

# UK LINK Committee Meeting Minutes

## Thursday 13 October 2011

### via teleconference

#### Attendees

Mike Berrisford Chair	(MiB)	Joint Office of Gas Transporters
Helen Cuin (Secretary)	(HC)	Joint Office of Gas Transporters
Amie Charalambous	(AC)	RWE npower
Andy Simpson	(AS)	Xoserve
Arno Vanden Eynde	(AVE)	Electrolink
Danielle King	(DK)	E.ON UK
Dave Ackers	(DAc)	Xoserve
David Addison	(DA)	Xoserve
David McCrone	(DM)	Scottish Power
Graham Wood	(GW)	British Gas
Jane Rocky	(JR)	Xoserve
Laura Jones	(LJ)	Xoserve
Mark Cockayne	(MC)	Xoserve
Martin Brandt	(MB)	SSE
Naomi Anderson	(NA)	EDF Energy

## 1. Review of Minutes, Action and Modifications

### 1.1. Minutes

The minutes of the previous meeting were accepted.

### 1.2. Actions

**Action UKL0801:** AC / Xoserve (DA) to consider the potential changes and provide relevant change summaries for discussion at the UKLink Committee in September.

**Update:** DA confirmed that Xoserve have worked with Ashley Collins on six comments received with regards to the UK Link manual, a note will be issued with the change pack. Xoserve will also publish the documents however a caveat will be provided with these documents due to their age. DA notified the committee that a Class 1 Change will be made to the UK Link system for customer contacts, this will be a low priority change and will be notified via email, the implementation date will be advised closer to the time. DA explained that this might be a retrospective change where by the notification will be provided the day after implementation, as it does not impact the UK Link system itself. There were no objections to this proposal.

**Carried Forward.**

### 1.3. Modifications

MiB confirmed that two new modifications had been raised since the September meeting, however only Modification 0403 - EU Third Package: 21 day switching with flexible objection period, had a UK Link impact

DA agreed to provide regular updates to the committee on the two EU Third Energy modifications.

## 2. Xoserve Reporting

Please refer to [www.gasgovernance.co.uk/uklc/131011](http://www.gasgovernance.co.uk/uklc/131011) for supporting reports.

### 2.1. UK Link Modification Implementation Plan

#### 2.1.1. Current UK Link Changes awaiting scheduling – Not Implemented

##### ***CRN 2005 – Exit Reform Phase 3***

AS reported that the change is on schedule, he confirmed that Xoserve need to firm up the implementation date with National Grid NTS, which is currently proposed as 29 July 2012, an update will be provided next month.

DA explained that information will be issued on 14 October for representation on the Gemini and API guidelines. Xoserve will be replacing existing guidelines, refreshing 5 API specifications and changing the Exit Regime invoicing file format. An external screen pack to support the new regimes is being produced for representation.

##### ***CRN 962 – Query and Workflow Management***

See item 3. Xoserve Strategic Initiatives

##### ***CRN 962.18 Proposed Changes to Filter Failure (USRVs) Process***

See item 3. Xoserve Strategic Initiatives

##### ***CRN 962.19 Proposed Change to Request for Adjustment (RFA/CDQ/UMA) processes***

DA confirmed date as provided within the report.

##### ***CRN 1987 – AQ Tolerance Change***

DA confirmed the plan to issue the rejection codes for representation on 14 October 2011. He explained that detailed analysis on the transmission of reports is being undertaken, the change will be notified in line with an operational Class 2 Change and any comments will be welcomed on the communication to be issued.

##### ***CRN1000.9 IX Upgrade (IX Kit Replacement)***

See item 3. Xoserve Strategic Initiatives

##### ***CRN1000.1 Introduction of Enhanced File Transfer (EFT)***

See item 3. Xoserve Strategic Initiatives

##### ***CRN 0970 – Revised DN Interruption Requirements – Updates to Attributes within the DNI Exercise & Option Supporting Information File***

DA reported that comments have been received accepting the change.

Implementation will be on the 05 November 2011, Xoserve will be issuing a note on 14 October summarising the changes being made. The Class 1 Change was approved.

##### ***CRN 1721 – Extension to EUC Numeric Code***

DA reported that the existing 4 characters have been exhausted; prior to 2012 AQ process the field needs to be extended to 10 characters. He explained that a significant number of files and records would be impacted by this change including SPAA processes, S10, S15, S59, S64. The plan is to implement on 01 August 2012 and a note will be issued on 14 October. DA reported that Xoserve would be seeking approval for an early implementation in July. This will allow parties time to adapt to the changes for 01 August 2012.

