

UK LINK Committee Meeting Minutes
Thursday 13 June 2013
via teleconference

Attendees

Mike Berrisford (Chair)	(MiB)	Joint Office of Gas Transporters
Helen Cuin (Secretary)	(HC)	Joint Office of Gas Transporters
Andrew Boyton	(AB)	Xoserve
Ashley Collins	(AC)	EDF Energy
Claire Hemmens	(CH)	SSE
David Addison	(DA)	Xoserve
Graham Wood	(GW)	British Gas
Joanna Harze	(JH)	Xoserve
Julie Varney	(JV)	National Grid NTS
Lorna Lewin	(LL)	DONG Energy
Stephanie Shepherd	(SS)	RWE npower
Steve Deery	(SD)	Xoserve
Steven Chivers	(SC)	Xoserve
Trevor Clark	(TC)	E.ON UK

Copies of all papers are available at: www.gasgovernance.co.uk/uklc/090513

1. Review of Minutes, Action and Modifications

1.1. Apologies for absence

Martin Brandt (SSE)

1.2. Note of Alternates

Claire Hemmens for Martin Brandt (SSE).

1.3. Minutes

The minutes of the previous meeting was approved.

1.4. Actions

UKL 0401: DA to review EDF's business scenarios for forced confirmations with a view to circulating to the Committee.

Update: DA asked for this item to be carried forward. **Carried Forward**

UKL0501: CRN2528 - Xoserve to review and clarify the obligations/governance to provide SMSO information and whether a SPA change will be required.

Update: DA confirmed that the MDD values have been changed to enable the SMSO originations to be registered; a process flow request has been logged with the SPAA expert group. TC confirmed that the SPAA expert group are considering the request. It was agreed to close the action for the SPAA expert group to manage. **Closed**

ULK0502: CRN2528 - DA to circulate scenarios surrounding the retention/deletion of SMSO information.

Update: DA provided [Scenarios for GEA GEO](#). **Complete**

UKL0503: Xoserve to consider the tactical options around the K13 record.

Update: DA confirmed Xoserve are currently considering the representations received which will be issued in due course, he explained there was varying degrees of support for a wider change, with specific support for amending the supplier abbreviated name in the K13 record.

With respect to the K13 record, DA explained that Xoserve are considering tactical options, one of which may include the use of the Market Participate abbreviated name field which could be overwritten for the 3 character short code. The K13 tactical change was anticipated to be a Class 1 Change.

Some concerns were expressed about a wider change to 3 character codes pre Nexus.

DA also asked the committee about a Strategic Change and moving to a 3 character short code within other SPA files, (rather than an org id in all instances), DA envisaged this would feed into Nexus as Xoserve would need to consider all the information flows. AC in principal supported the idea but was concerned about the cost implications on Shippers (currently use a 12 character string). DA asked the committee if the only issue was with the K13 whether the organisational id needed to be changed. DA confirmed that the Market Participant abbreviated name is used in invoice files.

There was a consensus at this stage to only amend the K13 record. DA proposed a principle to the Committee, that was accepted, in that any records created in future could use the short code as opposed to organisation id, and that where a record was being amended as a result of other changes – including UK Link Replacement – that Xoserve would propose amendment to the short code. DA confirmed that the strategic change would be withdrawn. **Complete**

UKL0504: Xoserve to review the MDD retrospective reconciliation exercise.

Update: Further to the discussions on action UKL0503, it was agreed to close this action. DA confirmed that the MDD process had been reviewed and a reconciliation exercise is being undertaken. **Closed**

1.5. Modifications

MiB confirmed that seven new modifications had been raised since last month and were due to be considered at the June UNC Panel:

[0455 - Updating of Meter Information by the Transporter](#)

System impacts were anticipated.

[0456 - \(Urgent\) - Revision to the treatment of Allocation of Unidentified Gas for the 2013/14 AUG Year.](#)

System impacts were anticipated.

[0457 - Extending the use of the UK Link Network \(Information Exchange \(IX\)\) to Meter Asset Provider \(MAP\) organisations.](#)

System impacts were anticipated.

[0458 - Seasonal LDZ System Capacity Rights.](#)

System impacts were anticipated.

