UK LINK Committee Meeting Minutes
Thursday 14 January 2016
at 31 Homer Road, Solihull B91 3LT

Attendees

Bob Fletcher (Chair)	(BF)	Joint Office	
Helen Cuin (Secretary)	(HCu)	Joint Office	
Alastair Manson*	(AM)	Total Gas & Power	
Alison Nield*	(AN)	Gazprom	**Member**
Anne Jackson	(AJ)	SSE	**Member**
Blanka Caen	(BC)	British Gas	
Bryan Hale	(BH)	EDF Energy	**Member**
Colette Baldwin	(CB)	E.ON UK	**Member**
Dave Addison	(DA)	Xoserve	**Member (Transporter)**
Dave Williamson	(DW)	Xoserve	
Graham Wood	(GW)	British Gas	**Member**
Jamie Simpson*	(GS)	GDF Suez	
Kiran Samra	(KS)	RWE npower	**Member**
Lee Harrison	(LH)	Xoserve	
Lorna Lewin*	(LL)	DONG Energy	**Member**
Megan Laki	(ML)	Xoserve	
Mike Fenson	(MF)	RWE npower	
Naomi Nathanael	(NN)	Plus Shipping	
Rachel Hinsley	(RH)	Xoserve	
Steve Nunnington	(SN)	Xoserve	**Member (Transporter)**

via teleconference

Copies of meeting papers are available at: http://www.gasgovernance.co.uk/uklc/140116

1. Introduction and Status Review

BF welcomed all to the meeting and confirmed its quorate status.

1.1. Approval of Minutes (10 December 2015)

AJ requested an amendment to Section 3.0 - Issues referred from UKLIEF and MTWG for a decision, paragraph 2 as follows:

During a brief discussion where AJ highlighted a recent issue associated with decimal point (integer) related matter (where a file format with a value of 10.~~0~~ which was rejected), DA advised that this is covered under the UK Link Standards Guide where references to the treatment of decimal fields reside. He has drafted a text change that hopefully better defines (explicitly) how integer treatment is specified.

BF confirmed that the December minutes have been amended and republished.

The minutes of the previous meeting were then approved.

2. Overview of Modifications Impacting UK Link Systems

2.1. Modification 0571 - Application of Ratchet Charges to Class 1 Supply Points Only

DA advised the Gazprom modification is expected to have UK Link impacts with the generation of PRN and ART files. BF advised that the modification was aimed at suppressing

ratchet charges and not removing ratchets so may not have the same impact.

3. Issues referred from UKLIEF and MTWG for a decision

SN believed there might be some issues from the Market Trials Meeting on 13 January, however he was unaware as to their exact nature. BC believed there were a number of issues handed over from Market Trials in October and she requested Xoserve ensure these have been taken on board.

DA confirmed that an action had been taken to bring issues to the UK Link Forum.

Post Meeting Note:

DA provided the following list of issues referred to UK Link committee for their review:

Ref.	Action	Final Owner
21	**Data conditionality -** Xoserve to provide an explanation of implied conditionality including reference to documentation participants may require.	UKLC*
31	**Car Park – TKN File compression –** ownership to transition to UKLC.	UKLC*
32	**Car Park – NFR's –** A change to the IS service definition will be required. Xoserve are investigating what will be required.	UKLC*
33	**Car Park – Large File Management –** ownership to transition to UKLC.	UKLC*

4. Approval Process Overview & Terms of Reference Review

BF provided a brief presentation at the request of Transporters to refresh the UK Link committee members on their roles and responsibilities and their reporting role to the UNCC (Uniform Network Code Committee). BF suggested at some point the UK Link Sub-committee may wish to review and update the Terms of Reference (ToR) as this had not been undertaken since 2007.

BF confirmed that the UK Link Committee is a members forum, however meetings are open for non-members to attend and contribute with the Chair's consent. For quoracy there needs to be at least six voting members, of which at least two shall be Shippers and two Transporters. All decisions are by consensus, where agreements are not obtained this is referred as a matter to the UNCC for their consideration.

