

UK LINK Committee Meeting Minutes
Thursday 13 October 2016
via teleconference

Attendees

Chris Shanley (Chair)	(CS)	Joint Office	
Mike Berrisford (Secretary)	(MB)	Joint Office	
Alastair Manson	(AM)	Total Gas & Power	
Alison Nield	(AN)	Gazprom	Member
Andrew Margan	(AM)	British Gas	Alternate
Colette Baldwin	(CB)	E.ON	Member
Dave Addison	(DA)	Xoserve	
Dave Hipwell	(DH)	British Gas	
Ellie Rogers	(ER)	Xoserve	
Lorna Lewin	(LL)	DONG Energy	Member
Maitrayee Bhowmick-Jewkes	(MBJ)	RWE npower	
Mark Jones	(MJ)	SSE	Member
Mike Fensome	(MF)	npower	
Moorthy Balasubramanian	(MBa)	British Gas	
Rachel Hinsley	(RH)	Xoserve	
Sharon Eaton	(SE)	RWE npower	Member
Simon Power	(SP)	EDF Energy	Member
Steve Nunnington	(SN)	Xoserve	Alternate (Transporter)

Copies of meeting papers are available at: <http://www.gasgovernance.co.uk/uklc/131016>

1. Introduction and Status Review

CS welcomed all to the meeting and confirmed its quorate status.

1.1. Approval of Minutes (08 September 2016)

The minutes of the previous meetings were approved.

2. Overview of Modifications Impacting UK Link Systems

DA explained that whilst he did not have a specific update on any of the recently raised and 'in flight' modifications, he would like to highlight a draft non-effective date related modification that is currently being considered by Xoserve and the Proposer.

In short, the modification will propose 9 non-effective days (7 pre Project Nexus Implementation Date along with 2 additional dates of 01 and 02 June 2017) that have potential 'switching' related impacts.

When asked whether or not the modification would also look to consider potential Change of Supplier Rules related impacts, DA suggested that this could be a possibility, subject to Workgroup views. Furthermore, subject to approval from the Proposer, the modification could / would also include live contingency dates. It was also suggested that it might be beneficial for the modification to also include consideration of any rejection window impacts.

DA explained that it is expected that the draft modification would be tabled for pre-modification discussions at the 27 October 2016 Distribution Workgroup meeting.

DA explained that the intention is to formally raise the modification in time for consideration at the November 2016 Panel meeting with a recommendation that it is sent to at least one Distribution Workgroup meeting for assessment. DA also advised that one party has already raised timing related concerns that Xoserve has discussed with Ofgem, whilst TPG have also raised some issues for consideration.

In considering whether or not an Urgent modification would be preferable (from a timing perspective), it was noted that the urgent route would / could potentially constrain Workgroup considerations.¹

3. Issues referred from PNDG and MTWG

3.1. PNDG

DA highlighted Ofgem's recent approval of the deferral of the Project Nexus Implementation Date (PNID) from 01 October 2016 to 01 June 2017, whilst also pointing out that the contingency date would now be 01 July 2017 as a consequence.

3.2. MTWG

In explaining that the Market Trials Working Group had met on the previous day (Wednesday 12 October 2016), DA highlighted that part of the focus of the meeting had been on the documentation change summary whereupon parties have requested the provision of a single consolidated listing.

4. Xoserve Reporting Updates

4.1. UK Link Modification Implementation Plan

4.1.1. Current UK Link Changes Awaiting Scheduling – In Analysis

0576 – Generation of an estimated meter reading at the code cut off date in the absence of an actual read – Enduring solution

SN advised that the change order is still in analysis at this time and the anticipated implementation date remains April 2018.

4.1.2. Current Project Nexus Changes Awaiting Scheduling – In Analysis

COR1154.15.27 – UKLP Including Nexus Requirements – RTO File Format & Hierarchy

DA explained that whilst the implementation date is yet to be confirmed it is expected to be 12 months post the Project Nexus Implementation Date (PNID).

4.1.3. Current UK Link Changes Awaiting Scheduling – Awaiting Approval

No change orders for consideration this month.

4.1.4. Current Project Nexus Changes Awaiting Scheduling – Awaiting Approval

COR1154.15.75 – U80 Field Name Change within the TSI Template

In providing a brief summary of the one representation received, DA explained that this change order relates to a TSI template (specified exit point) error.

