

**UK LINK Committee Meeting Minutes**  
**Thursday 09 June 2016**  
**at Consort House, 6 Homer Road, Solihull B91 3QQ**

**Attendees**

Bob Fletcher (Chair)	(BF)	Joint Office	
Mike Berrisford (Secretary)	(MB)	Joint Office	
Alison Nield*	(AN)	Gazprom	<b>Member</b>
Bob Broadhurst*	(BH)	British Gas	
Colette Baldwin	(CB)	E.ON	<b>Member</b>
Dave Addison	(DA)	Xoserve	<b>Alternate (Transporter)</b>
Lee Harrison	(LH)	Xoserve	
Lorna Lewin	(LL)	DONG Energy	<b>Member</b>
Mark Jones*	(MJ)	SSE	<b>Alternate</b>
Mike Fensome	(MF)	RWE npower	
Rachel Hinsley	(RH)	Xoserve	
Shanna M <sup>c</sup> Cann	(SM)	Xoserve	
Sharon Eaton	(SE)	RWE npower	<b>Alternate</b>
Simon Power	(SP)	EDF Energy	<b>Alternate</b>
Steve Nunnington	(SN)	Xoserve	<b>Alternate (Transporter)</b>
Sue Cropper	(SC)	British Gas	<b>Alternate</b>

\*via teleconference

Copies of meeting papers are available at: <http://www.gasgovernance.co.uk/uklc/090616>

**1. Introduction and Status Review**

BF welcomed all to the meeting and confirmed its quorate status.

**1.1. Approval of Minutes (12, 20 and 25 May 2016)**

The minutes of the previous meetings were approved.

**2. Overview of Modifications Impacting UK Link Systems**

DA gave a brief overview on recently raised modifications:

**0531 – Provision of an Industry User Test System**

Xoserve are currently undertaking a further detailed review following receipt of user comments and expect to present their findings (relating to the UK Link Testing document) at a future PNUC meeting. DA also advised that National Grid had highlighted a small anomaly within the document itself.

BF advised that there would be one more Workgroup meeting (12 July 2016) prior to submission of the Workgroup Report to the July Panel.

**0580S – Implementation of Non Effective Days to enable Annual AQ Review (independent of Nexus transition)**

This modification is likely to need to be revisited as there is uncertainty around the implementation of Project Nexus and with a reasonable amount of notice it may be possible to reduce the number of non-effective days. Nexus implementation is currently the subject of a PwC consultation. Therefore the modification is likely to be sent back to Workgroup to consider these impacts.

The UKLC needs to be aware of any 'key' outcomes / solution options by 10 August (relates to the 30 Business Day confirmation period commencing 23 September). Xoserve expects to provide an indication of the 'drop dead' date in due course.

It was noted that it might also be necessary to invoke a short notice non-effective day consideration at some point.

#### **0583S – Requiring an Opening Meter Reading at same User Confirmation**

Previously discussed within UKLC and SDG and relates to post PNID user opening read submissions – where parties have not submitted a read, Xoserve will input a reading.

Comprises a transitional and enduring based solution with a communication due in the 15 June Change Pack. Some UK Link system impacts are anticipated.

#### **0584 – Energy Theft Tip-Off Service (ETTOS) – Release of Supplier identity**

Related to UNC Modification 0574S 'Creating the permission to release supply point data to the Theft Risk Assessment Service (TRAS)', with no obvious UK Link system impacts at this time.

#### **0585 – Separation of NTS and National Grid owned networks – Calculation of Code Credit Limit and Value at Risk**

Credit related modification with no UK Link system impacts anticipated at this time.

#### **0586 – Resolution of minor legal text drafting conflicts arising from UNC Modification 0432**

Previously discussed within PNUC with the modification looking to better align the BRDs to Code and at the same time, address some legal text drafting anomalies. At this time there are no direct UK Link system impacts anticipated.

#### **0587 – Seasonal Energy Balancing Credit Cover**

Credit related modification with no UK Link system impacts anticipated at this time.

#### **0588R – Review UNC arrangements relating to the connection to and operation of gas fired generation on DN networks**

As this is a new review proposal, there are no direct UK Link system impacts anticipated at this point in time.