The membership of iGTs was briefly considered as they would be impacted bu UK Link decisions post implementation of Modification 0440 - Project Nexus – iGT Single Service Provision.

It was clarified that Xoserve SN and DA represent the 5 Transporters. However, where there are differing views this would be made clear in any voting, otherwise it will be deemed when Xoserve vote they are voting on the behalf of all 5.

BF outlined the scope of the committee, the purpose of the Implementation Plan and the Consultation and Approval process. A typical timeline from the ToR was provided. The timing of Change Packs and the re-issuing of Change Packs was discussed, along with the turn around of representations.

BF highlighted the options of members where there is no consensus with an implementation plan. If members approve the implementation plan, by consensus, the Transporters will proceed to implement the proposed modifications in accordance with the implementation plan. Where there is no consensus and where Transporters consider the implementation plan is necessary to enable compliance with the UNC or any Legal Requirement, it can notify Users that they intend to proceed with the modification. Within 5 business days a party can appeal or raise an issue to the UNCC/Authority. However, although this was an option, in practice Transporters usually withdraw for further assessment or seek authorisation from the UNCC.

Upon concluding CB enquired the purpose of the presentation. SN highlighted that a number of representations have been submitted outside the process and as discussions need to take place within the UK Link committee this leads to approvals are being delayed. DA highlighted there has been an unpredicted increased number of deferrals, which is creating a significant backlog of decisions.

The committee discussed the timing of papers being presented by Xoserve to allow sufficient time for parties to consider before meetings. The committee discussed how Xoserve presents options. DA explained how the presentation of options makes the consideration of representations much more complex to agreeing a consensus. Proposals are presented to allow parties to agree or disagree with the one proposal presented. CB challenged where the opportunity is for parties to discuss the options, as the detail of potential implementation options is not always assessed at Workgroup meetings.

The committee considered whether it would be more appropriate to have fortnightly UK Link meetings to allow representation to be considered at one meeting and then obtain approval at the second meeting. AN suggested each meeting could have an approval and pre-approval element so parties are aware of what needs to be approved in the next cycle. SN suggested putting a proposal together and to consider the option of fortnightly UK Link meetings further.

Action 0101: Xoserve to provide a proposal on fortnightly UK Link Committee meetings and the review and approval cycle.

5. Xoserve Reporting Updates

5.1. UK Link Modification Implementation Plan

5.1.1. Current UK Link Changes Awaiting Scheduling – In Analysis

SPA Rejection Codes V26
SN reported that rejection codes have been identified, by Users, that are not defined within the rejection code list. Xoserve acknowledged that the rejection list has not been maintained as well as it should have been. Therefore Xoserve are undertaking system analysis to identify all codes and will issue a Change Pack, to notify users of codes which are missing this will include any new codes that are not currently on the rejection code list.

BC expressed concern about the missing codes and if the codes have been built into systems. BC also asked if the Project Nexus BRDs needed to be considered to double check and ensure all the codes are aligned in Project Nexus. SN reassured the committee that the Project Nexus BRDs would be reviewed and a notification is to clarify any new or deleted codes.

DA explained that this would be notified in the Change Pack as a class 1 change, with requested approval at the February meeting.

5.1.2. Current Project Nexus Changes Awaiting Scheduling – In Analysis

GW asked when changes would be issued in the Change Pack. He expressed the difficulty Shippers are having trying to track Change Order References, Modification numbers, UK Link Communication references and then linking everything together in line with the Market Trials documented changes. Concerns were raised with the way changes were presented as it was fragmented, the references being used and linkages with Market Trials was not working.

BC also wished to understand the baseline for the Market Trails, the Implementation Plan, and the clarity of communications.

Xoserve agreed to consider the issue and liaise with the Market Trials group to ensure the controlled communication of release dates.

AM also highlighted that the Master Control sheets used by the Market Trial Team and UK Link committee are different. DA explained why there are differences mainly being that the UK Link control sheet is for Transporter to Shipper and visa versa file flows visa. However the market trial sheets have additional parties including Transporter to Xoserve and iGTs to

Xoserve or Transporters.