When asked, UKLC members approved the change order - **Approved**

COR1154.15.76 – RCI File – treatment of the Specified Entry Point Name field

¹ Post meeting note: Xoserve (DA) provided a copy of the Non Effective Days presentation as provided for the 11 October 2016 TPG meeting. To view and/or download the document from the Joint Office web site please select the following link: <http://www.gasgovernance.co.uk/uklc/131016>

In providing a brief summary of the one representation received, DA explained that this change order relates to a U91 record length inconsistency related issue that Xoserve are proposing to defer until post PNID.

When asked DA confirmed that this is a AMT layer functional change and that this (and any other) deferred change orders would be added to the Nexus Change Log going forwards.

When asked, UKLC members approved the change order - **Approved**

COR1154.15.77 – Additional allowable value within the U92 Record

DA indicated that as this change relates to a complicated matter for which the supporting communication (*1655 – SM – SN - Revised Change Summary from Change Pack dated 28/09/2016*) was only issued the day before the meeting and he indicated that he would fully understand if members would prefer to defer approval at this meeting.

DA explained that the change order relates to an outcome code allowable value related issue.

In providing a brief summary of the one representation received, DA explained that a relationship to the TNI record relationship had also been highlighted, resulting in the updated TNI File Format being provided within the latest communication.

When asked, UKLC members approved the (short notice) change order - **Approved**

COR1154.15.73 – Meter Location code update – S75 Record

In providing a brief summary of the one representation received, DA explained that this change order relates to an inconsistent meter location code on outgoing files related issue, for which Xoserve are proposing to simply extend the code.

As the representation highlighted a potential data catalogue benefit, Xoserve is now considering the matter in more details (inc. MDD aspects) – however, please note that this is not necessarily a high priority matter at this time.

DA agreed to discuss when the Market Flow Catalogue would be updated with MF offline.

When asked, UKLC members approved the change order - **Approved**

COR1154.15.32.1 – Reflecting Data Update Code (A0178) not being relevant to Transporters in JOB Transactions

DA explained that this change order has been raised in response to discussions at the September UKLC meeting.

DA explained that one representation had been received which sought additional clarity around the RGMA baseline aspects / impacts. This matter is also scheduled for discussion at the 20 October SPAA Change Board meeting, under reference SPAA CP16356.

When asked, DA confirmed that the UKLC decision on this matter takes precedent over an SPAA equivalent (i.e. UKLC has primacy over SPAA in this circumstance) and therefore should come first.

When asked, UKLC members approved the change order - **Approved**

COR1154.15.74 / UKLP IADB235 – Incorrect Rejection of a Notification that a Fault has not been corrected by Site Visit – Withdrawal of Change

DA explained that this change order is also often referred to within industry circles as XOS_CR_24. He went on to point out that the subject has been discussed under several industry forums.

DA explained that whilst the change order is related to allowable rejections, no fix aspects - the proposal to the UKLC members is to NOT to make the file format changes (i.e. withdrawal of the change and refrain from removing the allowable values at this time).

DA explained that one broadly supportive representation had been received which indicated a preference for removal of all values. However, consideration of this would be deferred until a later date.

When asked, UKLC members approved the change order - **Approved**

COR1154.15.72 – Ordering of records within the NRF Hierarchy

DA explained that this change order relates to an S72 / S69 hierarchy impact in the form of a document only change. He went on to advise that one supporting representation had been received.

When asked why it is not possible to simply change the documentation, DA explained that this could potentially result in inconsistent rejection code generation – he agreed to discuss the matter offline with DH after the meeting.

When asked, UKLC members approved the change order - **Approved**

COR1154.15.65 – Transformation Rules (Pack Eight)

DA advised that Xoserve would no longer be seeking approval of this change order at this meeting on the grounds that a communication (1653.1 – COR: 1154.15.65 Transformation Rules (Pack Eight) – Amended Change Summary) was issued in the previous day's change pack (1653 – SM – SN, dated 12 October 2016) seeking representations on the matter.

DA explained that this latest step is in order to enable the DMG to assess / consider a further change to the transformation rules and involves AMR effective date and reconciliation related impacts. DA also explained that it is expected that there are minimal code related consequences affecting check read provisions and that early indications are that the Performance Assurance Committee (PAC) are considering whether or not this is an area that they should / could look to monitor going forwards – it was noted that DA would be providing an update to PAC in due course.

When asked, DA confirmed that potentially four data items are impacted along with a link to the UKL organisation table – more detail relating to these matters was included within the communication.

A brief debate on whether or not it is appropriate for Xoserve to flag up ALL (i.e. each and every occurrence) changes to the UKL Organisation Table was undertaken which culminated in a request for all parties to feedback their views on information provision for any listing contents and updates.

It was noted that the main concerns relate to an apparent lack of transparency around when Xoserve undertakes changes (organisation i.d changes etc.) to the list. DA remained of the opinion that during previous UKLC discussions it had been agreed that a balance on the number of updates communicated to parties was needed.