### **3. Issues referred from UKLIEF and MTWG**

RH explained that whilst there was no specific update this month, the 'industry' is currently reviewing the role of UKLIEF (and SDG) going forwards, especially in light of the recent establishment of various other industry workgroups / forums, under which to discuss a wide range of (system / process) requirements – more information in due course.

*\* Post Meeting Note: Future UKLIEF meetings have been cancelled.*

### **4. Xoserve Reporting Updates**

#### **4.1. UK Link Modification Implementation Plan**

##### **4.1.1. Current UK Link Changes Awaiting Scheduling – In Analysis**

##### ***0576 – Generation of an estimated meter reading at the code cut off date in the absence of an actual read – Interim solution***

DA explained that a communication would be provided within a forthcoming change pack relating to this matter, including 0583 elements.

There is an expectation that as far as the enduring solution (effective 01/04/17) is concerned, a new read reason code might be required and should the Project Nexus Implementation Date (PNID) be delayed further, this would have the impact of slipping the enduring solution delivery date back by 12 months.

**0576 – Generation of an estimated meter reading at the code cut off date in the absence of an actual read – Enduring solution**

As above.

**4.1.2. Current Project Nexus Changes Awaiting Scheduling – In Analysis**

***COR1154.15.44 COR1154.15 – UKLP Including Nexus requirements: File Record amendment – M00 v6.3FA***

DA explained that a communication had been included within a previous change pack relating to this matter and the response window closes-out 14 June 2016.

***COR1154.15.45 Enduring Transformation Rules***

DA explained that the response window closes-out 14 June 2016.

SN advised that the matter relates to the introduction of three new transformation rules. When some parties suggested that they are currently awaiting the provision of additional information relating to potential materiality aspects of the change, MF pointed out that this had already been provided as part of the communication.

***COR1154.15.41 UK Link Standards Guide Amendment to deal with File Numbering after rejection and ERR and FRJ file formats***

DA explained that Xoserve are still considering rejection aspects of the change (i.e. instances of), and whether or not they are able to make any (further) changes – more information on this matter would be provided in due course.

***COR1154.15.34 UKLP Including Nexus Requirements – N95 File Record***

DA explained that any views on this change would be very much welcomed.

***COR1154.15.32 UKLP Including Nexus Requirements – Data Update Code (DUC) – JOB File***

DA explained that analysis remains ongoing, focusing on how legacy works and also comparing this with the SAP system to ascertain if there are any tensions. CB voiced her concerns that this matter is taking a long time to resolve.

***COR1154.15.27 UKLP Including Nexus Requirements – RTO File Format & Hierarchy***

DA apologised and explained that this change remains ‘on hold’ while Xoserve focuses on more pressing (important) industry priorities.

**4.1.3. Current UK Link Changes Awaiting Scheduling – Awaiting Approval**

***COR3997: Security requirement and invoice payment cycle for the Trading System Clearer***

SN explained that this change relates to security for the OCM and as a consequence, only impacts one user, the market operator. RH confirmed that the implementation date is now scheduled for 01 August and not 01 July 2016 as specified on the plan.

When asked, UKLC members approved the change order - **Approved**

**4.1.4. Current Project Nexus Changes Awaiting Scheduling – Awaiting Approval**

***COR1154.15.14 UKLP Including Nexus requirement – Amendments to Baselined File Formats (October) – U01, U12 & U14***

DA explained that whilst this change order relates to AMR and uncorrected convertor equipment provisions, Xoserve are proposing removing this element. One response supporting the change proposals has been received.

When asked, UKLC members approved the change order – **Approved**

***COR1154.15.45 COR1154.15 UKLP Including Nexus requirements: File Format Amendments May***

DA explained that two responses, both supporting the change had been received, although both responses also sought clarification of when the change would be released into the Market Trials. Xoserve have pointed out that neither change would be included within the Market Trials as there is no spare capacity to accommodate them.

When asked whether or not the change could go into Market Trials at a later date, DA explained that this is not a viable option and that approving the change at today's meeting remains the preferred option. Should UKLC members reject the change, Xoserve would not be able to issue the outgoing (RGMA) invoices and supporting notifications. However, as the matter relates to outgoing files only, Xoserve believes that it could, if needed, manage requirements via the exception queue route outside of any Market Trials mechanisms.

SN pointed out that should the UKLC members seek to defer a decision on this change, it would place Xoserve in a similar position as a rejection and could possibly impact on the 01 October 2016 PNID.

