

**(AQR) Q44** – discussions around derogation rate undertaken with iGTs who confirm requests to be dealt with on an individual basis. For all iGT I&C sites Shippers will need to ask iGTs whether derogation is present or not. LJ pointed out that the BRDs are the basis for system development and any file format/records need to comply with these and Code provisions.

Entry dates for RPC catered for as record now includes an iGT charging methodology date filed.

Incremental effective dates will take place when iGTs provide notification, especially any charging rate related changes.

No objections to approving the record;

**(MPE) S04** – as far as batch frequency is concerned, change happens immediately.

No objections to (re)approval of the record;

**(MRI) N90 & U06** – questions around why the U06 'last check read date field' is set as mandatory, as it should be optional – DA to double check with the Xoserve Programme Team.

Decision on records deferred;

**(COI) K43** – 1x user representation received requesting change to EUC description and number to ensure consistency in invoices.

No objections to caveated (re)approval of the record;

**(COI) K44** – related to realignment of CSEP i.d.'s.

No objections to caveated (re)approval of the record;

**(COM) J30** – introduces new fields (at end of the record) including NTS identifier.

No objections to caveated (re)approval of the record;

**(CZI) K47** – DA suggested that as the CZI file format has already been approved there is little value in seeking to (re)approve this record;

**(FSI) K29, 30, 31 & 32** – proposal to tighten FSG values but applies to a name change only supported by a better definition for allowable values.

No objections to (re)approval of the four records;

**INV (Hierarchy Approval)** – hierarchy diagram changed to now include I57 record.

No objections to (re)approval of the hierarchy.

**(INV) I57** – previously deferred due to being a new record, now propose adding in as it provides Shippers with additional information in (ad-hoc) invoices.

No objections to approval of the record;

**(INV) I59** – now includes additional (mandatory) VAT field. DA agreed to issue allowable values and their location within the file format communication in due course.

Decision on record deferred;

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<sup>1</sup> Please note: that in certain circumstances where a file format/record has had a previous decision made during Phases 1, 2 or 3 a further decision at this point may or may not be required.

<sup>2</sup> Please note that where a record appears for consideration in more than one file format, the initial decision is deemed to apply to all instances, unless otherwise stated.

**(LIA) K46** – proposing FSG compensation codes as per FSI discussion and also fixed liability cost/rate field length change to 10.4.

No objections to (re)approval of the record;

**(LIA) K69** – proposing three changes (All Shipper Performance%, PPL% and Shipper Performance%)

No objections to (re)approval of the record;

**(NMR) S59** – DA advised that this had been previously deferred due to questions being raised around notification of formula year AQ's. DA believes that this is not necessarily a specific S59 related issue, and the 01 April formula year AQ would be notified to Users (comprising live Shippers, users and users with outstanding offers) 5 business days prior to 01 April.

Some parties believe that this does not solve the problem of when an enquiry is made in December in any given year, Xoserve are unable to then provide the 01 April (M-5) information which results in parties potentially utilising incorrect information for setting customer charges. In short the problem relates to rolling AQ changes in January/February/March and a lack of clarity until 01 April's information provision (i.e. nominations for LSP sites etc.). Some parties struggled to see why this was a major post Project Nexus go live related concern as it is a situation that exists now. CB suggested that it is unlikely that the issue could be resolved in time for the Project Nexus go live date, and is therefore something that needs to be resolved post Project Nexus implementation.

DA advised that the Xoserve Programme Team had confirmed that the minimum lead-time provisions are defined within Code, however he does see value in trying to identify a more suitable timeframe in due course. One option put forward was to seek the views of the Project Nexus Workgroup.

DA went on to explain that three changes to the record are proposed (i.e. SUPPLY\_METER\_POINT\_CLASS, NO\_OF\_DRE and WITHDRAWAL\_STATUS). Further clarity around the withdrawal status aspects was requested.

Decision on record deferred;

**(NMR) S64** – presented simply because it relates to withdrawal status aspects.

No objections to caveated (re)approval of the record;

**(NMR) S75** – proposing amending field to utilising Shipper Short Code as this is better for parties own lookup requirements than current field names option.

No objections to (re)approval of the record;

**(AML) K92** – related to previous AML K43 discussions. Question asked about why the 'round the clock' value appears to be a text value rather than a numeric one. DA agreed to double check and provide a view.

Decision on record deferred;

**(CFR) S07** – 'NO\_OF\_DRE' field removed from record, as per previous discussions.

No objections to caveated (re)approval of the record;

**(CFR) S10** – as per S07 discussions above.

No objections to (re)approval of the record;

**(CFR) T07** – proposing to amend record to issue of Shipper Short Code rather than Shipper Abbreviated Name.

No objections to (re)approval of the record;

**(DNR) E88** – proposing to amend allocation factor structure from a 2 to 3 character value to allow for 100% value to be utilised.

No objections to (re)approval of the record;

**(NRL) T50** – proposing to add 4 new data items (i.e. WC\_CORRECTION, BACKSTOP\_DATE, EUC\_EFFECTIVE\_DATE and EUC\_CHANGE\_REASON\_CODE).

No objections to (re)approval of the record;

**(NRL) T97** – DA pointed out that at a previous UKLC meeting questions were asked relating to the treatment of correction factors for sites below 732,000 where the AQ that site across the threshold in an upward direction. When asked how Shippers would be notified of any AQ changes (on a site specific basis) for sites that go above the threshold and then return below the threshold, only to once again go above the threshold (i.e. are all parties looking at the same correction factor(s)), DA indicated that he would take this away and provide clarification around site specific correction factor threshold crossers during, and post, a change of Supplier event.

No objections to approval of the record;

**RTO & RTR (Hierarchy Approval)** – ‘on hold’ for the time being;

**(SCR) X09** – 3 new fields added (i.e. SUPPLY\_POINT\_CATEGORY, SUPPLY\_METER\_POINT\_SOQ and FORMUAL\_YEAR\_SMP\_SOQ).

No objections to (re)approval of the record;

**(SPC) S35** – involving an initial request file (i.e. METER\_READ\_BATCH\_FREQUENCY), similar to the S04 discussions earlier. It is proposed that as the changes take effect immediately, these should be removed from the record.

No objections to caveated (re)approval of the record;

**(TRF) S15** – ‘NO\_OF\_DRE’ field removed from record.

When asked, DA confirmed that the process for setting the Priority Consumer Class is via email and no changes are proposed for this process.

No objections to approval of the record;

In concluding the discussions, DA agreed to consider the various points/comments raised and thereafter issue appropriate notifications for the approved records along with a separate communication outlining any outstanding file formats/records that will need further consideration in due course. LJ then advised that he would publish an updated version of the ‘File Formats Consolidated Control Sheet’ following the meeting. A copy of the revised document can be found at: <http://www.gasgovernance.co.uk/uklc/231214>.

### 3. Diary Planning

*Details of all meetings can be found at [www.gasgovernance.co.uk/Diary](http://www.gasgovernance.co.uk/Diary)*

The next meeting will take place via teleconference on Thursday 08 January 2015 at 10:00.

Time/Date	Venue	Programme
10:00 Thursday 08 January 2015	Teleconference, with facilities available at 31 Homer Road, Solihull B91 3LT, should anyone wish to attend in person.	Standard agenda + consideration of any outstanding file format/records.
10:00 Thursday 12 February 2015	Teleconference.	Standard agenda.