When asked whether UNK (unknown) values for ASPN purposes are still available, DA advised that his initial opinion is they are no longer available, although he is aware that Xoserve is continuing to consider the transformation impacts and would be communicating its thoughts to the DMG in due course.

New Action UKL1001: Reference the UKL Organisation Table updates – All parties to provide a view on their preference on what type of informational changes they would like to be informed about and what frequency of updating and publication of the organisation table would be deemed acceptable – thereafter Xoserve (DA) to provide feedback at the November UKLC meeting.

COR1154.15.64 71 – Suspension of the Validation between Meter Index and Unconverted Index

DA explained that this change order relates to the AMR port reading (mandatory) provision and that Xoserve is now seeking to suspend the validation between the meter index and unconverted index.

In providing a brief summary of the two representation received (one in support and one seeking additional clarifications), DA provided responses to the questions raised, as follows:

- suspension would apply in all instances;
- relates to corrected readings, and
- Xoserve agree the corresponding RGMA rejection codes should also be suspended.

DA then advised that this change order would also be added to the deferred list in due course.

When asked, UKLC members approved the (MRE class codes) change order - **Approved**

COR1154.15.66 – U12 Record – Description Change

DA explained that this change order has resulted from a Market Trials request relating to the read source and read reason relationship.

In providing a brief summary of the two representations received (one in support and one seeking additional clarification), DA explained that Xoserve has discussed the matter with British Gas representatives who have indicated they are happy with the response provided.

DA pointed out that Xoserve are not proposing to update the U1 and U14 records as this avoids unnecessary changes.

When asked, UKLC members approved the change order - **Approved**

COR1154.15.67 – Supporting Invoicing Information Files – Users opting for Compression

DA explained that previously Xoserve has sought users views around the compression issue.

In providing a brief summary of the three representation received (two confirming they are not interested in having compression and one seeking additional assurances around the timescales involved in issuing files), DA explained that Xoserve expects to issue the (invoicing related) files outside of the 'normal' times. When asked, DA advised that timings would be issued in around a months time.

DA confirmed that Xoserve are now proposing to split batches based on maximum record numbers in order to avoid breaching the 400mb limit cap.

When asked, UKLC members approved the change order (to not have a compression option) - **Approved**

COR1154.15.68 – Notification to User Agent of Users at D-2 (Transfer of Ownership equivalent) and Shipper Actions as part of SSMP SPA Transactions

DA explained that this change order relates to an error in the initial ANT record / file for Shared Supply Meter Points and that Xoserve are proposing to continue with a single instance solution as advised previously (*communication 1639.6 – SM – DA COR1154.15.68 Notification to User Agent of Users at D-2 (Transfer of Ownership equivalent) and Shipper Actions as part of SSMP SPA Transactions*) within change pack 1650 – SM – SN dated 04 October 2016.

DA explained that two representations supporting the change had been received.

When asked, UKLC members approved the change order - **Approved**

COR1154.15.69 – Retention of Single instances of K13 SMP_CEASED_OWN_DETS in the TRS and TRF Files for Shared Supply Meter Points

DA explained that the change relates to single instances of the K13 record. He then apologised for the inadvertent errors contained in previous communications on this matter that have now been corrected within the change pack 1642 communication.

In providing a brief summary of the two representations received (one in support and one seeking additional clarifications), DA provided responses to the questions raised, as follows:

- Xoserve confirms it can provide clarity on future releases via one-to-one discussions with users;
- DES does not provide shared supply point information;
- the original change order number was not erroneous and was deliberately selected to distinguish between change orders, and
- offline discussions would be undertaken with impacted users in due course.

When asked, UKLC members approved the change order - **Approved**

COR1154.15.52.2 – Gas Act Owner – Allowable Value ‘U’ File Format Description Change (TAP Record)

DA explained that the sister change order COR1154.15.52.1 had been approved previously by the UKLC members.

In providing a brief summary of the two representations received (one in support and one seeking clarification as to whether the functionality would be available to test within the Market Trials), DA explained that the next issue of the TAP file would provide / outline all circumstances of ‘go-live’ functionality.

When asked when the ‘U’ description change is provided, DA responded by explaining that it applies in instances where there are blank MAM i.d.’s on the UKL system (circa 60k at this time) and / or where there are instances where no meter is fitted when the meter point is created.

DA advised that he would also be speaking offline with British Gas representatives on this and other additional matters in due course.