DA highlighted that unfortunately a clear (industry) view on the actual PNID would not be available until towards the end of June. He then advised that Xoserve is currently considering requirements and could, if requested, provide information relating to any potential Market Trials impacts / concerns – a report is being prepared for consideration at the forthcoming PNUG meeting scheduled to take place on Tuesday 14 June 2016.

DA also pointed out that in the event that members reject the change, it would / could invoke AMT v's Live information difference related issues. He then explained that an amended change summary had been issued following receipt of user responses, which sees the withdrawal of certain elements (i.e. SPL, SRZ and NTR files).

Recognising the tight timescales involved, UKLC members approved the change order – **Approved**

**New Action UKL0601: Reference COR1154.15.45 - Xoserve (DA) to provide a copy of the proposed PNUG paper to UKLC members asap.**

***COR1154.15.31 UKLP Including Nexus Requirements – Shipper Rejection Codes ~~V2.6~~ (V2.7)***

DA explained that an amended Change Pack communication (Ref: 1590) had been issued the previous day, outlining administration aspects (i.e. NPQ0029 – originally issued with a missing zero, addition of a new column to identify 'rejection' or 'warning' codes etc.) and thereby now incrementing the version number to V2.8. One response supporting the change has been received.

When asked, UKLC members approved the change order – **Approved**

**4.1.5. Current UK Link Changes Approved - Scheduled for Implementation**

**TBC**

***Proposed Datafix to Meter Link Code***

SN advised that the implementation date is 'to be confirmed' in due course.

**June 2016**

***COR3413.1 Removal of 'Automatic' creation of Meter Models on Receipt of RGMA Transactions – Revised Implementation Date***

SN advised that the implementation date is 'to be confirmed' in due course.

**September 2016**

***COR1154.15.29 - New Rejection Message (enduring) - FIL00024 (V2.5)***

SN pointed out that implementation is scheduled for 23 September 2016.

***Modification 0532 - New Rejection Message - File received during Non-Effective Period***

SN pointed out that implementation is scheduled for 23 September 2016.

**4.1.6. Project Nexus Implementation Date**

The majority of these changes relate to Project Nexus and are all still in development for implementation on the Project Nexus Implementation Date.

**4.1.7. UK Link Changes – Implemented since the last UK Link Committee Meeting**

There have been no changes implemented since the last UKLC meeting.

**4.2. Xoserve Report**

SN focused attention on the 'Annual CMS Application Disaster Recovery' outages. Thereafter, reports A, B, C, D and E were accepted.

**4.3. Review of 'pipeline of change'**

SN explained that there is one Gas Act Owner related issue ('U' for unknown being reinstated) in progress impacting three files (TAP File (P17 record); MRI (U06 & N90); PAC File (U06 & N90)).

SN then went on to advise that there could be a communication included within the forthcoming change pack relating to a new item for consideration at the SDG in due course.

**4.4. RGMA Treatment following Project Nexus Implementation Date**

DA explained that Xoserve is currently undertaking an internal investigation and work remains ongoing. To date, he has only managed to review one out of four items. It is hoped that some information and documentation would be available in time for consideration at the July UKLC meeting.

**5. Review of Actions**

**UKL0401:** Reference COR1154.15.35 - Xoserve (DA) to clarify how Xoserve would respond to contact title submissions, how it expects to treat these files and how any null values would be communicated via the UKLC going forwards.

**Update:** DA explained that Xoserve is looking to provide a report catering for this requirement and as a consequence, has submitted an internal work request and is currently awaiting a response from its third party service providers for this post Project Nexus item.

A progress update will be provided in due course. **Carried Forward**

**UKL0501:** Reference COR1154.15.40 UKLP Including Nexus requirement – Q28 Clarification - Xoserve (DA) to confirm how treatment of urgent UKLC / Industry decisions would be managed in future.

**Update:** DA provided a brief overview of the action summary already published on the UKLC meeting page on the Joint Office web site. **Closed**

**6. Any Other Business**

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### 6.1. Modification 0425V – Backbilling Update

RH provided an overview of the onscreen presentation citing this as being 'for information purposes only'.

During a brief discussion around governance aspects, BF pointed out that as this modification was implemented in 2014 he is unsure under what viries the UNCC could / would be able to make a decision on this matter. He indicated that he has also discussed this issue with the author. It was suggested that perhaps another UNC modification is needed.