Action 0102: Xoserve to review the references and baseline changes used for Market Trials (Implementation Plan and Market Trial Release dates)

Action 0103: **Xoserve to confirm the Market Trial Baseline**.

Action 0104: Xoserve to review and align the two Master Control Sheets and consider combining.

COR1154.15.13 – UKLP Including Nexus requirement – LSO Portal Screens
Remains in analysis with no effective implementation date available at this time.

COR1154.15.15 – UKLP Including Nexus requirements – Interconnector Templates
Remains in analysis with no effective implementation date available at this time.

COR1154.15.16 – UKLP Including Nexus Requirements - Method of transportation for the Invoicing Supporting Information Files, Compression
DW provided a presentation on the Nexus Large File Requirements. DW explained with the development of Nexus there would be larger file transfer volumes, which need to be monitored. A spreadsheet was provided to identify the volumes requirements. In addition some files would be significantly larger due to the increased number of meter reading etc.

DA explained the spreadsheet illustrates the expected volume/size of files that Xoserve will be sending or receiving. The spreadsheet can be used for Shippers to enter their portfolio and class changes to identify the likely volume and or size of files. DA gave an example referring to the UMR File type, at a peak of 18m MPRNs, the expected peak size will be 1.66Gb.

It was agreed to publish the spreadsheet separately along side the minutes.

BC enquired about the aggregated volumes for pre and post Project Nexus, to understand the overall impact.

Action 0105: File Transportation - Xoserve (DW) to confirm the aggregated volume comparisons pre and post Project Nexus.

DW highlighted the options to mitigate possible IX capacity constraints such as compressing files and reserving space to preserve access for Gemini. BC asked about the ability to specify capacity in the system for certain file types, in order to provide a priority to certain files. Xoserve agreed to check if the level of QoS could be nominated at a file level.

Action 0106: File Transportation - Xoserve to check the level of QoS and identify if there is an ability to nominate a capacity for files.

CB expressed concern about the different approaches to file types and specific software changes for each group of files or category to allow the opening of compressed files. CB expressed particular concern with the Token File, DA believed that the token file is advisory. BC explained the Shipper process for files; each token file is uncompressed and checked for completeness before forwarding to the core system. She confirmed that token files are an issue and workarounds have to be developed.

DW explained if Shippers don't want to use token files, then work will need to be undertaken to ignore them in their systems.

DA explained there may not be an explicit relationship between input and output files, there may be instances for example for nominations where a nomination referral is processed.

BC explained some files will load into core systems automatically, Shippers don't want to have to uncompress files to check the content before they are removed from the gateway for processing.

DA suggested that all the options presented today should be considered by Shippers and a preferred option(s) should be agreed at a future meeting.

It was agreed to arrange a meeting/teleconference to allow a debate of the options and consider an agreed approach. It was agreed to release Change Pack to aid discussions.

DA asked parties to consider that one of the impacts of increased bandwidth at the client end will increase costs as this is a user pays service.

Modification 0518S - Shipper Verification of meter and address details following system meter removals
In assessment.

COR1154.15.14 – UKLP Including Nexus requirement - Amendments to Baselined File Formats (October) – U01, U12 & U14
DA confirmed that some representations have been received which are being considered. He anticipated communicating a change summary by the end of January. Xoserve are currently undertaking assessment analysis with a proposed solution expected in due course.

5.1.3. Current UK Link Changes Awaiting Scheduling – Awaiting Approval

Move UK Link Documentation and UK Link Programme File to Sharepoint
SN confirmed a meeting was held on 07 January to try address the issues identified. Xoserve would be ready to go live in March however this has been delayed. He explained upon implementation there would be a 4 week period where SharePoint and the current website access would be available. However, the website view would only be a static and would no longer be updated.

BC enquired what will happen with embedded links. SN explained that all of these would need to be updated in time but this would not be done prior to go live.

The committee considered the alternative options of delaying implementation or delaying until after Project Nexus or not implementing at all.