When asked, UKLC members approved the change order - **Approved**

COR1154.15.55 – DM SOQ and SHQ Conditionality within File Formats for NTS sites

DA explained that this change order relates to issues impacting NTS sites and Xoserve has previously provided a list of the impacted sites.

In providing a brief summary of the three representations received (one of which sought clarification on conditionality for the LDZ field), DA explained that the LDZ field would be populated with a notional value for the NTS site.

When asked, UKLC members approved the change order - **Approved**

COR1154.15.64 – Meter Read Types

DA explained that this change order relates to the previously published read types within the Data Enquiry Service facility.

In providing a brief summary of the two representations received (one in support and one seeking additional clarification around potential file format impacts), DA confirmed that there would be no file format changes involved.

When asked, DA advised that a response read source is not necessarily required in response to an incoming read source.

When asked, UKLC members approved the change order - **Approved**

4.1.5. Current UK Link Changes Approved - Scheduled for Implementation

TBC

COR4043 – Network Sales Functional Impacts

DA advised that whilst Xoserve has been discussing the finer details behind the change order with National Grid Gas Distribution Limited (NGGDL), this is perceived as a sensitive Network Sales matter at this time, so information is limited.

In providing a brief joint (Xoserve / NGGDL) statement focusing on the invoicing aspects, DA went on to explain that 01 December 2016 and / or 01 January 2017 remain the two possible implementation dates – a formal communication would be issued once a firm date has been identified.

A request was then made for Xoserve to provide a timeline indication for when Shippers would be provided with the NGGDL invoicing details.

New Action UKL1002: Reference COR4043 – Network Sales Functional Impacts – Xoserve (DA) to consider and provide confirmation of when the NGGDL invoicing details would be provided to Shippers.

Proposed Datafix to Meter Link Code

DA confirmed that this change order remains 'on hold' for the time being.

COR3413.1 Removal of 'Automatic' Creation of Meter Models on Receipt of RGMA Transactions – Revised Implementation Date

DA advised that the actual implementation date for this change order would be provided in due course.

November 2016

Temporary Suspension of M3.3.4b Validation on Shipper Provided ('Unbundled') Meter reading

DA explained that this change order relates to a previous communication identifying an amended timeline for the URL flows. He confirmed that responses would be contained within the normal (URS) files post the 26 November run.

From this point onwards, the remainder of the Implementation Plan items were taken as read, as provided.

Project Nexus Implementation Date

The majority of these changes relate to Project Nexus and are all still in development for implementation on the Project Nexus Implementation Date.

Post Project Nexus Implementation date

COR1154.15.64 – UKLP Including Nexus Require – Contact Title Allowable Values

DA explained that this change order remains on track for a post PNID implementation.

4.1.6. UK Link Changes – Implemented since the last UK Link Committee Meeting

COR1154.15.41 – ERR and FRJ Numbering (Standards Guide v14FA)

DA explained that a communication relating to this change order was included within the previous day's change pack.

4.1.7. UK Link Changes – Withdrawn

COR1154.15.32 – UKLP Including Nexus Requirements – Data Update Code (DUC) – JOB File

DA pointed out that this change order had now been formally withdrawn.

4.2. Xoserve Report

SN focused attention on the following outages whilst providing a brief update on the proposed timings etc.:

- 'UKLP Including Nexus Requirement - Outage', the
- 'CSEPS, CMS, DE, EFT, IP & UK Link Gemini, Gemini Exit & Gemini EU', the
- 'REMIT Reporting – Gemini system (including Gemini Exit) Outage', the
- 'Gemini, Gemini Exit, Gemini EU & B2B Services File Flows to PRISMA and TSOs will also be impacted – Data Enquiry (DE)', and finally the
- 'Gemini, Gemini Exit, Gemini EU & B2B Services File Flows to PRISMA and TSOs will also be impacted – CMS'.

Thereafter, reports A, B, C, D and E were accepted.

4.3. Review of Change Log

SN reminded those present that the Change Logs are issued each Friday.

Whilst not proposing to undertake a line-by-line review, SN indicated that he would be more than happy to answer any questions – there were none forthcoming.

5. Review of Actions

UKL0801: Reference COR3143 – File Transfer Guide V12FA V12.1FA - Xoserve (DA) to look to provide a high level process flow map for the Supplier / MAM (non UKL user to non UKL user) aspects and to also consider a suitable publishing location for any supporting documentation.

Update: Consideration of this outstanding action remains ongoing. **Carried Forward**

UKL0901: Reference COR1154.15.61 – Treatment of Non Measuring Assets – Confirmation of Treatment when as Asset Status Code is not provided - Xoserve (DA) to confirm when the Allowable Asset Status Code table contained within the UK Link Manual would be / had been updated.

