

UK LINK Committee Meeting Minutes
Thursday 10 January 2013
via teleconference

Attendees

Mike Berrisford (Chair)	(MiB)	Joint Office of Gas Transporters
Helen Cuin (Secretary)	(HC)	Joint Office of Gas Transporters
Ashley Collins	(AC)	EDF Energy
David Addison	(DA)	Xoserve
Graham Wood	(GW)	British Gas
Jo Harze	(JH)	Xoserve
Julie Varney	(JV)	National Grid NTS
Lorna Lewin	(LL)	DONG Energy
Martin Brandt	(MB)	SSE
Stephanie Shephard	(SS)	RWE npower
Steve Morton	(SM)	Total Gas & Power
Steve Wright	(SW)	RWE npower Alternate
Trevor Clark	(TC)	E.ON UK

Please refer to: www.gasgovernance.co.uk/uklc/100113 for supporting papers.

1. Review of Minutes, Action and Modifications

1.1. Minutes

The minutes of the previous meeting were approved.

1.2. Actions

UKL0803: LC to confirm the Contingency arrangements.

Update: DA confirmed the contingency arrangements. It was agreed to close the action at the next meeting. **Carried Forward**

UKL0904: All Users to register for Connectivity testing.

Update: DA advised that not all users are registered but Xoserve still work to contact all users. AC asked for confirmation if EDF have registered. **Closed**

UKL0211: Xoserve to consider solution options – particularly regarding the trigger to Users to prompt the confirmation process (CRN2446).

Update: DA confirmed that standard file formats would be used however at this stage there is no further update. **Carried Forward**

UKL0411: ~~Xoserve to explain the transition rules for Modification 0403 in the New Year.~~ Modification 0403 – 21 day switching: Xoserve to consider the management and receipt of files received on a working day that were preceded by a non-working day. **Update:** DA provided an update on the representations received. As a result of the representations received Xoserve are currently considering an alternative method for the calculation of the confirmation effective date. The original proposal was for Xoserve to time stamp files when received if on a non-working day and the confirmation effective date would be 21 calendar days from this date. SSE has enquired whether Xoserve would validate files on the working day after a non-working day as if received on any of the preceding non working days. DA was unable to commit to timescales for

conclusion of the formal analysis period. AC suggested that the solution would need to be finalised by the April UK Link meeting. It was agreed to amend the action for Xoserve to consider the management of files that have been received on a working day which are preceded by a non-working day. **Carried Forward**

UKL0611: Xoserve to look at the GT Treatment document and confirm other ancillary data items were updated in line with the published documents.

Update: DA advised that work continues. **Carried Forward**

UKL0711: Xoserve to consider the visibility of the Extranet link on www.xoserve.com

Update: DA advised that work continues and an update will be provided. **Carried Forward**

UKL1201: DA to confirm the relationship between the ECO contact in CMS and UNC Modification 0424.

Update: DA confirmed that there is no relationship between ECO and UNC 0424. DA explained that ECO is used where a meter has never been attached and a site has never been capable of a gas flow, whereas Modification 0424 looks at the process where a meter has been attached and a file flow has been provided to confirm it has been removed but at a later stage it is established the same meter is on site. ECO could therefore not be used. If an ECO flow is used it warrants that a meter has never been attached. AC questioned what would happen should an ECO file be used and subsequently it is identified a site has a live supply and is capable of flowing gas. The committee asked for clarification on how would this be managed. DA confirmed this would be provided in the Change Pack. **Carried Forward**

UKL1202: DA to amend the slide and republish to explicitly state that Payment Method Code is not relevant to UK Link systems.

Update: DA confirmed this action had been completed. **Closed**

1.3. Modifications

MiB confirmed that five new modifications had been raised since last month:

[0441 - Continuation of Daily Metered \(Voluntary\) service until the implementation of Project Nexus](#)

Xoserve need to assess the modification to determine if there are any system impacts.

[0442 - Amendment to the implementation date of the Allocation of Unidentified Gas Statement \(AUGS\) for the 2013/14 AUG year](#)

Awaiting Ofgem decision on urgency, however no system impacts anticipated.

[0443 - Arranging Flow Swaps between NTS/LDZ Offtakes with increased lead times or for prolonged periods](#)

No system impacts anticipated.

[0444 - Changes to reflect demerger by APX of OCM Trading System Operator from the Trading System Clearer](#)

No system impacts anticipated.

