

UK LINK Committee Meeting Minutes
Thursday 14 February 2013
via teleconference

Attendees

Mike Berrisford (Chair)	(MiB)	Joint Office of Gas Transporters
Helen Cuin (Secretary)	(HC)	Joint Office of Gas Transporters
Andrew Boyton	(AB)	Xoserve
Andy Simpson	(AS)	Xoserve
Ashley Collins	(AC)	EDF Energy
Bhupinder Basra	(BB)	Xoserve
David Addison	(DA)	Xoserve
David McCrone	(DM)	Scottish Power
Graham Wood	(GW)	British Gas
Jo Harze	(JH)	Xoserve
Julie Varney	(JV)	National Grid NTS
Samantha Cannons	(SC)	SSE
Stephanie Shepherd	(SS)	RWE npower
Trevor Clark	(TC)	E.ON UK

Copies of all papers are available at: www.gasgovernance.co.uk/uklc/140213

1. Review of Minutes, Action and Modifications

1.1. Minutes

The minutes of the previous meeting were approved.

1.2. Actions

UKL0803: LC to confirm the Contingency arrangements.

Update: DA confirmed the contingency arrangements have been issued. **Closed**

UKL0211: Xoserve to consider solution options – particularly regarding the trigger to Users to prompt the confirmation process (CRN2446).

Update: DA confirmed that standard file formats would be used. **Closed**

UKL0411: Modification 0403 – 21 day switching: Xoserve to consider the management and receipt of files received on a working day that were preceded by a non-working day.

Update: DA provided an update, he believed from the feedback received and what Xoserve have been asked to do would Xoserve would not be compliant with the current text. They are continuing to work with Transporters to consider a change to the solution and UNC text. Xoserve's intention is to provide an update on an alternative solution at the next Distribution Workgroup. GW enquired how Xoserve were hoping to manage any solution preferences. It was anticipated the change would require a new modification. The committee discussed several options. DA welcomed comments and stated that the change would require a consensus view, and a clear direction in order for Xoserve to conclude the analysis phase with the correct scope. Xoserve assured the committee that papers would be issued for consideration prior to the Distribution Workgroup on 28 February where consensus would be sought. The possibility of an extra-ordinary UK Link Committee meeting was considered on Friday 01 March 2013 via teleconference starting at 10am. DA ensured members that the outcome would be

brought back to the UK Link Committee at this meeting for the solution to be formally ratified prior to the Xoserve solution build starting. **Carried Forward**

UKL0611: Xoserve to look at the GT Treatment document and confirm other ancillary data items were updated in line with the published documents.

Update: DA confirmed ancillary workflows are updated as published. **Closed**

UKL0711: Xoserve to consider the visibility of the Extranet link on www.xoserve.com

Update: DA advised that Xoserve had encountered unexpected difficulties with making publishing the Extranet link he confirmed work continues and an update will be provided. **Closed**

UKL1201: DA to confirm the relationship between the ECO contact in CMS and UNC Modification 0424.

Update: DA confirmed an update had been provided and a communication issued. **Closed**

UKL0101: Xoserve (DA) to provide an overview of the Enhanced File Transfer (EFT) pilot trial

Update: DA confirmed an overview has been provided. **Closed**

1.3. Modifications

MiB confirmed that three new modifications had been raised since last month:

[0428A - Single Meter Supply Points](#)

System impacts expected.

[0446 - Correction to termination date in TPD Section X4](#)

No system impacts anticipated.

[0447 - Exception to Code Cut Off Date for energy Balancing debt Recovery purpose](#)

No system impacts anticipated.

2. Xoserve Reporting

Copies of all papers are available at: www.gasgovernance.co.uk/uklc/140213

2.1. UK Link Modification Implementation Plan

2.1.1 Current UK Link Changes awaiting scheduling – Not Implemented

SUN File Format Change / Generic Organisational Amendment File

DA confirmed that options were being considered and that this would be covered within the SMIP program slide pack - Smart Metering Foundation Stage (SMIP) - within AOB.

CRN2717.1 and 2717.2 Transporter Invoicing of Disablement of Supply Jobs

DA indicated that the notification of charge types and formats for CRN2717.1 had been issued to CSS Billing distribution lists. A copy of these would be sent to the UK Link distribution lists for information. The Committee were asked to note the implementation date of 01st April 2013.

DA also drew the Committee's attention to the issue of these formats via l'X (2717.2) and confirmed that information would be issued in a formal communication for the invoices to be issued via the IX. The proposed implementation date was 1st October 2013.

CRN2449 Reduce Instances of Blank MAM id

DA confirmed that Modification 0437S is due to report to the February UNC Panel.