Update: DA explained that the proposed solution is currently being subjected to an Xoserve internal review with the expectation that supporting documentation would be made available before the November 2016 UKLC meeting. **Carried Forward**

UKL0902: Reference COR1154.15.32 – UKLP Including Nexus Requirements – Data Update Code (DUC) – JOB File - Xoserve (DA) to examine the DUC Transactions JOB Field description and GT Field Status aspects (i.e. irrelevant data fields etc.) and provide a view.

Update: DA explained, and members agreed that the action had been completed during consideration of item 4.1 above. **Closed**

UKL0903: Reference Gemini and Gemini Exit systems outage - Xoserve (SN) to double check the status of the outage and provide an update.

Update: SN explained, and members agreed that the action had been completed during

consideration of item 4.2 above. **Closed**

6. Any Other Business

6.1. Notification of non-Business Days and non-Supply Point Business Days

DA reminded UKLC members that this formal notification of non-Business Days and non-Supply Point Business Days is provided around the same time each year.

The information would now be provided to the Joint Office for publication on their web site in due course.

6.2. UK Link Committee Important Dates for 2017

In referring to related communication 1646.8, DA explained that the information would now be provided to the Joint Office for publication on their web site in due course.

DA reminded those in attendance that the information seeks to establish when change packs are issued (and the associated representation periods, including any shortened periods etc.). He went on to advise that the 27 proposed dates follow SPAA principles.

In response to a question relating to revised UKL contingency dates and whether these potentially impact on revised implementation dates, DA confirmed these do not as the assumption is that Xoserve remains able to provide releases outside of the 'normal' release windows, as previously agreed by UKLC members.

6.3. Future Unplanned Releases (Emergency Requirements)

DA advised that Xoserve expects to be seeking UKLC approvals where appropriate and have developed an approach strategy in order to effectively manage unplanned releases. He asked parties to note that any unplanned releases might require retrospective communications, especially for those of a more urgent nature.

DA explained that a further update on this matter would be provided in due course.

6.4. Proposed Cancellation of 17 October 2016 SDG Meeting

In noting that there are no agenda items currently tabled for consideration at the 17 October SDG meeting, SN asked whether or not it would be appropriate to cancel the meeting – UKLC members and participants agreed to the cancellation of the meeting.

7. Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/Diary

UKLC Meetings will be teleconference meetings (unless otherwise notified) and will take place as follows:

Time and Date	Venue	Programme
10:00, Thursday 10 November 2016	Teleconference	Standard agenda and other items to be confirmed
10:00, Thursday 08 December 2016	Teleconference	Standard agenda and other items to be confirmed

Action Table (as at 13 October 2016)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status
UKL 0801	11/08/16	4.1.3	<i>Reference COR3143 – File Transfer Guide V12FA V12.1FA - Xoserve (DA) to look to provide a high level process flow map for the Supplier / MAM (non UKL user to non UKL user) aspects and to also consider a suitable publishing location for any supporting documentation.</i>	Xoserve (DA)	Carried Forward
UKL 0901	08/09/16	4.1.4	<i>Reference COR1154.15.61 – Treatment of Non Measuring Assets – Confirmation of Treatment when as Asset Status Code is not provided - Xoserve (DA) to confirm when the Allowable Asset Status Code table contained within the UK Link Manual would be / had been updated.</i>	Xoserve (DA)	Carried Forward
UKL 0902	08/09/16	4.1.7	<i>Reference COR1154.15.32 – UKLP Including Nexus Requirements – Data Update Code (DUC) – JOB File - Xoserve (DA) to examine the DUC Transactions JOB Field description and GT Field Status aspects (i.e. irrelevant data fields etc.) and provide a view.</i>	Xoserve (DA)	Update provided. Closed
UKL 0903	08/09/16	4.2	<i>Reference Gemini and Gemini Exit systems outage - Xoserve (SN) to double check the status of the outage and provide an update.</i>	Xoserve (SN)	Update provided. Closed
UKL 1001	13/10/16	4.1.4	<i>Reference the UKL Organisation Table updates – All parties to provide a view on their preference on what type of informational changes they would like to be informed about and what frequency of updating and publication of the organisation table would be deemed acceptable – thereafter Xoserve (DA) to provide feedback at the November UKLC meeting.</i>	All Parties	Pending
UKL 1002	13/10/16	4.1.5	<i>Reference COR4043 – Network Sales Functional Impacts – Xoserve (DA) to consider and provide confirmation of when the NGGDL invoicing details would be provided to Shippers.</i>	Xoserve (DA)	Pending