The committee expressed concerns about the problems with Sharepoint as a platform with regards to the document links. SN explained that if parties wish to vote against the use of Sharepoint, Xoserve will continue to provide the existing system. However, he explained that the search facility and response time is much better with Sharepoint. He explained that the vast majority of files do not have embedded links and where an embedded link is found this can be addressed should a shipper request a fix.

AJ was concerned with the accuracy of files and the suggested approach for fix on fail.

BH confirmed he would be prepared to move to Sharepoint if the existing system could be used until the end of June.

SN explained that the current system from implementation of Sharepoint would not be updated and the current system would only be available as a contingency.

BH asked if users could start obtaining access to Sharepoint now. RH confirmed parties will be able to obtain early access as files are loaded.

BH enquired abut the planned loading of documents as if this would be a gradual release for implementation or visibility held back until full implementation.

Action 0107: Sharepoint - Xoserve to confirm the approach for loading documents.

Caveat approval was sought to implement Sharepoint from 01 April 2016, with the existing website being available until the end of June with no updates. All new documents will only be added to SharePoint.

Of the 7 Shipper members present 6 voted in favour of implementation and 1 voted against implementation in April. Therefore the vote to implement on 01 April 2016 was carried forward. GW asked about the right of appeal process. BF explained the appeal would need to be submitted to the next UNCC.

Proposed Datafix to Meter Link Code
SN asked for approval of the proposed datafix. All members present approved the change.

UK Link File Formats – Administration updates – DPS Hierarchy (Legacy)
SN confirmed 3 representations had been received in support of the change and asked for approval. All members present approved the change.

Modification 0532 - New Rejection Message - File received during Non-Effective Period (ERR and FRJ Rejection codes V1.1)
DA clarified the extent of the change, he explained that Xoserve are planning to put a file level rejection at the gateway to confirm files have been rejected. Two representations provided support, one representation requested for the file to be emailed and 1 representation suggested that the ERR and FRJ rejection types are included in the list of rejection codes. He clarified one member did not want an automated rejection. BC suggested rather that making a change for one process that a code is used that could be used for multiple processes.

CB suggested it would be better to have a one change to cover Project Nexus rejections and avoid two Shipper releases. It was requested if there is a need for the rejection code going forward it should be future proofed. BC suggested the rejection text used is generic text to cover other eventualities. However DA asked if shippers would want more informative rejections. The committee considered how further information could be obtained for the rejection.

DA asked the committee if members would provide a caveat approval with amended rejection text, for example: "File rejected and will not be processed".

The committee agreed to the rejection text and all members present approved the change.

5.1.4. Current Project Nexus Changes Awaiting Scheduling – Awaiting Approval

COR1154.15.6 – UKLP Including Nexus Requirements - Shipper Rejection Codes v2.4
SN explained that there will be 4 new documentation errors within the Change Pack. RH also highlighted there would be another 12 missing codes (as discussed earlier see: SPA Rejection Codes V26).

BH asked about the confirmation of removed codes, he also wanted confirmation of what files will be removed.

All members approved change.

COR1154.15.17 – Treatment of the Token File
Approval deferred. Meeting to be convened to discuss further (as discussed earlier see: COR1154.15.16)

COR1154.15.17.2 – UKLP CMS Consequential Change – Bulk QMP Templates
SN confirmed 2 representations had been received and that no users had requested the testing of bulk QMP templates. However BH believed that EDF energy had submitted a request for testing.

Approval was deferred and a confirmation request was made to clarify Bulk templates are required by a number of parties.

COR1154.15.19 – UKLP Enduring Transformation Rules
Already approved.

COR114.15.20 - UKLP Including Nexus Requirement – ERR and FRJ Rejection Codes
DA confirmed this change is about the SHK36 rejection code. DA clarified, from another approved change the CSV20 will be issued instead. The committee approved the changes.

COR1154.15.22 – UKLP Including Nexus requirement – Negative Values – approval not previously explicitly sought (U02, E89, E91, E87 & E88)
SN confirmed no representation had been received. However, CB confirmed she had submitted a question about the logic behind using negative values where there couldn't be one e.g meter points in a Network. Therefore the committee approved the change.

