

UK LINK Committee Meeting Minutes
Thursday 10 March 2016
31 Homer Road, Solihull B91 3LT

Attendees

Bob Fletcher (Chair)	(BF)	Joint Office	
Helen Cuin (Secretary)	(HCu)	Joint Office	
Abbie Moore	(AMo)	First Utility	
Alison Nield	(AN)	Gazprom	Member
Alex Cullen*	(AC)	E.ON	
Alistair Manson	(AMa)	Total	
Anne Jackson	(AJ)	SSE	
Bryan Hale	(BH)	EDF Energy	Member
Chris Whatcott	(CW)	First Utility	
Dave Addison	(DA)	Xoserve	Member (Transporter)
Dave Hipwell*	(DH)	British Gas	
Dave Tarbox*	(DT)	E.ON UK	
Daniel Griffiths*	(DG)	Engie	
Graham Wood	(GW)	British Gas	Member
James Crossland	(JC)	DONG Energy	
Kirsty Dudley*	(KD)	E.ON UK	Alternate
Lee Harrison	(LH)	Xoserve	
Lorna Lewin	(LL)	DONG Energy	Member
Mike Fensome	(MF)	RWE npower	
Rachel Hinsley	(RH)	Xoserve	
Simon Power	(SPo)	EDF Energy	
Stephanie Shepherd	(SS)	RWE npower	Alternate
Steve Nunn*	(SN)	E.ON	
Sue Cropper	(SC)	British Gas	

Apologies

Kirandeep Samra	(KS)	RWE npower	Member
Colette Baldwin	(CB)	E.ON UK	Member

*via teleconference

Copies of meeting papers are available at: <http://www.gasgovernance.co.uk/uklc/100316>

1. Introduction and Status Review

BF welcomed all to the meeting and confirmed its quorate status.

1.1. Approval of Minutes (11 February 2016)

The minutes of the previous meeting were approved.

2. Overview of Modifications Impacting UK Link Systems

DA gave a brief overview on recently raised modifications:

0572 - Amendment to the definition of AUG Year within UNC TPD Section E
 No UK Link impact.

0573 (Urgent) - Project Nexus – deferral of implementation of elements of Retrospective Adjustment arrangements

UK Link functionality impacts

0574S - Creating the permission to release supply point data to the Theft Risk Assessment Service (TRAS)

No UK Link impact.

0575R - Consider the Performance Assurance Reporting Requirements for Transporters

No UK Link impact.

0576 - Generation of an estimated Meter Reading at the Code Cut Off Date in the absence of an actual Meter Reading

DA confirmed this new modification would have some UK Link impacts. DA explained the modification had been raised to address a population of meter points where no valid meter readings have been received for a circa 7 years, and at the point of Project Nexus implementation, Xoserve will need to load an estimated reading as a transitional solution. On an enduring basis, an estimate will also need to be loaded where sites have not been read for 7 years. He suggested that one mitigation might be to extend the 25 day meter submission window for these particular sites. Xoserve are looking at how to accept reads outside of this window and the functionality required to enable this. MF enquired about the potential implementation, DA explained at this point he was unsure of the build time required.

0577 - Aligning UNC to the indirect clearing model operated by ICE Endex

System operation impacts expected. No UK Link impact.

0578 - Implementation of Retrospective Invoice Adjustment arrangements (Project Nexus transitional modification)

Interim RAASP arrangements with presumed impacts

3. Issues referred from UKLIEF and MTWG

DA confirmed discussions have been taking place, initially looking at conditionality. He was aware that there were pockets of details in the UK Link manual, which do not set out in enough detail the conditions that are applied and only that UK Link files have mandatory or optional elements.

Additional points of clarity have been documented. Questions have arisen relating to the guarantees of accepting new files forms and running parallel testing, to provide reassurance and clarity in how the system will work (from old to new). DA explained Xoserve have undertaken some testing against the old system, such as the RGMA transactions, where there has been nuances such as the treatment of by-pass assets, to be clear how this works. Detailed ERR/FRJ testing has been undertaken, mapping old verses new and a communication has been issued. He acknowledged there are some issues being faced.

BH raised two defects where system is not behaving as expected in particular the K08 file and the rejection codes.

4. Approval of RTO

DA asked for this to be rolled over to the 23 March UK Link Meeting to consider the scenarios from the RTO meetings. He hoped to approve this at the next meeting, with a shortened representation window. A separate Change Pack will be issued to parties to communicate the changes requested.

MF also asked about the expected changes to hierarchy, it was anticipated this would be discussed on the 23 March 2016.

5. Xoserve Reporting Updates

5.1. UK Link Modification Implementation Plan

5.1.1. Current UK Link Changes Awaiting Scheduling – In Analysis

None to report.

5.1.2. Current Project Nexus Changes Awaiting Scheduling – In Analysis

Modification 0518S - Shipper Verification of meter and address details following system meter removals – Enduring solution

RH confirmed that the interim solution has been approved. The enduring solution and would be in the Change Pack on the 16 March 2016.

