

UK LINK Committee Meeting Minutes
Thursday 11 April 2013
via teleconference

Attendees

Mike Berrisford (Chair)	(MiB)	Joint Office of Gas Transporters
Helen Cuin (Secretary)	(HC)	Joint Office of Gas Transporters
Ashley Collins	(AC)	EDF Energy
Andy Simpson	(AS)	Xoserve
Andrew Boyton	(AB)	Xoserve
Bryan Hale	(BH)	EDF Energy
Chris Hill	(CH)	Cornwall Energy
Dave Ackers	(DAc)	Xoserve
David Addison	(DA)	Xoserve
Hilary Chapman	(HCh)	Xoserve
Joanna Harze	(JH)	Xoserve
Julie Varney	(JV)	National Grid NTS
Lee Chambers	(LC)	Xoserve
Martin Brandt	(MB)	SSE
Martin Connor	(MC)	National Grid Transmission
Stephanie Shepherd	(SS)	RWE npower
Trevor Clark	(TC)	E.ON UK

Copies of all papers are available at: www.gasgovernance.co.uk/uklc/110413

1. Review of Minutes, Action and Modifications

1.1. Minutes

The minutes of the previous meetings held in March were approved.

1.2. Actions

UKL0203: Users to review the European Developments presentation on the Transmission Workgroup 07 February 2013 meeting documentation and consider impacts.

Update: DA confirmed no feedback had been received; he stressed the importance of looking at the European Developments presentation. Xoserve envisaged there would be system changes and advised parties to look at these internally to establish what issues they may have to address. Xoserve are aware that they need to look at batch scheduling.

Carried Forward

UKL0301: Xoserve (DA) to review possible reporting functionality as an alternative to Smart Meter System Operator (SMSO) data enquiries.

Update: DA highlighted that within foundation stage there was a request not to materially change the file formats. He confirmed that there were no proposals to change transfer files and that AC had previously asked about improved reporting functionality. DA explained that Xoserve would find it difficult to develop reporting functionality.

Closed

UKL 0302: Xoserve (DA) to provide clarity on whether or not, non SMETS actually constitute implementation of a Smart meter (including consideration of possible solution this) – the issue being what is the 1st SMETS installation date, and therefore the derivation of 'IHD Install Status Date'.

Update: LC confirmed that an update would be provided in due course.¹

Carried Forward

UKL 0303: Xoserve to investigate the possible improvement of the Extranet Communications search functionality.

Update: DA confirmed that the options are being examined with a view to changing the current service provider.

Carried Forward

UKL0304: COR962.16 - Xoserve (DA) to double check the position in regard to UNC obligations to make sure, and would review Mod 517 to see what had been agreed.

Update: DA confirmed a communication had been issued setting out the obligations.

Closed

UKL0305: COR962.16 - Xoserve (DA) to issue (change marked) Warranty Letter version 3.0 for review.

Update: DA confirmed that the Warranty Letter had been issued on the 20 March 2013, responses had been received, and a number of Shippers were engaged to look at the wording. A further letter and statement have been issued earlier this week to CEUG members on 10 April. AC expressed concern that EDF had not received this communication, DA agreed to re-issue the communication via the UK Link box.

Closed

1.3. Modifications

MiB confirmed that two new modifications had been raised since last month and were due to be considered at the March UNC Panel:

[0451 - Individual Settlements For Pre-Payment & Smart Meters](#)

MiB explained that this had originally been raised as an Urgent Modification however the Panel determined that, in their view, the modification does not satisfy the criteria for Urgent status. Ofgem are now considering whether or not Urgent status should apply. DA explained that very significant system impacts are to be expected. He compared the modification to Modification 0270, which anticipated a 12 month implementation lead time. DA believed this modification would be similar in terms of lead-time and development.

[0452 - Introduction of the Planning and Advanced Reservation of Capacity Agreement \(PARCA\)](#)

It was anticipated that there might be Gemini system impacts.

¹ Post meeting note: SMART meter equipment technical specifications of NS (along with S1, S2 and future S values) would trigger derivation of Installing Shipper.

