

UK LINK Committee Meeting Minutes
Wednesday 27 April 2016
via Teleconference

Attendees

Bob Fletcher (Chair)	(BF)	Joint Office	
Helen Cuin (Secretary)	(MB)	Joint Office	
Anne Jackson	(AJ)	SSE	Member
Blanca Caen	(BC)	British Gas	
Bryan Hale	(BH)	EDF Energy	Member
Colette Baldwin	(CB)	E.ON UK	Member
Dave Hipwell	(DH)	British Gas	
Daniel Griffiths	(DG)	Engie	
Lorna Lewin	(LL)	DONG Energy	Member
Mike Fensome	(MF)	RWE npower	
Naomi Nathanael	(NN)	Plus Shipping	
Rachel Hinsley	(RH)	Xoserve	
Sharon Eaton	(SE)	RWE npower	Alternate
Steve Nunnington	(SN)	Xoserve	Member (Transporters)
Sue Cropper	(SC)	British Gas	Alternate

Apologies

Graham Wood	(GW)	British Gas	Member
Kirandeep Samra	(KS)	RWE npower	Member

**via teleconference*

Copies of meeting papers are available at: <http://www.gasgovernance.co.uk/uklc/270416>

1. Introduction and Status Review

BF welcomed all to the meeting and confirmed its quorate status.

2. Consideration of New Change Pack(s) and required approvals

Consideration of the Implementation Plan Summary – UK-Link Change Requests was undertaken as follows:

2.1. Current Project Nexus Changes Awaiting Scheduling – In Analysis***COR1154.15.31: Shipper Rejection Codes v2.6 FA***

RH confirmed Communication 1559.2 had been issued in the Change Pack, which summarised the analysis for approval at the next meeting on 12 May 2016. RH explained that there are 8 changes involved. One was a functional change and the others were cosmetic changes.

BH confirmed EDF would not be in a position to support the approval at this stage. He confirmed his intention to provide a representation. RH confirmed that the Representations window closed on 03 May 2016.

Additional items added

RH confirmed a number of extra items had been added to the Project Nexus Changes awaiting scheduling list, which will be discussed at Solution Development Group (SDG)

meeting on Tuesday 03 May 2016.

RH explained that the treatment of ERR and FRJ numbering, in relation to legacy file formats, were incorrect and this needed correction. The change is yet to be issued.

DH enquired about the ERR and the S72 Records. RH clarified that the documentation will be changed to confirm multiple S72 records are issued; the legacy file formats are incorrect and will be amended. The documentation on how the system works needed to be amended and will be changed immediately to reflect actual system operation.

2.2. Current UK Link Changes Awaiting Scheduling – Awaiting Approval

Mod0518S: Shipper Verification of meter and address details following system meter removals – Enduring solution

RH advised this change is related to Modification 0518S, which currently has an interim and enduring solution in place. The difference between the interim and enduring solutions was explained. No representations had been received, however one comment had been submitted. The committee unanimously approved the change.

2.3. UK Link Changes – Implemented since last UK Link Committee Meeting

CR3852: Maintaining the efficiency of the NTS optional commodity ('shorthaul') tariff at Bacton entry points

RH confirmed successful implementation on 20 April 2016 and if Shippers were entitled to a rebate these would be received on 27 April 2016.

2.4. Review of Actions Outstanding

UKL0401: Reference COR1154.15.34 - Xoserve (DA) to consider whether or not it is appropriate to allow Suppliers to also utilise the proposed (initial) six month Helpdesk Service Provision service, and how any associated confirmation mechanisms would / could be expected to work.

Update: Deferred. **Carried Forward**

UKL0402: Reference COR1154.15.35 - Xoserve (DA) to clarify how Xoserve would respond to contact title submissions, how it expects to treat these files and how any null values would be communicated via the UKLC going forwards.

Update: Deferred. **Carried Forward**

3. Any Other Business

3.1. Post Meeting Note – UK Link Release Schedule

SN provided a Post Meeting update to confirm that the UK Link Release Schedule will be re-issued to pick up some minor referencing errors. There were no changes to the delivery dates or file format changes.

4. Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/Diary

Time and Date	Venue	Programme
10:00, Thursday 12 May 2016	31 Homer Road, Solihull B91 3LT	Standard agenda; Approval of Change Pack 4; discuss Change Pack 5; other items to be confirmed
10:00, Wednesday 25 May 2016	31 Homer Road, Solihull B91 3LT	<ul style="list-style-type: none"> • Approval of Change Pack 5 • Discuss Change Pack 6
10:00, Thursday 09 June 2016	31 Homer Road, Solihull B91 3LT	Standard agenda; Approval of Change Pack 6; discuss Change Pack 7; other items to be confirmed

Action Table (as at 27 April 2016)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status
UKL 0401	14/04/16	5.1.4	<i>Reference COR1154.15.34</i> - Xoserve (DA) to consider whether or not it is appropriate to allow Suppliers to also utilise the proposed (initial) six month Helpdesk Service Provision service, and how any associated confirmation mechanisms would / could be expected to work.	Xoserve (DA)	Carried Forward
UKL 0402	14/04/16	5.1.4	<i>Reference COR1154.15.35</i> - Xoserve (DA) to clarify how Xoserve would respond to contact title submissions, how it expects to treat these files and how any null values would be communicated via the UKLC going forwards.	Xoserve (DA)	Carried Forward