COR1154.15.14 UKLP Including Nexus requirement – Amendments to Baseline File Formats (October) – U01, U12 & U14

RH confirmed this is still in analysis and expected more information to be provided in the Change Pack. DA suggested this change request might even be withdrawn.

COR1154.15.15 UKLP Including Nexus Requirements – Interconnector Templates

RH confirmed that Xoserve issued new Excel templates on Friday. The representation window is still open for the new templates until 17 March. Xoserve aim was to seek approval on the 23 March, if all representations can be closed out. SS explained that this process might be difficult to test and some assumptions may have to be made due the frequency of use.

5.1.3. Current UK Link Changes Awaiting Scheduling – Awaiting Approval

COR3782 - Address validation & Data Cleansing (PAF)

RH confirmed a presentation (slide pack) had been issued as a supporting paper for this meeting on the change. DA explained approval would be sought today.

RH reported that most representations supported the change.

DA believed that approximately 10m fixes would be required to make the product compatible with PAF, for example the County would need to be appended to the address. DA confirmed a communication has been issued asking parties to respond to the consideration of NAC files and whether these want to be suppressed or not.

BF suggested a meeting might wish to be scheduled for parties to discuss this in detail in order to understand options. DA asked Users to raise any questions via the uklink@xoserve.com account.

Members approved the change with a caveat that parties can obtain a breakdown of what will be contained in the files and agree options for delivery of NAC files.

COR1154.15.29 - New Rejection Message (enduring) - FIL00024

Members approved the change.

UK Link Standards Guide Amendment to deal with integers in decimal fields and the treatment of decimal values

Deferred due to issues being raised.

Modification – 0466AV Daily Meter Reading Simplification (with improved within day data provision) - File Formats

Members approved the change.

COR3572 - EU Code Changes Phase 3 Delivery – External Screen Changes

RH confirmed no representations had been received. Members approved the change.

5.1.4. Current Project Nexus Changes Awaiting Scheduling – Awaiting Approval

COR1154.15.19 - UKLP Enduring Transformation Rules

RH confirmed one representation had been received. Members approved the change.

SC explained this is a fall back position, it was identified there was a field not originally captured however the next full data load would pick the missing data item (i.e. gas inspection date) she advised that the CR will pick this up. This is a fall back in case there are a few remaining ones. Members approved the change.

COR1154.16.2.2 - UKLP Gemini Consequential Change – External Screen Pack – Code Enabled

RH confirmed no representations had been received following the addition of 3 new screens. Members approved the change.

COR1154.15.13 – UKLP Including Nexus requirement – LSO Portal Screens

RH confirmed three representations. RH briefly summarised the representations. Members approved the change.

COR1154.15.16 – UKLP Including Nexus Requirements - Method of transportation for the Invoicing Supporting Information Files, Compression

RH confirmed a number of representations had been submitted asking detailed questions around file extensions and compressions. These have not yet been turned around. DA confirmed the representations would be summarised in due course. Members deferred approval to 23 March 2016.

DT asked about the options and user pays elements related to compressed files, he suggested software compression may be better option, he believed the options on the table were very limited. DA suggested further considerations and discussions would need to take place.

BH wished to be clear on what members would be approving and asked for further clarification from Xoserve. DA confirmed the offer on the table was to confirm if parties wanted to compress files or not, he was not in a position to vary the Change Pack. He confirmed he would have a separate conversation with E.ON.

DA explained splitting at LDZ level might still breach the maximum file size for some Shippers, therefore splitting by LDZ may not suit every Shipper. DA confirmed this is being looked at. DA explained that the next step will be to respond to representations and he proposed to set up a meeting to consider the aspects.

COR1154.15.27 - UKLP Including Nexus Requirements - RTO File Format & Hierarchy

Deferred to 23 March.

COR1154.15.17 – Treatment of the Token File

Deferred to 23 March.

5.1.5. Current UK Link Changes Approved - Scheduled for Implementation

TBC

Proposed Datafix to Meter Link Code

Implementation date to be confirmed.

COR3575 – MNC MPRN creation process

Implementation date to be confirmed. Change Pack to be issued.

COR3413.1 – Removal of ‘Automatic’ Creation of Meter Models on Receipt of RGMA Transactions – Revised Implementation Date

DA explained a sense check was needed before this change could be concluded. In the regressions, a number of files were rejected that shouldn't have. DA confirmed that Xoserve are looking at code; and planning further deployments; the dates are to be confirmed.

April 2016

Move UK Link Documentation and UK Link Programme File to Sharepoint

RH confirmed this change remains on track and folder 30 can now be accessed. AJ explained some parties are not getting access to Sharepoint, MF also reported the same issue where service providers cannot gain access. AJ challenged the approach taken as removing the access was not explicit in the provided Change Pack. DA agreed to clarify the process in the Change Pack.

Modification 0446AV - Daily Meter Reading Simplification (with improved within day data provision)

On track.

COR3572 - EU Code Changes Phase 3 Delivery – Summary of Change

On track.