2. Xoserve Reporting

2.1. UK Link Modification Implementation Plan

2.1.1 Current UK Link Changes awaiting scheduling – Not Implemented

SUN File Format Change / Generic Organisational Amendment File

DA confirmed the aspiration to withdraw the SUN file as early as possible and the intention to take out the Generic Organisation Amendment Files element from the Change request.

CRN2449 Reduce Instances of Blank MAM id

DA confirmed that Modification 0437S is being considered by the UNC Panel on 18 April 2013 and Xoserve have initiated work on detailed scenarios in terms of implementation. DA summarised the process in relation to current and prospective dated MAMs, Xoserve plans to update the GT Treatment document and potentially issue as part of the change pack. AC questioned the ability of the outgoing Shipper to override prospective MAM ids provided by the incoming Shipper. DA reassured the Committee that Xoserve is looking at scenarios, but the scenario described was also present in the previous 'As-is' example.

CRN2446 Confirm a Supply Point into Shipper Portfolio

DA provided a presentation on the proposed confirmation tool '[COR2446 Confirmation Tool](#)'. This summarised the functionality to allow Xoserve to confirm a supply point into a Shipper Portfolio - a key point for Shippers to be aware of along with the process flows. The Committee approved the changes required for the input files (i.e. Xoserve would ensure input files provided by Xoserve would not cause Shipper Generated files to fail) and output files (i.e. Xoserve and Shipper Generated records would not be segregated in Transporter to User flows such as NMR, CFR, TRF and MRI). AC enquired about the possibility of sharing EDF's provided business scenario summary. DA agreed to review the scenarios with a view of circulating the document.

Action UKL0401: DA to review EDF's business scenarios for forced confirmations with a view to circulating to the Committee.

CRN2563 Implementation of LDZ System Entry Commodity Charge

DA confirmed a communication had been issued. He explained the billing solution for Modification 0391, and sought approval for an August 2013 implementation date. The Committee approved the August 2013 implementation date with a view to suspending the IX files for one User that had indicated that the proposed changes could not be accommodated within the proposed timescales.

CRN2528 Smart Metering UNC Mod 0430 Foundation Stage

DA provided a '[Smart Metering Update](#)' presentation, during which he confirmed that revised file formats have been re-distributed and approval would be sought on the file formats, which will be requested, within the change back being issued on 12 April. The Committee discussed the back population, the portfolio of Smart Meters that needs to be established and whether this ought to include iGTs. There was some concern with the validation of meter mechanism codes. AC was concerned with future process issues with a retrospective process in regards to the population of meter mechanisms codes.

CRN2257 Increased Choice when Applying for NTS Exit Capacity

DA reported that Modification 0376 introduced an increased level of choice for enduring annual exit capacity and a reduction in user costs. Xoserve are not aware of any material impacts to users anticipating some minor changes to existing screens.

DA confirmed one representation had been received supporting this as a Class 1 Change with an early implementation. The Committee members approved the Class 1 Change with a June/July 2013 implementation.

2.1.2 Current UK Link Changes Approved – Scheduled for Implementation

CRN1000.9 - IX Upgrade (IX Kit Replacement)

DA provided an update (as part of the 'COR1000 Telecoms UK Link Update') under item 3.0 Strategic Update below.

CRN1001.1 Introduction of Enhanced File Transfer (EFT)

DA provided an update (as part of the 'COR1000 Telecoms UK Link Update') under item 3.0 Strategic Update below.

CRN2807 Data Enquiry Address Structure

DA confirmed a planned implementation date of 19 April 2013.

CRN2629 Removal of Shipper Information Service (SIS Decomm)

DA provided a new implementation date of 30 April 2013.

CRN2717.1 Transporter Invoicing of Disablement of Supply Jobs – Invoice via email

DA reported a planned implementation date of 01 May 2013.

CRN962.13, 962.16, 962.9, 962.10 & 962.20 - Q&WM

AS confirmed that Phase 2 implementation went live at the beginning of the week. He reported that some configuration changes on the Internet browser had been identified and guidance notes had been issued to change the settings to avoid/address the issue.

DA believed that the Committee had reached a point where the ECO process could now be approved and turned on. A revised letter and statement had been issued. Whilst signed versions of the letters have not yet been received, DA proposed that the ECO process is enabled and once letters have been signed and returned the process could then be utilised from 25 April 2013 onwards.

