

**UK LINK Committee Meeting Minutes**  
**Thursday 09 February 2017**  
**via teleconference**

**Attendees**

Chris Shanley (Chair)	(CS)	Joint Office	
Mike Berrisford (Secretary)	(MB)	Joint Office	
Alex Cebo	(AC)	EDF Energy	<b>Alternate</b>
Bob Broadhurst	(BB)	British Gas	
Colette Baldwin	(CB)	E.ON	<b>Member</b>
Dave Hipwell	(DH)	British Gas	
Graham Wood	(GW)	British Gas	<b>Member</b>
Helen Bennett	(HB)	Joint Office	
Lorna Lewin	(LL)	DONG Energy	<b>Member</b>
Maitrayee Bhowmick-Jewkes	(MBJ)	RWE npower	<b>Alternate</b>
Mark Jones	(MJ)	SSE	<b>Member</b>
Rachel Hinsley	(RH)	Xoserve	
Rebecca Hailes	(RHa)	Joint Office	
Steve Nunnington	(SN)	Xoserve	<b>Transporter</b>

Copies of meeting papers are available at: <http://www.gasgovernance.co.uk/uklc/090217>

**1. Introduction and Status Review**

CS welcomed all to the meeting and confirmed its quorate status and then introduced Helen Bennett as a new Joint Office recruit.

**1.1. Approval of Minutes (12 January 2017)**

The minutes of the previous meeting were approved.

**2. Overview of Modifications Impacting UK Link Systems**

SN advised that he did not have a specific update on any new or existing 'in flight' modifications at this time, other than a brief reference to the recently raised Alternate Modification 0609A 'Transitional arrangements for gas settlement and replacement of Meter Readings, retaining AQ2017 (Project Nexus transitional modification)' which has been raised by British Gas and will be considered at the 16 February 2017 Panel meeting.

**3. Issues referred from PNDG**

SN provided a brief update on three key areas, as follows:

- Xoserve's proposal to not undertake an AQ Review in 2017 is challenged by the arrival of Alternate Modification 0609A;
- There were No defects observed on completion of the delta load to Project Nexus, and
- 'In-flights service programme' concerns relating to processes commenced in the old world UKL systems then migrating into the new world SAP systems.

Transitional difficulties have been experienced resulting in Xoserve resources being committed to work in India in order to resolve the issues, which must be sorted by mid March 2017, in order to successfully feed into the IDR process. Additionally, Ofgem is leading the 'In flight' Workshop aspects.

#### 4. Xoserve Reporting Updates

##### 4.1. UK Link Modification Implementation Plan

###### 4.1.1. Current UK Link Changes Awaiting Scheduling – In Analysis

###### ***0576 – Generation of an estimated meter reading at the code cut off date in the absence of an actual read – Enduring solution***

SN advised that this change order provides Transporters with an ability to create an estimated Meter Reading with an effective date of the Code Cut Off Date where no Meter Reading has been received within the previous seven years.

It was noted that whilst this change order remains 'In Analysis', and the first run of the enduring solution is expected in April 2018, 10 Months after Project Nexus 'Go-Live'.

###### 4.1.2. Current Project Nexus Changes Awaiting Scheduling – In Analysis

###### ***COR1154.15.27 – UKLP Including Nexus Requirements – RTO File Format & Hierarchy***

SN advised that he had no further update on this change order at this time, which remains on the plan for information purposes only.

###### 4.1.3. Current UK Link Changes Awaiting Scheduling – Awaiting Approval

###### ***0597 / 0598 – EU Code Change Phase 4a (Delivery Summary of changes)***

In referring to communication 1689.1, SN summarised the potential impacts to User that this change order involves, as follows:

- 4 Annual Quarterly Auctions – instead of one currently – however this does not cause a system change;
- Change of Annual Yearly Auctions Calendar from 2018. At the present time, the bid window is in March, but this will move to July from 2018 – again this does not cause a system change;
- New reports - Utilisation Monitoring Report & Entitlement vs Energy Allocation Report will be provided;
- Updated reports - Reserve Price vs Clearing Price & Quantity Holder by Revenue Report will also be provided going forwards, and
- As far as removal of the facility to trade capacity at the legacy Bacton (BA) Aggregated System Entry Point is concerned, a screen validation is being added to stop trades being placed at Bacton BA.

SN then went on to explain that the External Screen pack showing the Gemini screens impacted will be issued in a future UK Link Change Pack and will provide examples of the above changes.

It is currently expected that implementation and extended outage will take place on 13 August 2017, with a contingency date of 03 September 2017. (please refer to Report E on page 8 of the Xoserve Report for more details)

RH explained that to date, no representations had been received for this change order.

When asked, UKLC members approved the change order – **Approved**

###### 4.1.4. Current Project Nexus Changes Awaiting Scheduling – Awaiting

## Approval

### ***COR1154.15.82 – File Numbering on Inbound and Outbound Flows***

Opening RH made reference to the 'File Numbering' presentation provided in support of this change order and published under today's meeting materials for information purposes only.

