

# Project Nexus Workstream Terms of Reference

Version 2.0

## 1. Introduction

The Uniform Network Code (UNC) Panel determined a Workstream should be established to help develop Modification Proposals raised as a consequence of establishing requirements for Project Nexus.

## 2. Scope of Workstream

The Workstream Scope is as follows:

- a) Delegate topics to Workgroups for review and development of Business Rules
- b) Support the prioritisation of Topics identified in the Project Nexus workplan, by Workstream members or Topic Workgroup(s);
- c) Approve the Terms of Reference of each Topic Workgroup defined in the Project Nexus workplan;
- d) Resolve any issues or conflicts of requirements escalated from Workgroups;
- e) Regularly review the status of each Topic and Topic Workgroup;
- f) Approve the output reports and recommendations of each Topic Workgroup;
- g) To review and discuss Modification Proposals assigned by the UNC Panel and provide a report.

## 3. Members and Appointment

- a) Attendance is open but must be pre-notified to the Joint Office.
- b) All meetings are chaired by the Joint Office, which also provides a secretary.

## 4. Basis for Reporting

The Joint Office, on behalf of the Project Nexus Workstream will:

- a) Update the Topic Status report;
- b) Publish the Minutes of each meeting on its website at:  
<http://www.gasgovernance.com/Code/Workstreams/nexus/>;
- c) Update the Workstream on Topic status and Project Nexus related live Modification Proposals;
- d) Ensure completed Workstream reports are included in the next appropriate Panel Agenda.

## 5. Procedures for the Conduct of Business

The Chairman's Guidelines apply to the conduct of the meeting.

In principle, meetings shall be open to all, but the Chairman may exercise discretion to the extent permitted under the Chairman's Guidelines.

The quorum adopted is at least six Transporters and Shippers are present, of which at least two shall be Transporters and two Shippers.

Where the meeting is quorate, all decisions shall be by consensus. Consensus is defined within the Chairman's Guidelines as "a general agreement and does not require that unanimity be reached." Where such agreement is not obtained, the Chairman shall submit the matter to the Uniform Network Code Panel for consideration.

Publish a Project Nexus Agenda at least 5 working days prior to the meeting. (see appendix 1 for an example Agenda).

## **Appendix 1**

### **Project Nexus Workstream**

#### **Standard Agenda**

- 1.0 Introduction**
  - 1.1 Previous Meeting Minutes**
  - 1.2 Review of Actions**
- 2.0 Topic Workgroup(s) Terms of Reference**
- 3.0 Review of Topics and Relevant UNC Modifications**
- 4.0 Review of Work Plan**
- 5.0 AOB**
- 6.0 Date of Next Meeting / Diary Planning**