CRN 2446 Confirm a Supply Point into Shipper Portfolio

DA confirmed no further update.

CRN2563 Implementation of LDZ System Entry Commodity Charge

DA confirmed an update was included within the provided presentation.

CRN 2528 Smart Metering UNC Mod 0430 Foundation Stage

For further details please refer to AOB - Smart Metering Foundation Stage (SMIP).

2.1.2 Current UK Link Changes Approved – Scheduled for Implementation

CRN1000.9 - IX Upgrade (IX Kit Replacement)

DA provided a presentation under item 3.0.

Minor Amendment to NTS Exit Flat Capacity Invoice File to include End of Line (EOL) Character

DA confirmed the amendment to include the EOL within the NXC file was planned for implementation on 24 February 2013.

CRN2807 Data Enquiry Address Structure

DA confirmed the release date was not available for this minor enhancement, as the physical development had not yet commenced. It was anticipated the change would be made in March. SS asked for confirmation in advance of the implementation date

CRN1001.1 Introduction of Enhanced File Transfer (EFT)

DA provided a presentation under item 3.0.

CRN962.13, 962.16, 962.9, 962.10 & 962.20 - Q&WM

AS provided an update, he confirmed the notification to implement scheduled for 24 February had been put back until 06/07 April. The reason having received feedback from phase one on functionality assurance, ensuring fit for purpose and a smoother transition. AS confirmed Xoserve are collating relevant information for a training forum. Communications have been issued detailing the scope of phase two, contact management and training, more communication will be issued to keep parties informed. TC enquired if there will be limited places for the training. AS confirmed that Xoserve will endeavour to meet numbers organisations required for the system-based training. Members asked Xoserve to provide the training dates as soon as possible.

DA confirmed that having received feedback on the warranty letter this has been reviewed and a redraft will be issued following consultation with the Transporters. It was anticipated approval of the redrafting would be provided early next week.

Committee members approved the revised dates with a caveat around the ECO warranty letter.

CRN2609 Removal of Shipper Information Service

DA asked the Committee to note the revised decommissioning date of the end of March 2013.

CRN2528 Smart Metering Effective Switching UNC Mod 0430 Foundation Stage

For further details please refer to AOB - Smart Metering Foundation Stage (SMIP).

CRN0984 Gemini Re-platforming

AB confirmed that successful connectivity testing had taken place and Xoserve continue to engage with external users. Some minor delays have been encountered with getting more members to subscribe to testing, and Xoserve are mindful that subscription has been low and would encourage more to participate as quickly as possible. The planned cut over was 09 June 2013. AB explained that Xoserve are hosting a conference forum with technical knowledge to provide assistance each week for parties between 10:00 / 10:30 every Tuesday.

CRN2151 CSEPs Migration

DA reported that this Class 1 UK Link Modification remains on track as shown within the implementation plan.

CRN 2479 EU 3 Week Switching

Further to discussions within the action update DA confirmed the first processing would be on 04 November 2013.

2.1.3 UK Link Changes – Implemented since last UK Link Committee Meeting

DA advised no changes had been implemented since the last UK Link Meeting.

2.2. Performance Reporting – Monthly Report

All Reports were accepted.

2.3. File Format and Urgent Communications (Xoserve Report D)

The report was accepted.

2.4. Planned Outages

Report accepted.

3. Xoserve Strategic Initiatives

Telecoms Project

DA provided a [COR1000 Telecoms Project Update](#).

DA provided updates on the IX Upgrade and the EFT / XFTM Co-existence.

DA sought volunteer Users who have automated file handling processes to send through all test files, he recognised not all users have this facility and in this case a single test file is proposed to test successful delivery. DA asked for view from Users on using test files and confirmed a communication would be issued.

Action UKL0201: Users to assess file handling capability, and determine whether they wished to receive all relevant test files.

4. AOB

Transporter Initiated SPA Confirmation on behalf of User

DA provided a presentation. As a result of the implementation of modifications that enable Transporters to register sites on behalf of Users, Xoserve are analysing the solution options to confirm sites into Shipper Portfolios.

The committee discussed the files affected. DA explained a project team are working on details required by Shippers.

DA highlighted that RGMA data flows and the use of on job files and the impacts of Modifications 0424 and 0435 need to be considered.

Smart Metering Foundation Stage (SMIP)

DA provided a presentation; he confirmed no new rejections codes are anticipated as part of the Effective Switching – i.e. 1st April 2013 - release.

AC asked Xoserve to take an action to provide detailed on how Xoserve plan to receive the back population of installed Smart meters (circa 750,000 meters anticipated by 1st April 2013). DA confirmed it was intended that Shippers would be required to provide the ONUPD to populate the meter mechanism code for Smart meters. Changes to the formats would be highlighted in the Change pack. Amended file formats will not be provided but will be updated and made available in the future.