RH provided a brief summary of the previous communications (1689.2, 1669.1 & 1667.2) relating to the change explaining that as far as the User to CDSP flows are concerned, Xoserve do not migrate the previous file provided by Users. Should a User wish to restart numbering they would be able to do so unilaterally or alternatively they could continue with the file sequence numbering from the Legacy system.

Looking at the reverse CDSP to User flows, Xoserve will record the last sequence number issued in the 'legacy' UK Link system for each User by file type, and increment to the next sequence number for the files issued following Project Nexus Implementation Date (PNID).

For MBR Files – CDSP to Shipper User communication, an MBR File will be generated from the Legacy system and provided to Shipper Users via email.

Instances where the email would apply are:

- 576 – estimated meter read in absence of actual read at code cut-off date (3 years);
- 583 – re-confirmations requiring a read, and
- In transition plan in the circumstance of an isolated reading (M03).

As such Xoserve would expect that the MBR Files will be issued from the new UK Link System on 04 June and therefore propose to increment 'new' file numbering by 10.

In summarising the 1x response received, RH explained that British Gas had posed two specific questions, before going on to confirm that the numbering would commence from 000001 on new file types introduced as part of Project Nexus, unless there is an issue with AMT and that whoever is defined within the transition plan would receive the MBR files.

When asked, UKLC members approved the change order – **Approved**

#### **4.1.5. Current UK Link Changes Approved - Scheduled for Implementation**

##### **TBC**

### ***COR3413.1 – Removal of 'Automatic' Creation of Meter Models on Receipt of RGMA Transactions – Revised Implementation Date***

In referring to the 'TBC' implementation date, SN advised that whilst this change order is expected to be implemented prior to the UKLP, confirmation of the actual date would be provided in due course.

##### **August 2017**

### ***COR4082 – CMS Web Browser Compatibility***

SN explained that this change order focuses on the upgrade of IE web browsers to 8 or above and has an implementation date of 01 August 2017, in order to ensure that the browser work correctly for users.

*From this point onwards, the remainder of the Implementation Plan items were taken 'as read' as provided, unless otherwise stated.*

### **Project Nexus Implementation Date**

The majority of these changes relate to Project Nexus and are all still in development for implementation on the Project Nexus Implementation Date.

### **Post Project Nexus Implementation date**

No change orders to consider at this meeting.

#### **4.1.6. UK Link Changes – Implemented since the last UK Link Committee Meeting**

##### ***Proposed Datafix to Meter Link Code***

SN confirmed that as per discussions at the last UKLC meeting, this change order was implemented in September 2016 and impacted 2000 sites where the meter link code was amended from N to F in order to allow for Users to submit reads on these sites.

#### **4.1.7. UK Link Changes – Withdrawn**

No withdrawn change orders to consider at this meeting.

### **4.2. Xoserve Report**

SN focused attention on the following outages identified in Report E, whilst providing a brief update on the proposed timings etc.:

- 1154.15 - 'UKLP Including Nexus Requirement - Outage', and
- 5107 – 'Gemini and Gemini Exit Disaster Recovery Test' – Annual test to prove disaster recovery capabilities and procedures for Gemini and Gemini Exit, and should it prove necessary to fail back to the primary site, the outage window will be extended to 12:30 UK BST;
- 5107 – 'Gemini and Gemini Exit Disaster Recovery Test' – Annual test to prove disaster recovery capabilities and procedures for Gemini and Gemini Exit, and should there be issues in failing back to the primary site, the outage window will be extended to 12:30 UK BST;
- 1154.16 – 'UKLP GCC – Outage to Gemini' – GCC contingency will be deployed during the maintenance window and therefore no extension is required as this is provided for awareness purposes;
- 1154.16 – 'UKLP GCC – Outage to Gemini' – GCC contingency deployment and therefore no extended outage is required as the maintenance window will be utilised;
- 1154.16 – 'UKLP GCC – Outage to Gemini' – Gemini and Gemini Exit to deploy siteminder configurations for UKLP GCC go-live. Confirmation of whether the UKLP IDR2 two hour requirement will need to be reduced will be provided in due course (update expected in April).

Thereafter, reports A, B, C, D and E were accepted.

### **4.3. Review of Change Log**

Whilst there was not specific update for the meeting, SN advised that there has been an amended description for the *COR1154.15.55 DM SOQ and SHQ Conditionality* within File Formats for NTS sites change as it incorrectly stated 'Need to be populated with a space as this is a mandatory data item'.

SN confirmed that there are no functional changes involved, as this is simply an administrative change.

## **5. Review of Actions**

**UKL0801:** Reference COR3143 – File Transfer Guide V12FA V12.1FA - Xoserve (DA) to look to provide a high level process flow map for the Supplier / MAM (non UKL user to non UKL user) aspects and to also consider a suitable publishing location for any supporting documentation.