SN confirmed that he would feedback the UKLC views to the author in due course.

### 6.2. Modification 0469S Update

In providing a verbal update, SN suggested that this is similar to the 0425 matter above and then proceeded to explain that this relates to a Gas Safety Regulations and notification matter.

When the modification was implemented in 2015, it excluded retrospective aspects and 12 months on, Xoserve now believed that there may be little value in continuing to provide the associated report (which looks at circa August 2013 source data). He explained that following discussion with the GDN's, Xoserve has their notional support for its proposals therefore it is Xoserve's intention to stop providing these retrospective aspects and would welcome views.

The consensus amongst those in attendance was that this would require a UNC Fast Track Self-Governance modification raising to address the matter.

### 6.3. Removal of Facsimile as a Code Communication

CB explained that E.ON is contemplating raising a new UNC review proposal seeking removal of facsimile as a Code Communication mechanism on the grounds that the bulk of their contacts no longer retain facsimile equipment / facilities.

CB went on to indicate that she anticipates that there might be some Code impacts such as Appendix 5B and Emergency Procedures etc.

She then went on to explain that in order to make an informed decision as to whether or not to raise the review, she would be looking to obtain additional information (i.e. Emergency Exercise analysis) and envisages discussing the matter in more detail at forthcoming Distribution Workgroup meeting(s). It is hoped to raise the review in time for consideration at the July 2016 Panel meeting.

### 6.4. Terms of Reference

During a brief onscreen review of the proposed amendments to the UKLC Terms of Reference, SP raised a concern regarding the UKLC membership now that B Hale has moved on and wondered whether or not memberships can be changed mid term (in order to resolve the current short term standing alternate issues). Responding, BF outlined the Joint Office's new role (taking over from the Gas Forum) and the recently initiated **Single Point of Contact (SPoC)** exercise. Parties were requested to respond to the SPoC exercise wherever possible.

Discussions then centred on the DESC ToR process that allows 'within in year' membership changes – only applies where spaces are available and requires UNCC approval of any changes.

BF suggested, and members supported, submission of the proposed amendments to the UKLC ToR as a short notice item for consideration at the June UNCC meeting. BF pointed out that once everything was in place, the UKLC could consider running a mid term election / re-election process.

When asked, SP indicated that the proposed approach alleviated the majority of EDF's concerns.

## 6.5. Retirement

BF thanked S Cropper, on behalf of UKLC members, for her long time contributions to the UKLC and wished her all the best for her impending retirement.

## 7. Diary Planning

Further details of planned meetings are available at: [www.gasgovernance.co.uk/Diary](http://www.gasgovernance.co.uk/Diary)

When asked, Xoserve confirmed that they would like to go ahead with the proposed end of June (Wednesday 29 June 2016) meeting and to conduct the meeting as a teleconference only meeting. BF informed parties that should they wish to attend in person, the Joint Office meeting room would be available, although NO catering would be provided on the day.

UKLC Meetings will be face-to-face meetings (unless otherwise notified) and will take place as follows:

Time and Date	Venue	Programme
10:00, Wednesday 29 June 2016	Teleconference	Consideration of New Change Pack(s) and required approvals
10:00, Thursday 14 July 2016	Consort House, 6 Homer Road, Solihull. B91 3QQ	Standard agenda and other items to be confirmed

### Action Table (as at 09 June 2016)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status
UKL 0402	14/04/16	5.1.4	<i>Reference COR1154.15.35 - Xoserve (DA) to clarify how Xoserve would respond to contact title submissions, how it expects to treat these files and how any null values would be communicated via the UKLC going forwards.</i>	Xoserve (DA)	<b>Carried Forward</b>
UKL 0501	12/05/16	5.1.4	<i>Reference COR1154.15.40 UKLP Including Nexus requirement – Q28 Clarification - Xoserve (DA) to confirm how treatment of urgent UKLC / Industry decisions would be managed in future.</i>	Xoserve (DA)	Update provided. <b>Closed</b>
UKL 0601	09/06/16	4.1.4	<i>Reference COR1154.15.45 - Xoserve (DA) to provide a copy of the proposed PNUG paper to UKLC members asap.</i>	Xoserve (DA)	<b>Pending</b>