1154.16.3 - COR1154.16 Gemini Consequential Change New API for UIG at LDZ Level
SN confirmed some representations had been received and responded to, for clarification only. The committee approved the change.

1154.15.23 - UKLP Including Nexus Requirements – Winter Consumption Failure Reason Messages V2.5

SN confirmed no negative representation had been received, some clarification questions were requested. The committee approved the change.

1154.15.24 - COR1154 – UKLP Including Nexus requirement – FSI – Failure to Supply Gas Invoice Supporting Information – Market Trials Defect Identified
SN confirmed this change related to one party building their system differently due to their interpretation. The change proposes the amendment of file formats with the field. The committee approved the change.

1154.15.25 Removal of Rejection Message - File received during Non-Effective Period
Approval deferred, change moved back to analysis.

1154.15.26 Introduction of an Advance Meter Reader (AMR) Service Provider (ASP) Identifier (ASPID) and Advanced Meter Indictor – Transition Arrangements
DA confirmed representations had been received. The change related to two SPAA changes spawned from a UNC modification, to transition from one arrangement to another. He understood there may be some reservations for approval and suggested this is deferred to allow consideration and responses to the representations. DA confirmed that further communication would be issued in response to the representations. BH suggested a further change pack is issued. DA confirmed approval was not being sought at this time. Approval deferred.

5.1.5. Current UK Link Changes - Approved - Scheduled for Implementation

<u>January 2016</u>

COR3413.1 – Removal of 'Automatic' Creation of Meter Models on Receipt of RGMA Transactions – Revised Implementation Date
SN confirmed a new implementation date of 19 February 2016.

<u>February 2016</u>

COR3575 – MNC MPRN creation process
SN explained implementation may change but at the moment its scheduled for 01 February 2016.

<u>April 2016</u>

COR3572 - EU Code Changes Phase 3 Delivery – Summary of Change
Remains in development with a proposed implementation date of 10 April 2016 and a contingency date of 24 April 2016.

Modification 0446AV - Daily Meter Reading Simplification (with improved within day data provision)
Remains in development with a proposed implementation of 01 April 2016.

5.1.6. Project Nexus Implementation Date

SN noted that the majority of these were related to Project Nexus and are all still in development.

SN highlighted one alteration in relation to Comms Ref 1477.1 (COR1154.15.18), noting this should be recorded as in development.

5.1.7. Current UK Link Changes – Implemented since the last UK Link Committee Meeting

COR3538 - Introduction of DEL EFT files
Implemented 13 November 2015.

COR3312.1 - UK Link Manual V16 – Updates to document
Implemented 13 November 2015.

Amendments to ECO file format and Hierarchy

Implemented 11 December 2015.

UK Link File Formats – Decommission DPP Hierarchy
Implemented 11 December 2015.

Update to the File Transfer Guide detailing the XN Prefix
Implemented 11 December 2015.

COR3841 – Shipper Verification of meter and address details following system meter removals – Interim Solution
Implemented 07 December 2015.

5.2. Xoserve Report

SN confirmed there were no liabilities this month.

SN highlighted the planned outages in Report E. Reports A, B, C, D and E were accepted.

5.3. Review of 'pipeline of change'

SN believed that the LRA file was discussed on the 04 January 16 and was being discussed again on 18 January 2016. However Xoserve were seeking approval today to avoid the meeting on Monday.

The committee considered if this changes was deemed a must do change or not (Comms ref: 1497). MF highlighted that Shippers had not been issued with the hierarchy yet. CB challenged that the committee had agreed that the Accelerated Change process is only for must do changes. DA explained this had been included in the Accelerated Change Pack to allow Shippers the opportunity to confirm their builds were ok and not impacted.

It was agreed to include this within the Change pack, not seek approval at present as Monday's meeting was still required.

6. Review Modification 0532 liability waiver

DA agreed to take an action for Xoserve to describe the file types to be issued despite the implementation of non-effective days Modification 0532.