[0445 - Amendment to the arrangements for Daily Metered Supply Point Capacity](#)

Xoserve anticipated there would be some impacts

2. Xoserve Reporting

Please refer to www.gasgovernance.co.uk/uklc/100113 for supporting reports.

2.1. UK Link Modification Implementation Plan

2.1.1 Current UK Link Changes awaiting scheduling – Not Implemented

SUN File Format Change / Generic Organisational Amendment File

DA confirmed that options were being considered within the SMIP program.

2717.1 and 2717.2 Transporter Invoicing of Disablement of Supply Jobs

DA confirmed that the indicative implementation date was April 2013, it is anticipated one months notice would be provided via email for 2717.1. The analysis is to be concluded.

CRN2449 Reduce Instances of Blank MAM id

DA confirmed that Modification 0437S is due to report to the February UNC Panel and that its expected that the modification will be amended not to include additional reporting.

CRN 2446 Confirm a Supply Point into Shipper Portfolio

DA confirmed no further update.

CRN 2151 CSEPs Migration

DA confirmed views had been sought on the impacts, Xoserve believe there will be limited or no impacts to Shipper Users. One representation had been received accepting the approach and for a Class 1 UK Link Modification. The Committee approved the Class 1 UK Link Modification.

CRN 2807 Data Enquiry Address Structure

DA provided a presentation on the proposed Address format changes. AC was concerned about consistency between the large Transporters and the iGTs. It was suggested that if necessary a remedy could be sought through SPAA Schedule 23 if required following consultation with iGTs.

DA highlighted that further assessment is required on the iGTs provision of Meter Point Status. The Committee agreed to consider the Meter Point Status change in a separate change and agree to the change on the caveat that the iGT data structure order is to be made consistent to large Transporters. AC suggested an appendix to SPAA schedule 23 to provide an example of the address format. The committee approved the Class 1 UK Link Modification excluding the Meter Point Status and the caveats discussed.

CRN 2528 Smart Metering UNC Mod 0430 Foundation Stage

DA reported that a number of proposals had been made at this group and indicatively accepted. DA summarised the changes sent out for representations, and confirmed that one response had been received accepting the change. DA confirmed that the Xoserve analysis period has commenced and file format changes will be advised. AC expressed some concern about retrospective updates, which is being taken to the SPAA Executive Group. DA provided a presentation on the Smart Metering Implementation and the Committee approved the 01 April 2013 implementation date, on the caveat that the SPAA changes are approved for the same implementation date.

Minor Amendment to NTS Exit Flat Capacity Invoice File to include End of Line

DA confirmed a user had identified a missing end of line character on the NTS Exit Capacity Invoice File. It was anticipated that as only one user had identified the issue it is assumed no other users are affected. It was therefore proposed that a Class 1 UK Link Modification was scheduled. The Committee approved the scheduling of the change.

2.1.2 Current UK Link Changes Approved – Scheduled for Implementation

CRN1000.9 - IX Upgrade (IX Kit Replacement)

DA provided a presentation under item 3.0.

CRN2609 - Removal of Shipper Information Service

DA reported that service removal remains on track for January 2013.

CRN962.13, 962.16, 962.9, 962.10 & 962.20 - Q&WM

DA advised that Project Q is on track.

CRN1001.1 Introduction of Enhanced File Transfer (EFT)

DA confirmed that EFT performance and security testing are complete, the OFT has commenced and detailed migration planning is in progress. Further information was provided in the COR1000 Telecoms Project Update within Section 3.0.

Xoserve agreed to provide an overview of the pilot trial plan identified within the Telecoms update. AC wished to clarify if user system folders can be amended ahead of the change, DA confirmed further clarification would be provided in the change pack regarding Communication 1176 issued 02 January 2013.

DA explained the need for some remote configuration of equipment, which will require an outage, the configuration change is planned during the GRP testing window.

The outage is expected to be between 20 minutes and 4 hours.

New Action UKL0101: Xoserve (DA) to provide an overview of the Enhanced File Transfer (EFT) pilot trial

CRN0984 – Gemini Re-platforming

No further update.

CRN 2479 EU 3 Week Switching

DA confirmed the project is on track with implementation being 01 November 2013.

2.1.3 UK Link Changes – Implemented since last UK Link Committee Meeting

DA advised no changes had been implemented since the last UK Link Meeting.

2.2. Performance Reporting – Monthly Report

All Reports were accepted.