[0459 - Amendments to the 'K' revenue adjustment factor based on RIIO-T1.](#)

No system impacts were anticipated.

[0460 - Alignment of capacity and revenue treatment within the NTS Charging Methodology with RIIO-T1 arrangements.](#)

No system impacts were anticipated.

[0461 - Changing the UNC Gas Day to Align with the Gas Day in EU Network Codes.](#)

Significant System impacts were anticipated, which will include batch timings, possible system processing and maintenance windows.

2. Xoserve Reporting

2.1. UK Link Modification Implementation Plan

2.1.1 Current UK Link Changes awaiting scheduling – Not Implemented

SUN File Format Change

DA highlighted the intention to withdraw the SUN file at DCC Day 1 (go live) implementation in April 2014. CH asked for clarification on DCC Day 1 and referred to the testing phase or go live. DA confirmed further clarification would be provided in the change pack.

DA explained that the GEA/GEO file introduced 01 October is intended to provide generic capability to update organisations and will have capacity to update MAM and Gas Act data. DA sought an initial view on when to withdraw the MAM files (known to be embedded into Shipper systems). CH wished to understand the rationale for removing the file and whether it was essential to remove or simply nice to do so. DA responded that consistent treatment of organisation data would be beneficial to the industry as well as simplifying the introduction of new organisation types. There was no consensus to remove the MAM file.

CRN2449 Reduce Instances of Blank MAM id

DA provided a table of [MAM Scenarios](#). The Committee were reminded of the structure of the MAM table, which allows retention of one current Meter Asset Manager Identity (MAM id) and one prospective MAM id. DA highlighted the scenario had been provided to assist understanding of the solution, and that detailed analysis had highlighted a scenario where the MAM id provided by the incoming Shipper could be overwritten with a MAM id provided by the outgoing Shipper.

AC questioned the rejection of the outgoing MAM data where there is an incoming MAM update within the D-7 to D window but indicated that a separate rejection code would assist Shippers in order for their systems to manage rejections efficiently. AC also reflected that any update received after D-7 from the outgoing Shipper is not notified to the incoming Shipper. DA responded by stating that the number of such instances was expected to be small and agreed to provide the number of instances that Xoserve typically receives for the scenario when an incoming supplier supplies a MAM update within D-7 to D window and the outgoing Supplier also wants to update the MAM details.

The Committee considered scheduling implementation for 25 July 2013. A number of parties were concerned there could be an impact on Supplier systems to manage new rejection codes although there was no specific objection to the date. They requested opportunity to conduct further assessment.

CRN2970 New Gemini/Exit Quantity Holders for RIIO

DA provided a [Quantity Holders Presentation](#). The presentation explained why two new Quantity Holders were required, the screens impacted and screen shots. The planned implementation was a Class 1 Change on 11 August 2013. TC required further clarification on what if anything, Users were expected to do with the additional data before accepting the change proposal. DA suggested that the approach to treat this as a Class 1 Change is pursued unless Xoserve receive any representations to the contrary.

AQ Review MOD081 Amendment Reports & MOD378 AQ Appeal Reports Publication

DA provided [UK Link Communication AM300513](#). No comments had been received in response to the communication and there was a consensus to make the change with an email to advise parties when the reports are available.

CRN3041 Capture Request for Exit Capacity Daily Auctions

DA explained that changes had been made to the Gemini Exit processes; Xoserve proposed the exit system is changed inline with the Gemini Entry system through a Class 1 Change, no negative comments were received. The committee approved the Class 1 Change with an implementation date within quarter 3.

CRN1000.11 XP1 Service

Please refer to COR1000 Telecoms Update (item 3.1)

Consistent Organisation Notation.

No further update (see action update UKL0503).

2.1.2 Current UK Link Changes Approved – Scheduled for Implementation

CRN0984 Gemini Re-platforming

AB provided an update with the provision of a [Gemini Re-platforming presentation](#).

CRN2257 Increased Choice when Applying for NTS Exit Capacity

Please refer to CRN0984.

CRN2563 Implementation of LDZ System Entry Commodity Charge

DA reported the change remains on track for August 2013.

CRN2151 CSEPs Migration

DA reported that this Class 1 UK Link Modification remains on track as shown within the implementation plan.