September 2016

Modification 0532 - New Rejection Message - File received during Non-Effective Period

On track.

5.1.6. Project Nexus Implementation Date

RH noted that the majority of these were related to Project Nexus and are all still in development for implementation on the Project Nexus Implementation date.

5.1.7. UK Link Changes – Implemented since the last UK Link Committee Meeting

RH confirmed the following had all been implemented:

- Solution Development Terms of Reference (ToR)
- Standards Guide V11
- SPA Rejection Codes V26

5.2. Xoserve Report

RH highlighted that two new outages had been added to the outages in Report E. Reports A, B, C, D and E were accepted.

5.3. Outcome of Detailed Review of Current and Target File and Record Rejection Validations

DA highlighted a communication had been issued this morning during the UK Link Committee and provided a background to the issues.

DA explained the ERR and FRJ file structures. BH asked for clarification on the processing of files. DA provided an explanation of files, record relationships and the scenarios where an FRJ level rejection would be provided instead of an ERR level rejection.

LD asked if the detailed scenarios could be issued to Shippers. DA confirmed that Xoserve are working on a mapping document to explain the differences from current to future file processing (new and old treatment of header and trailer records). Changes to the UK Link Manual will be detailed in the Change Pack.

Xoserve proposed to hold a meeting to discuss this further on 18 March 2016.

DA welcomed responses from parties.

5.4. Review of 'pipeline of change'

No further update.

6. Review of Actions

UKL 0901: *Twin stream metering* - DA to create a treatment document, making explicit what the changes to the arrangements will be.

Update: DA confirmed that this had been issued. **Closed.**

UKL0104 (amended): SN and DA to establish and confirm where all changes approved by the UKLC (i.e. already approved and those in train for next 3 months) are going to appear in Market Trials.

Update: DA reported that a plan is being worked on and a report will be provided at PNSG as to when the files will get dropped into Market Trails. The programme are currently assessing the scale of the changes, there does not appear to be a material impact on Market Trials at the moment, the majority are administrative changes. DA's initial assessment indicated this is a functional change with 43 potential changes, all with limited impacts. This initial assessment however needs to be reviewed. DA confirmed there were no confirmed drop dates at the moment. **Carried forward**

UKL0201: Data conditionality - DA to ascertain which areas have been parallel ('like for like') tested and any results.

Update: See item 3.0. **Closed**

UKL0202: Xoserve to confirm the 'second' UKLC meeting dates and a schedule for the Solution Development Group (SDG).

Update: DA confirmed that the UK Link meetings have now been scheduled. **Closed**

7. Any Other Business

7.1. AQ Review 2016 – non effective days

DA confirmed the intention to talk about the non-effective dates for AQ 2016 at the next Distribution Workgroup. In order for Xoserve to progress AQ 2016 Xoserve will need to raise a modification for non-effective days. It is anticipated Xoserve will be asking for 4 non-effective days.

8. Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/Diary

UKLC Meetings will be face-to-face meetings (unless otherwise notified) and will take place as follows:

Time and Date	Venue	Programme
10:00, Wednesday 23 March 2016	31 Homer Road, Solihull B91 3LT	<ul style="list-style-type: none"> Approval of Change Pack 1 Discuss Change Pack 2
10:00, Thursday 14 April 2016	31 Homer Road, Solihull B91 3LT	Standard agenda; Approval of Change Pack 2; discuss Change Pack 3; other items to be confirmed
10:00, Wednesday 27 April 2016	31 Homer Road, Solihull B91 3LT	<ul style="list-style-type: none"> Approval of Change Pack 3 Discuss Change Pack 4
10:00, Thursday 12 May 2016	31 Homer Road, Solihull B91 3LT	Standard agenda; Approval of Change Pack 4; discuss Change Pack 5; other items to be confirmed
10:00, Wednesday 25 May 2016	31 Homer Road, Solihull B91 3LT	<ul style="list-style-type: none"> Approval of Change Pack 5 Discuss Change Pack 6
10:00, Thursday 09 June 2016	31 Homer Road, Solihull B91 3LT	Standard agenda; Approval of Change Pack 6; discuss Change Pack 7; other items to be confirmed

Action Table (as at 10 March 2016)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status
UKL 0901	10/09/15	5.1.1	<i>Twin stream metering</i> - DA to create a treatment document, making explicit what the changes to the arrangements will be.	Xoserve (DA)	Closed
UKL 0104	11/02/16 (amended)	5.1.2	SN and DA to establish and confirm where all changes approved by the UKLC (i.e. already approved and those in train for next 3 months) are going to appear in MTs.	Xoserve (DA/SN)	Carried forward
UKL 0201	11/02/16	3.2	<i>Data conditionality</i> - DA to ascertain which areas have been parallel ('like for like') tested and any results.	Xoserve (DA)	Closed
UKL 0202	11/02/16	6.3	Xoserve to confirm the 'second' UKLC meeting dates and a schedule for the Solution Development Group (SDG).	Xoserve (SN)	Closed