

UK LINK Committee Meeting Minutes
Wednesday 23 March 2016
31 Homer Road, Solihull B91 3LT

Attendees

Bob Fletcher (Chair)	(BF)	Joint Office	
Mike Berrisford (Secretary)	(MB)	Joint Office	
Alison Nield	(AN)	Gazprom	Member
Anne Jackson	(AJ)	SSE	
Bryan Hale*	(BH)	EDF Energy	Member
Colette Baldwin*	(CB)	E.ON UK	Member
Dave Addison	(DA)	Xoserve	
Dave Hipwell*	(DH)	British Gas	
Daniel Griffiths*	(DG)	Engie	
Jon Dixon*	(JD)	Ofgem	
Mike Fensome	(MF)	RWE npower	
Rachel Hinsley	(RH)	Xoserve	
Simon Power*	(SPo)	EDF Energy	
Stephanie Shepherd*	(SS)	RWE npower	Alternate
Steve Nunnington	(SN)	Xoserve	Member (Transporter)
Sue Cropper	(SC)	British Gas	

*via teleconference

Copies of meeting papers are available at: <http://www.gasgovernance.co.uk/uklc/230316>

1. Introduction and Status Review

BF welcomed all to the meeting and confirmed its quorate status.

2. Consideration of New Change Pack(s) and required approvals

Consideration of the 'Approval and Discussion (Implementation Plan) Summary – UK-Link Change Requests' document was undertaken as follows:

2.1. Current UK Link Changes for discussion only (Approval on 14/04/2016)***Removal of 'Automatic' creation of Converter Models on Receipt of RGMA Transactions***

DA explained that this (change order) is the subject of a provision of additional information relating to a further subtle required change (rejection of meter model table entries validation around non MDD compliance) within a recent Change Pack communication.

Change order is aligned to Project Nexus Implementation Date (PNID).

Industry views have been sought and the closeout for responses is 31 March 2016. To date, no adverse comments have been received.

518S – Shipper Verification of meter and address details following system meter removals – Enduring solution

SN provided a brief explanation of the difference between an interim and enduring solution.

Change order is aligned to Project Nexus Implementation Date (PNID).

Industry views have been sought and the closeout for responses is 31 March 2016.

Treatment of Rejection of RGMA Transaction

DA provided an explanation behind why this is proposed as a Class 1 modification – in essence, it reflects the current approach.

The current treatment documentation indicates input – output file matches (i.e. on a one-to-one basis). DA went on to explain that in some (rare) instances this relationship is breaking down. Unfortunately, there is a real danger that in future we will witness an increase in these breakdowns, due in part to a possible increase in SAP exceptions. Currently it is proposed to address these issues via manual workarounds.

When asked whether or not the potential increase in occurrences of this nature are due to adoption of more rigorous validation regimes, DA responded by explaining how validation works and how currently the majority of breakdowns are related to technical reasons. It is anticipated that in future SAP may need to be ‘massaged’ to get files processed properly (i.e. RGMA related files etc.).

When asked whether or not as a Class 1 modification implementation could be immediate, DA confirmed that it could. However, he did point out that whilst immediate implementation would not necessarily impacts on how we do things now, it could post PNID.

2.2. Current UK Link Changes Awaiting Scheduling – Awaiting Approval

COR1154.15.15 – UKLP Including Nexus Requirements – Interconnector Templates

In advising that no representations had been received to date, SN enquired whether or not anyone had any comments / feedback they would like to share.

When asked, there were no adverse comments to the approval of the change order – **Approved.**

3. Any Other Business

3.1. Data Update Code (DUC)

DA explained that this matter already exists in the current RGMA solution and allows Users to submit job transactions, split into ONJOB and Transaction elements. In Xoserve’s opinion this appears to be a non material issues and feedback from subsequent discussions with impacted parties about excluding the functionality from the UK Link build, would seem to support this view. DA went on to explain that where the asset details recorded in UKL Sites & Meters database do not match the asset being removed (or alternatively at the point of asset connection / disconnection), the system will generate a rejection notice – in essence creating a cosmetic change in advance of a job file being processed. Please note that meter moves are normally handled via a location code update. Some parties believe that this matter could / would have a significant impact on users.

During a discussion in which parties voiced concerns that the agreed (UKL Accelerated governance) process had not been followed in this instance, some also cited the recent message to a PNSG meeting, which suggested that work on this matter had already ceased. Responding, JD clarified for the avoidance of any doubts that whilst the PNSG had not undertaken a formal approval decision on the matter, he believes that the process undertaken so far reflects a pragmatic and expedient approach under extremely aggressive timescales, especially when considering that the UK Link Committee will be asked to make a formal decision in due course. He also reminded

those present that Xoserve needs to focus on delivering 'core' Project Nexus functionality and resources need to be prioritised to that end.

When DA offered to set up a teleconference meeting to discuss the matter with impacted parties in more detail, those in attendance welcomed the move.

When asked, DA advised that Xoserve is looking to refine / review associated documentation, and would be looking at recent SPAA change examples in order to provide a rough (interim) view on any RGMA baselined aspects. DA then explained that these might not be ready for inclusion in a communication relating to this matter that would be issued in tomorrow's Change Pack.