DA confirmed that the solution to enable the population of SMSO Id would be made available from 01 October 2013. He stated an aspiration to remove the SUN file at

DCC Day 1 – using the new Generic organisation Entity Amendment (GEA) File for Shippers to update Supplier information without reconfirmation. He also aspired to removal of the MAM file at Nexus implementation, again using the GEA to populate this information. AC believed in the electricity market the entire list of smart data items comes into effect in November for automated processes, he had hoped the SMSO Id would become part of the confirmation process in November. DA explained that the inclusion of SMSO Id within the transfer process was not in the current scope of the change. AC suggested certain data items/flows could be managed out of the confirmation transfer process despite these not being considered as being in scope. DA explained that other data items relating to organisation are being considered within the DCA analysis. Currently Xoserve are only looking at the SMSO Id for October implementation. DA explained that following feedback Xoserve have been seeking guidance from the Transporters on the interpretation

Action UKL0202: Xoserve to obtain view on the availability of data items within the confirmation transfer process.

DA confirmed Xoserve would issue further details on the solution for Foundation Stage (i.e. 1st October 2013), to provide an update and file formats next week outside the change pack.

Alternate David McCrone

DM confirmed he will be leaving Scottish Power, MiB explained the need to maintain quoracy and that Scottish Power may wish to nominate an alternate.

File Format Abbreviated Names

TC gave feedback on the inconsistent manner in which organisation data is conveyed in existing file formats and gave an example of supplier abbreviated names, he explained the abbreviated names are not always used within systems and enquired about why there was not consistent use of the three character code.

DA confirmed he understood the concern regarding inconsistent fields to provide organisation data. He asked the Committee for their views regarding impacts, and options for implementation. Members felt that it was a sensible change, but would materially impact their systems, requesting this be a design consideration for Nexus.

Changes to UK Link Systems as a result of European Change

DA flagged to the Committee a National Grid presentation provided at the Transmission Workgroup. The Committee were informed that changes would be required to UK Link systems, particularly to accommodate the change to start of gas day from 6am to 5am. The Committee were asked to consider the presentation and assess potential changes in advance of the Transporters or Xoserve highlighting impacts. The slides can be found at: <http://www.gasgovernance.co.uk/tx/070213>.

Action UKL0203: Users to review the European Developments presentation on the Transmission Workgroup 07 February 2013 meeting documentation and consider impacts.

5. Diary Planning

Details of all meetings can be found at www.gasgovernance.co.uk/Diary

Potential Extraordinary meeting (0403) 10:00, 01 March 2013, Teleconference

10:00, 14 March 2013, Teleconference

10:00, 11 April 2013, Teleconference

10:00, 09 May 2013, Teleconference

10:00, 13 June 2013, Teleconference

10:00, 11 July 2013, Teleconference

ACTION TABLE

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status
UKL 0803	09/08/12	3.0	a) Confirm the Contingency arrangements, and b) Confirm if Users can cut over earlier than Xoserve if their systems are capable of managing all file formats.	Xoserve (LC & DA)	Closed
UKL 0211	08/11/12	2.1.1	Xoserve to consider existing file formats that could be used for the CRN2446 confirmation process.	Xoserve (DA)	Closed
UKL 0411	08/11/12	2.1.1	Modification 0403 – 21 day switching: Xoserve to consider the management and receipt of files received on a working day that were preceded by a non-working day.	Xoserve (DA)	Carried Forward
UKL 0611	08/11/12	2.1.1	Xoserve to look at the GT treatment document and confirm the ancillary data items for CRN2763.	Xoserve (DA)	Closed
UKL 0711	08/11/12	4.0	Xoserve to consider the visibility of the Extranet link on www.xoserve.com	Xoserve (DA)	Closed
UKL 1201	13/12/12	2.1.1	To confirm the relationship between the ECO contact in CMS and UNC Modification 0424.	Xoserve (DA)	Closed
UKL 0101	10/01/13	2.1	Xoserve to provide an overview of the Enhanced File Transfer (EFT) pilot trial	Xoserve (DA)	Closed
UKL 0201	13/02/13	3.	To assess file handling capability, and determine whether they wished to receive all relevant test files.	All	Pending
UKL 0202	13/02/13	4.	To obtain view on the availability of data items within the confirmation transfer process.	Xoserve (DA)	Pending
UKL 0203	13/02/13	4.	To review the European Developments presentation on the Transmission Workgroup 07 February 2013 meeting documentation and consider impacts.	All	Pending