The Committee considered the scheduling of the change and the need for a two-week notice period to enable Xoserve to schedule the change. Xoserve agreed to issue a communication with the documents to return comments and approvals within 5 days.

The Committee agreed that if no comments were received an implementation date would be scheduled for 25 April 2013. However, if any material comments are received, the 25 April 2013 implementation can be pulled up – the drop dead date for such a decision being 22 April 2013. DA indicated that given the time constraints involved Xoserve would need to make a 'judgement call' with regard to materiality.

CRN0984 Gemini Re-platforming

AB provided a verbal update, which would be followed with a written update. He confirmed that the user trial environment had indicated a good readiness. This environment will be made available until a week before the cut-over on request to undertake tests or re-tests.

MB highlighted that during the trials they had some internal issues. AB explained that the user base, subnet configuration and IP address ranges on PCs had created some infrastructure challenges in the mapping of IP addresses on firewalls and wireless networks for some organisations.

AB suggested organisations request accounts for the User readiness production testing to ensure they are ready for the cut-over.

AB confirmed the outage windows on the 08 & 09 June as detailed on the planned outages report.

CRN2151 CSEPs Migration

DA reported that this Class 1 UK Link Modification remains 'on track' as shown within the implementation plan.

CRN2717.2 Transporter Invoicing of Disablement of Supply Jobs – Invoice via IX

DA reported a notion implementation date of 01 October 2013.

CRN2479 EU 3 Week Switching

DA provided an update on the development and the use of the confirmation effective date within the S10 record to confirm the incoming Shippers confirmation effective date. The Committee approved the file formats.

2.1.3 UK Link Changes – Implemented since last UK Link Committee Meeting

CRN2528 Smart Metering Effective Switching UNC Mod 0430 Foundation Stage

DA advised successful implementation.

2.2. Performance Reporting – Monthly Report

All Reports were accepted.

2.3. File Format and Urgent Communications (Xoserve Report D)

The report was accepted.

2.4. Planned Outages

The report was accepted.

3. Xoserve Strategic Initiatives

COR1000 Telecoms UK Link Update

DA provided a presentation, which summarised the current position with the IX upgrade and EFT IX File Transfers.

4. AOB

None.

5. Diary Planning

Details of all meetings can be found at www.gasgovernance.co.uk/Diary

10:00, 09 May 2013, Teleconference

10:00, 13 June 2013, Teleconference

10:00, 11 July 2013, Teleconference

10:00, 08 August 2013, Teleconference

10:00, 12 September 2013, Teleconference

10:00, 10 October 2013, Teleconference

ACTION TABLE

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status
UKL 0203	13/02/13	4.0	To review the European Developments presentation on the Transmission Workgroup 07 February 2013 meeting documentation and consider impacts.	All	Update to be provided. Carried Forward
UKL 0301	14/03/13	1.2	To review possible reporting functionality as an alternative to Smart Meter System Operator (SMSO) data enquiries.	Xoserve (DA)	Update provided. Closed
UKL 0302	14/03/13	3.0	To provide clarity on whether or not, non SMETS actually constitute implementation of a Smart meter (including consideration of possible solution) – the issue being what is the 1 st SMETS installation date, and therefore the derivation of 'IHD Install Status Date'.	Xoserve (DA)	Update to be provided. Carried Forward
UKL 0303	14/03/13	4.0	To investigate the possible improvement of the Extranet Communications search functionality.	Xoserve (DA)	Update to be provided. Carried Forward
UKL 0304	19/03/13 (extra)	2.2	<i>Ref: COR962.16</i> - To double check the position in regard to UNC obligations to make sure, and would review Mod 517 to see what had been agreed.	Xoserve (DA)	Update provided. Closed
UKL 0305	19/03/13 (extra)	2.2	<i>Ref: COR962.16</i> - To issue (change marked) Warranty Letter version 3.0 for review.	Xoserve (DA)	Update provided. Closed
UKL 0401	11/04/13	1.4	DA to review EDF's business scenarios for forced confirmations with a view to circulating to the committee.	Xoserve (DA)	Update to be provided in due course.