3.2. ERR / FRJ Communication on Current / Future Treatment

In referring to recent discussions around mapping document considerations undertaken at the last UKLC meeting (and also a more recent teleconference call), DA explained that 6 scenarios had been identified, of which scenarios 3, 4, 5 and 6 are not expected to have a material impact on users.

Focusing on scenarios 1 and 2, DA explained that the promotion of records to file level within the hierarchy has a potential impact on error code references. He went on to advise that one party had voiced some concerns on this matter and suggested that errors should be at ERR and not FRJ level. Having considered the suggestion, Xoserve has decided that it is not going to make any changes but instead would look to establish a 'hot desk' based solution, as it believes that this is not currently a large volume issue for the majority of users, although it does acknowledge that this view might change over time.

Members noted that a quick approval would be beneficial.

DA explained that more details on this matter would be included within a communication (inc. shortened consultation timescales) to be issued in tomorrow's Change Pack.

3.3. Contacts Title Update

DA explained that this matter had been discussed at a previous SPAA meeting but had not won the universal support of the SPAA expert group.

DA went on to explain that currently the UK Link contact details contain a 'free format' title field, which SAP does not allow, and Xoserve are now proposing to utilise an 'allowable values' based approach. It was also noted that SPAA have previously declined to use a defined list based approach.

SPAA discussions have considered the use of Gender Neutral Titles (GNT) and as a consequence, Xoserve anticipates providing a list of GNT's in due course which will include various options for military titles etc. It was suggested that having a 'not on list' option could prove beneficial and might help expedite quicker resolution of subsequent Supplier related updates. Consideration of potential rights of rejection would be undertaken in due course.

DA pointed out that whilst Xoserve had previously stated that releases would be part of the Market Trials mechanism, further consideration would be required. SN advised that it is currently anticipated that the changes would be included within the 27 May 2016 release.

Whilst DA suggested that governance could follow similar lines to the UK Link change file approach, others felt that an SPAA (Supplier Fast Track) style approach might be better.

DA explained that more details on this matter would be included within a communication to be issued in tomorrow's Change Pack.

3.4. RTO Update

DA explained that following consideration of industry responses / feedback it has been recognised that the RTO hierarchy needs to be amended. He expects to provide an update on his outstanding action at the 14 April 2016 UKLC meeting and thereafter seek formal approval of the change order request at the same meeting.

DA explained that more details on this matter would be included within a communication to be issued in tomorrow's Change Pack.

3.5. Inclusion of Changes and Market Trials Update

DA advised that it is now expected that any Shipper facing changes would be included within the 30 June 2016 release.

DA went on to advise that he expects to be able to provide a copy of the list (market trials v's UK Link version) once Xoserve internal approval is granted. In short there are circa 46 file format changes (inc. a few new additional changes) which Xoserve believes the majority of which are simple administration related changes.

When asked how unique sites would be managed post 30 June, DA provided a brief overview of how the scenarios might work. Additionally, Xoserve are looking to provide the context to hopefully identify importance (especially outbound file related invoicing / non invoicing aspects), along with a line-by-line assessment of potential materiality aspects.

DA explained that more details on this matter would be included within a communication to be issued in tomorrow's Change Pack.

3.6. Large Files Work Update

DA explained that the variation of responses means that work remains ongoing on this matter, with a further update to be provided in due course.

3.7. Treatment of Decimal Values and Integers Update

DA explained that this is a high priority issue relating to specific numeric fields which have leading zero's – there are also some potential UK Link Manual related impacts to be considered. As soon as any meaningful information is available this would be passed to the 'industry', rather than waiting for a UKLC or Accelerated Governance meeting.

DA suggested that this matter is possibly a candidate for SDG consideration at the 04 April 2016 meeting.

DA then explained that more details on this matter would be included within a forthcoming communication to be issued in a future Change Pack.

3.8. MNC Process Communications Update

In referring to the recent communication relating to this matter that highlighted the recommendations and implementation date, DA requested that any further comments be provided (to Xoserve) before 31 March.

3.9. PAF Validation Change Approval Update

In explaining that there are five possible options identified for the treatment of NAC files, SN asked parties to please indicate their preferred option. In the absence of any responses, Xoserve would look to adopt option 1.

When asked how to best provide feedback / comments, SN directed parties to his colleague D Newman and asked that any communication be c.c'd to the Xoserve box.

3.10. Clock Change Update

SN advised that this would take place over the coming weekend.

4. Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/Diary

Time and Date	Venue	Programme
10:00, Thursday 14 April 2016	31 Homer Road, Solihull B91 3LT	Standard agenda; Approval of Change Pack 2; discuss Change Pack 3; other items to be confirmed
10:00, Wednesday 27 April 2016	31 Homer Road, Solihull B91 3LT	<ul style="list-style-type: none"> • Approval of Change Pack 3 • Discuss Change Pack 4
10:00, Thursday 12 May 2016	31 Homer Road, Solihull B91 3LT	Standard agenda; Approval of Change Pack 4; discuss Change Pack 5; other items to be confirmed
10:00, Wednesday 25 May 2016	31 Homer Road, Solihull B91 3LT	<ul style="list-style-type: none"> • Approval of Change Pack 5 • Discuss Change Pack 6
10:00, Thursday 09 June 2016	31 Homer Road, Solihull B91 3LT	Standard agenda; Approval of Change Pack 6; discuss Change Pack 7; other items to be confirmed