##### ***CRN 2087 – AUGE Invoice Changes***

DA reported that the UK link change is in response to a modification implementation; normally this would be a Class 2 Change however Xoserve propose a Class 1 Change

1 April 2012. There was no objection made to this proposal. Xoserve confirmed this will be issued for representation.

***CRN 1806 – IAD Replacement***

See item 3. Xoserve Strategic Initiatives

**2.1.2. Current UK Link Changes Approved – Scheduled for Implementation**

***CRN1947 Update to Default SMP Buy & Sell Price***

AS reported implementation will take place on 16 October 2011, the system will be back on line at 06:00 the next morning.

***Administration Change to increase D16 records in IDB file***

DA reported one positive representation in terms a Class 1 rating. Approval was provided and DA confirmed the changes to the UK Link manual as of 14 October.

***CRN2087 - AUGE Supporting Information***

DA reported an implementation date of 04 November 2011 with the first issue not until August 2012.

***CRN2029 - Meter Read History & Asset Supporting Information***

DA reported nominal release on track as published.

**2.1.3. Query & Workflow Management – 2012 Release**

No further update. All notified to the community. See strategic update.

**2.1.4. UK Link Changes – Implemented since last UK Link Committee Meeting**

***CRN1947 – Update to Default SMP Buy & Sell Price***

AS reported implementation was successful as planned.

**2.2. Performance Reporting – Monthly Report**

All Reports accepted.

**2.3. File Format and Urgent Communications (Xoserve Report D)**

Report accepted.

**2.4. Planned Outages**

Report accepted.

**3. Xoserve Strategic Initiatives**

DA confirmed that Xoserve would provide a Strategic Initiative communication and a Change Pack update.

**3.1. CRN 1000.9 – IX Upgrade (IX Kit Replacement) and CRN 1000.1 Introduction of Enhanced File Transfer (EFT)**

DA reported that the upgrade continues and that the date remains as previously reported. More information will be provided when available.

**3.2. Project Nexus**

DA reported an update will be provided on the main topic streams.

### 3.3. IAD Project

DA indicated a 21 Jan 2012 implementation date, he confirmed that sample screens are intended to be provided in November, there has been a slight delay in the build, however the detailed design is to plan and a further update will be provided November.

### 3.4. Q Project

JR gave an update on the Q project referring to the Xoserve presentation provided.

The estimated delivery will be in two phases: Phase 1: May 2012 and Phase 2: July 2012.

JR explained that a number of topics will need to be discussed and these were provided within the presentation. An extensive review of file formats will be provided at the November UK Link Committee meeting. A CEUG meeting will be taking place on the 26 October.

DA believed it would be helpful if views can be provided on the expected notice periods i.e. a 4 month period will not required if an absolute confidence is provided; any signals to accept reduced notice period will help prioritising the project.

GW explained that prior to implementation British Gas will need to mobilise training or awareness of screens to numerous users and this can be difficult with date changes, he confirmed that British Gas will need a proper roll out period. JR believed by the end of November Xoserve will have a better of view of the dates. She requested if Shippers can give an indication for how long they needed for training, GW expressed this would be dependent on the style of training required.

**Action UKL 0110: Shippers to confirm the required duration for Q project screen training.**

## 4. Any Other Business

None.

## 5. Diary Planning

*Details of all meetings can be found at [www.gasgovernance.co.uk/Diary](http://www.gasgovernance.co.uk/Diary)*

### **2011 Meetings (via teleconference unless otherwise stated)**

10:00 – 12:00, 10 November 2011, 31 Homer Rd, Solihull, B91 3LT

10:00 – 12:00, 08 December 2011, Teleconference

**ACTION LOG: UK Link Committee**

<b>Action Ref</b>	<b>Meeting Date</b>	<b>Minute Ref</b> (original ref)	<b>Action</b>	<b>Owner*</b>	<b>Status Update</b>
UKL 0801	11/08/11	6.3	AC / Xoserve (DA) to consider the potential changes to UK Link Manual and provide relevant change summaries for discussion at the UKLink Committee in September.	Xoserve (DA)	<b>Carried Forward</b>
UKL 0110	14/10/11	3.4	Shippers to confirm the required duration for Q project screen training.	All Shippers	Pending