2.3. File Format and Urgent Communications (Xoserve Report D)

DA highlighted that Communications 1172 to 1175 were internal communications and should not have received a reference. The report was accepted.

2.4. Planned Outages

Report accepted.

3. Xoserve Strategic Initiatives

Project Nexus

AC raised some concerns with Project Nexus and the Xoserve proposals to align iGT processes he believed there are still some discrepancies such as new connections, which need to be addressed. He was concerned about multiple solutions being proposed. DA agreed to communicate AC's concerns about multiple solutions to the Project Nexus team.

Telecoms Project

DA provided a [COR1000 Telecoms Project Update](#).

DA confirmed some difficulties have been experienced when accessing sites for rollout, in these instances a contingency has been put into place for Cable and Wireless Worldwide to be contacting users to install new servers without updating telephone lines due to site access stipulation, to ensure all parties are on the updated infrastructure.

It was identified an outage would be required for the contingency and the risks involved. AC explained that batch files errors may occur during the outage but from experience these were manageable.

DA confirmed which parties would be scheduled onto the contingency. He confirmed 5 sites out of 22 were scheduled for the contingency installing of new server hardware onto old circuits.

DA highlighted to users that in advance of users participating in GRP Readiness Testing an outage may be required in order to deploy the required configuration changes. If required this outage may last between 20 minutes to 4 hours. Impacted users will be contacted by the Telecoms team.

Smart Metering Implementation Programme (SMIP)

No further update to that provided in the Section 2.1.

4. AOB

UK Link Security Policy Review

DA provided a UK Link Security Policy Review Presentation which was last published in 2006 and highlighted the need to tidy up references and current functionalities in line with current practise. The only real change will be to include email as a valid means of communication and the removal to SIS. He explained the benefits of including email as a means of communication for LSOs and the plan to revisit the LSO lists and write to the existing LSOs to refresh details. The plan is to review the policy and issue for consideration in February.

Invoice Amount Due

AC identified an issue within the USI invoicing File and the record invoice amount due J28 records. He explained that the J28 record was now marked up in character length 11.2. DA confirmed that a Communication pack was issued indicating the changes to J28, Communication 1070.2 in that J28 had been amended to include two decimal places, but this updated format had yet to be published on Extranet. Xoserve were aware of this and this was being expedited.

5. Diary Planning

Details of all meetings can be found at www.gasgovernance.co.uk/Diary

10:00, 14 February 2013, Teleconference

10:00, 14 March 2013, Teleconference

10:00, 11 April 2013, Teleconference

10:00, 09 May 2013, Teleconference

10:00, 13 June 2013, Teleconference

10:00, 11 July 2013, Teleconference

ACTION TABLE

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status
UKL 0803	09/08/12	3.0	a) Confirm the Contingency arrangements, and b) Confirm if Users can cut over earlier than Xoserve if their systems are capable of managing all file formats.	Xoserve (LC & DA)	Update to be provided in due course. Carried Forward
UKL 0904	13/09/12	3.0	All Users to register for Connectivity testing.	All Users	Update provided. Closed
UKL 0211	08/11/12	2.1.1	Xoserve to consider existing file formats that could be used for the CRN2446 confirmation process.	Xoserve (DA)	Update to be provided in due course. Carried Forward
UKL 0411	08/11/12	2.1.1	Xoserve to explain the transition rules for Modification 0403 in the New Year. Modification 0403 – 21 day switching: Xoserve to consider the management and receipt of files received on a working day that were preceded by a non-working day.	Xoserve (DA)	Update to be provided in due course. Carried Forward
UKL 0611	08/11/12	2.1.1	Xoserve to look at the GT treatment document and confirm the ancillary data items for CRN2763.	Xoserve (DA)	Update to be provided in due course. Carried Forward
UKL 0711	08/11/12	4.0	Xoserve to consider the visibility of the Extranet link on www.xoserve.com	Xoserve (DA)	Update to be provided in due course. Carried Forward
UKL 1201	13/12/12	2.1.1	To confirm the relationship between the ECO contact in CMS and UNC Modification 0424.	Xoserve (DA)	Update to be provided in due course. Carried Forward
UKL 1202	13/12/12	3.0	To amend the slide and republish to explicitly state that Payment Method Code is not relevant to UK Link systems.	Xoserve (DA)	Update provided. Closed

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status
UKL 0101	10/01/13	2.1	Xoserve to provide an overview of the Enhanced File Transfer (EFT) pilot trial	Xoserve (DA)	Update to be provided in due course.