Action 0108: 0532 liability waiver – Xoserve to describe the file types to be issued.

7. Review of Actions

UKL0801: *Access Controls (portal screens and changes to roles)* - Produce a Change Pack and present to October UKLC.
Update: Work ongoing. **Carried Forward**

UKL0802: *COR1154.15.16 – UKLP Including Nexus requirement – Amendments to the AML, COI, CZI, introduction to the TKN and concept of compression* - DA to arrange a meeting between Shippers, UKLC members and UKLP to discuss this issue and potential solutions in greater detail.
Update: Change Pack expected for formal views. **Closed**

UKL 0901: *Twin stream metering* - DA to create a treatment document, making explicit what the changes to the arrangements will be.
Update: DA advised that the document is in going through a review cycle and hoped to issue this in the next couple of weeks. **Carried Forward**

UKL1105: Xoserve to confirm when CMS comes into Project Nexus.
Update: SN confirmed they are awaiting an update. DA agreed to issue a communication relating to this matter as soon as possible. **Carried Forward**

UKLC 1201: *Reference Move UK Link Documentation and UK Link Programme File to SharePoint* - Xoserve (DA/SN) to set up a teleconference technical meeting to discuss the matter in more detail with impacted parties**.**
Update: SN teleconference held last week to try and answer questions. Change approved.
Closed

UKLC 1202: *Reference Solution Development Group (SDG) Update* - Xoserve (SN) to develop a draft Terms of Reference for the Solution Development Group for consideration at the next UKLC meeting.
Update: See item 8.3. **Closed**

8. **Any Other Business**

   8.1. **Discussion on the Approval of Data Cleansing Forum Change**

   SN explained this relates to issues identified with sub deduct arrangements originating from the data-cleansing forum.

   He clarified that the UK Link committee should approve actions going forward, as it can't be assumed that data cleansing has no Shipper impacts. This will be included within future Change Packs. SN clarified that the rules will still be discussed in the Data Cleansing Forum but necessary changes will have to be approved by UK Link committee. BH asked Xoserve to make it clear that the changes have been discussed at to provide any communication references or forum discussed. Xoserve agree to make Communications clear.

   8.2. **Approval of file formats**

   SN explained that Xoserve had asked for the approval for 3 file formats as part of the Accelerated Change Pack. Two of which have had full support. Some clarification had been requested for the RTO (retro files) file format change. The approval for this file format change would not be sought at this time and it would be deferred.

   RH explained that a question had been raised about negative values (see item *COR1154.15.22)* , which a change was being sought for. It was agreed that the Accelerated Change Pack meeting was still required to approve the ASP and CRF files and also approve the Change Pack 1486.5. Xoserve will hold a meeting afterwards to discuss the RTO files.

   8.3. **Terms of Reference for the Solution Development Group (SDG)**

   SN explained the scope of the Workgroup for Shippers to have an input into the solution development and testing for changes and provided a proposed Terms of Reference.

   The committee considered the Terms of Reference.

   KS asked about the management of solutions and the possibility of Shippers disagreeing with the proposed solution. The committee considered that Shippers may prefer a different solution to that being offered by Xoserve. SN explained ultimately the system is owned/managed by Xoserve and this is an informal group for parties to have an input into those solutions. Xoserve will be cognisant of Shipper contributions to the SDG but ultimately Xoserve, may have to preclude a Shipper preferred solution if this were to disproportionally increase Xoserve costs, compromise the delivery date or not be in line with Xoserve's strategic IT architecture policy etc. Nevertheless SN explained that ultimately the aim is to allow Shippers an opportunity to be involved the solution development process.

   It was clarified that issues can be raised at the SDG for possible solution development. SN confirmed Xoserve would keep minutes of the SDG meeting, which will reflect the discussions.

   SN clarified that the representation and UK Link committee approval process would not be changed by the existence of the SDG. BC suggested that the MTWG items are included within the group.

   It was confirmed that Xoserve would clarify with each organisation the contacts recorded on the Xoserve UK Link contact list.