**Update:** SN explained that whilst consideration remains ongoing, his colleague D Addison is

close to attaining internal Xoserve approval and that a high level process flow map will be provided in due course. Additionally, it is expected that this would be issued within the new UK Link Manual, due soon. **Carried Forward**

**UKL0901:** Reference COR1154.15.61 – Treatment of Non Measuring Assets – Confirmation of Treatment when as Asset Status Code is not provided - Xoserve (DA) to confirm when the Allowable Asset Status Code table contained within the UK Link Manual would be / had been updated.

**Update:** SN explained that as per 0801 above, work remains ongoing. **Carried Forward**

**UKL0101:** Xoserve (RH) to chase a response to EDF Energy's compression of batch files schedule enquiry and provide an update at the next UKLC meeting.

**Update:** SN explained that an internal Xoserve meeting is planned for 10 February 2017, at which it is hoped Xoserve will land on a suitable solution - a communication will be issued in due course. **Carried Forward**

## 6. Any Other Business

### 6.1 IX Microsoft Hot Fix

SN explained that a Microsoft 'hot fix' needs to be undertaken and completed on all I'X links.

When asked, SN confirmed that involves a 5 minute reboot whereby the system will be unavailable for each user. This update is provided as early visibility that these outages will occur. The schedule will soon follow to inform Users when their 5 minutes of downtime will be.

### 6.2 New IHD Status (update from EDF Energy)

AC advised that EDF Energy are looking to raise both an SPAA and UK Link change to this issue which needs to be resolved for November 2017 at the latest. She went on to explain that the issue impacts upon the incoming Supplier IHD aspects and in EDF Energy's opinion relates to Licence Condition 43 and SMART Metering Codes of Practice.

To date the matter has been discussed and EUK and SPAA Expert Group meetings and care is needed to ensure alignment of both SPAA and UK Link system aspects.

When asked what parties thought would be the most appropriate route for EDF Energy to follow in order to address this issue, SN suggested that a UNC Modification (seeking to amend 0430 provisions) might be appropriate. Responding, AC questioned whether this would really be necessary when in her view, it is possibly simply a definition change that is required.

SN pointed out that the main concern from his perspective is related to whether or not it would be possible to prioritise this for a November delivery, especially when we will potentially be involved in a post Project Nexus delivery. He also reminded those present that the new FGO governance arrangements that commence in April 2017 (along with MDD aspects to take into account) will have a bearing on how, and whether, the matter can be prioritised in accordance with EDF Energy's wishes.

When asked, SN confirmed that the issue relates to a field value, rather than a hard coding matter. It was suggested that given that FGO commences on 01 April 2017, it might be beneficial to undertake some preparation work ahead of this time.

When CS explained that the matter has been tabled for pre-modification discussion at the 23 February 2017 Distribution Workgroup meeting, it was agreed that this might be the best way in which to progress this matter.

### 6.3 UKL Treatment of JOB and UPD Files (post Project Nexus)

SN advised that he would discuss this matter with his colleague D Addison to ask that he contacts B Broadhurst, in order to discuss this as a matter of urgency.

## 6.4 FGO Governance and Processes for UKLC going forwards

CS advised that he would be providing an update on the future role of the UKLC under the new FGO governance regime at the next, and final, standalone UKLC meeting.

## 7. Diary Planning

Further details of planned meetings are available at: [www.gasgovernance.co.uk/Diary](http://www.gasgovernance.co.uk/Diary)

It was noted that post March 2017, UKLC Meetings will fall under FGO governance and UKLC members will be kept updated of developments. Until then the UKLC Meetings will take place as follows:

Time and Date	Venue	Programme
10:00, Thursday 09 March 2017	Teleconference	Standard agenda + guidance on the new FGO process going forward

### Action Table (as at 09 February 2017)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status
UKL 0801	11/08/16	4.1.3	<i>Reference COR3143 – File Transfer Guide V12FA V12.1FA</i> - Xoserve (DA) to look to provide a high level process flow map for the Supplier / MAM (non UKL user to non UKL user) aspects and to also consider a suitable publishing location for any supporting documentation.	Xoserve (DA)	<b>Carried Forward</b>
UKL 0901	08/09/16	4.1.4	<i>Reference COR1154.15.61 – Treatment of Non Measuring Assets – Confirmation of Treatment when as Asset Status Code is not provided</i> - Xoserve (DA) to confirm when the Allowable Asset Status Code table contained within the UK Link Manual would be / had been updated.	Xoserve (DA)	<b>Carried Forward</b>
UKL 0101	12/01/17	6.1	To chase a response to EDF Energy's compression of batch files schedule enquiry and provide an update at the next UKLC meeting.	Xoserve (RH)	<b>Carried Forward</b>