CRN2717.2 Transporter Invoicing of Disablement of Supply Jobs – Invoice via IX

DA reported a notional implementation date of 01 October 2013.

CRN2528 Smart Metering Smart Switching Foundation Stage

DA provided a presentation to provide the committee with a [Project Smart Metering Portfolio Foundation Update](#). The committee discussed SMET 1 compliant meters and the SMSO id's, the understanding was that the SMSO id is not required for Non SMETS compliant meters¹. DA highlighted as a result of previous discussions at the UK Link committee Xoserve had provided some GEA/GEO scenarios (see action update ULK0502)

CRN2479 EU 3 Week Switching

DA reported the change remains on track with the correct implementation date 01 November 2013. He highlighted one element which will be in the change pack regarding rejection code OJT0018, he explained the current wording in that an objection should be sent within 7 working days of issue of the withdrawal notice, Xoserve proposed that the wording is changed (details will be provided within the change pack).

CRN2446 Confirm a Supply Point into Shipper Portfolio

DA reported the change remains on track with an implementation date 02 November 2013.

¹ Post meeting note: SPAA consideration on the matter remains ongoing.

2.1.3 UK Link Changes – Implemented since last UK Link Committee Meeting

CRN2807 Data Enquiry Address Structure

DA confirmed implementation on 26 April 2013.

CRN2609 Removal of Shipper Information Service (SIS Decomm)

DA confirmed SIS was decommissioned on 30 April 2013.

CRN2717.1 Transporter Invoicing of Disablement of Supply Jobs – Invoice via email

DA reported implementation on 01 May 2013.

CRN1000.9 IX Upgrade (IX Kit Replacement)

DA reported implementation on 03 June 2013.

2.2. Performance Reporting – Monthly Report

DA highlighted within report B that a number of lines have now been removed in relation to SIS and routers. Gemini and non-Gemini availability and performance had also been split.

All Reports were accepted.

2.3. File Format and Urgent Communications (Xoserve Report D)

The report was accepted.

2.4. Planned Outages

DA explained that Xoserve are working on a UK Link sustaining project introducing performance enhancements and stability work to UK Link systems, which will require an outage to main UK Link systems on the weekend of 10/11 August. An update on the potential impacts will be provided.

The report was accepted.

3. Xoserve Strategic Initiatives

3.1. Telecoms Project

DA provided a [COR1000 Telecoms Update](#). The presentation included an update on the IX Upgrade and the XP1 Service.

4. AOB

4.1. Security Policy

DA provided a presentation on the [UK Link Security Policy](#), part of the UK Link Manual, which has recently been initiated to bring documentation up-to-date - this provided an update on revised processes for LSOs.

The Committee were asked to note that Users will no longer be prompted for LSO 'Codewords' and that Security Requests would only be fulfilled to registered LSO's email addresses.

4.2. File exchange logs

TC enquired about Gateway file logs for the receipt of files, he explained some changes had been noted in the process, it was understood these may have been part of the Telecoms Project however Xoserve agreed to review this with E.ON to ensure the changes were as expected, if deemed necessary Xoserve will provide an update to the UK Link Committee.

5. Diary Planning

Details of all meetings can be found at www.gasgovernance.co.uk/Diary

10:00, 11 July 2013, Teleconference

10:00, 08 August 2013, Teleconference

10:00, 12 September 2013, Teleconference

10:00, 10 October 2013, Teleconference

ACTION TABLE

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status
UKL 0401	11/04/13	1.4	DA to review EDF's business scenarios for forced confirmations with a view to circulating to the committee.	Xoserve (DA)	Carried Forward
UKL 0501	09/05/13	2.1.1	CRN2528 - Xoserve to review and clarify the obligations/governance to provide SMSO information and whether a SPA change will be required.	Xoserve (DA)	Closed
UKL 0502	09/05/13	2.1.1	CRN2528 - DA to circulate scenarios surrounding the retention/deletion of SMSO information.	Xoserve (DA)	Complete
UKL 0503	09/05/13	4.1	Xoserve to consider the tactical options around the K13 record	Xoserve (DA)	Complete
UKL 0504	09/05/13	4.2	Xoserve to review the MDD retrospective reconciliation exercise	Xoserve (DA)	Closed