   A further draft Terms of Reference will be included in the Change Pack.

The original proposal was for the SDG Meetings to be held fortnightly on Fridays however as there is a possibility that UK Link meetings will move to fortnightly the timing of the SDG meeting needs to be re-considered within this new schedule.

9. Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/Diary

UKLC Meetings will take place as follows:

Time and Date	Venue	Programme
09:30 – 10:30 Monday 18 January 2016	Teleconference	Accelerated Governance meeting • Approval of previous Change Pack (04 Jan) • Discussion of the new Change Pack
09:30 – 10:30 Monday 01 February 2016	Teleconference	Accelerated Governance meeting • Approval of previous Change Pack (18 Jan) • Discussion of the new Change Pack
10:00 Thursday 11 February 2016	31 Homer Road, Solihull, B91 3LT	Standard agenda; other items to be confirmed
09:30 – 10:30 Monday 15 February 2016	Teleconference	Accelerated Governance meeting • Approval of previous Change Pack (01 Feb) • Discussion of the new Change Pack
09:30 – 10:30 Monday 29 February 2016	Teleconference	Accelerated Governance meeting • Approval of previous Change Pack (15 Feb) • Discussion of the new Change Pack

Action Table (as at 14 January 2016)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status
UKL 0801	13/08/15	4.1	*Access Controls (portal screens and changes to roles)* – Produce a Change Pack.	Xoserve (SN/DA)	**Carried Forward**

UKL 0802	13/08/15	5.1	*COR1154.15.16 – UKLP Including Nexus requirement – Amendments to the AML, COI, CZI, introduction to the TKN and concept of compression* - DA to arrange a meeting between Shippers, UKLC members and UKLP to discuss this issue and potential solutions in greater detail.	Xoserve (DA)	**Closed**
UKL 0901	10/09/15	5.1.1	*Twin stream metering* - DA to create a treatment document, making explicit what the changes to the arrangements will be.	Xoserve (DA)	**Carried Forward**
UKL 1105	12/11/15	4.1.2	Xoserve to confirm when CMS comes into Project Nexus.	Xoserve (DA)	**Carried Forward**
UKL 1201	10/12/15	4.1.3	*Reference Move UK Link Documentation and UK Link Programme File to SharePoint* - Xoserve (DA/SN) to set up a teleconference technical meeting to discuss the matter in more detail with impacted parties.	Xoserve (DA/SN)	**Closed**
UKL 1202	10/12/15	7.2	*Reference Solution Development Group (SDG) Update* - Xoserve (SN) to develop a draft Terms of Reference for the Solution Development Group for consideration at the next UKLC meeting.	Xoserve (SN)	**Closed**
UKL 0101	14/01/16	4.0	Xoserve to provide a proposal on fortnightly UK Link Committee meetings and the review and approval cycle	Xoserve (DA/SN)	**Pending**
UKL 0102	14/01/16	5.1.2	Xoserve to review the references and baseline changes used for Market Trials (Implementation Plan and Market Trial Release dates)	Xoserve (DA/SN)	**Pending**
UKL 0103	14/01/16	5.1.2	Xoserve to confirm the Market Trial Baseline	Xoserve (DA/SN)	**Pending**
UKL 0104	14/01/16	5.1.2	Xoserve to review and align the two Master Control Sheets and consider combining.	Xoserve (DA/SN)	**Pending**
UKL 0105	14/01/16	5.1.2	File Transportation - Xoserve to confirm the aggregated volume comparisons pre and post Project Nexus.	Xoserve (DW)	**Pending**
UKL 0106	14/01/16	5.1.2	File Transportation - Xoserve to check the level of QoZ and identify if there is an ability to nominate a capacity for files.	Xoserve (DA/SN)	**Pending**
UKL 0107	14/01/16	5.1.3	Sharepoint - Xoserve to confirm the approach for loading documents.	Xoserve (DA/SN)	**Pending**
UKL 0108	14/01/16	6.0	0532 liability waiver – Xoserve to describe the file types to be issued.	Xoserve (DA/SN)	**Pending**