

**Project Nexus Workgroup Minutes**  
**Tuesday 15 April 2014**  
**at 31 Homer Road, Solihull B91 3LT**

**Attendees**

Bob Fletcher (Chair)	(BF)	Joint Office
Mike Berrisford (Secretary)	(MB)	Joint Office
Ben Trasler	(BT)	Opus
Chris Warner	(CW)	National Grid Distribution
Colette Baldwin	(CB)	E.ON UK
Edward Hunter	(EH)	RWE npower
Elaine Carr	(EC)	ScottishPower
Emma Lyndon	(EL)	Xoserve
Fiona Cottam	(FC)	Xoserve
Gareth Evans	(GE)	Waters Wye Associates
James Hardy	(JHa)	Wingas
James Hill	(JHi)	EDF Energy
James Rigby	(JR)	RWE npower
James Wilson	(JW)	GDF Suez)
Kathryn Allen	(KA)	RWE npower
Leigh Chapman	(LC)	first-utility
Lorna Lewin	(LL)	DONG Energy
Mark Jones	(MJ)	SSE
Michael Hunter	(MH)	GDF Suez
Michele Downes	(MD)	Xoserve
Mike Bagnall	(MB)	British Gas
Steve Mullinganie	(SM)	Gazprom
Sandra Simpson	(SS)	Xoserve
Sue Cropper	(SC)	British Gas

\* via teleconference

Copies of all papers are available at: <http://www.gasgovernance.co.uk/nexus/150414>

**1. Introduction and Status Review**

Opening the meeting, BF introduced S Simpson who provided a brief overview of the Xoserve UKLink Programme Industry Engagement Group (UPIEG) presentation.

When asked, SS explained that whilst the role of this group looks similar to that of the Project Nexus Workgroup it is envisaged that the UPIEG would look to drill down to a more detailed level of information and analysis.

It is anticipated that the UPIEG would run alongside another industry meeting such as the Project Nexus Workgroup with a feedback mechanism to the Change Overview Board (COB).

SS went on to point out that as far as application architecture aspects are concerned, Xoserve are proposing establishing two separate review meetings for possibly the 3<sup>rd</sup> and 5<sup>th</sup> June.

The consensus was that the proposed approach has merit and that the UPIEG should be held after the 12 May Project Nexus Workgroup meeting with a set of minutes (produced by Xoserve) published on both the Xoserve and Joint Office web sites.

### 1.1. Review of Minutes

The minutes of the previous meeting were accepted.

### 1.2. Review of Actions

**NEX03/04:** Xoserve (MD) with regard to the proposed Supply Point Administration activities to provide additional clarity around the number of Non-effective days and to look to provide various examples for consideration at the next meeting.

**Update:** MD explained that work remains ongoing with no clear indication on when a view on the number of non-effective days would be available until possibly the July meeting. **Carried Forward**

**NEX03/05:** Xoserve (MD) to look to building in the Indicative Transition Topics in to the overall project plan (including dates, anticipated durations needed to review and approve).

**Update:** MD explained that this has been included into the Project Plan and will be presented at the May Workgroup meeting. **Carried Forward**

**NEX03/06:** Xoserve (FC/MD) to examine the proposed options (in the British Gas 'Further Analysis on Meter Reading Validation Tolerances proposed by Project Nexus' presentation) with an eye to providing an informed view on the preferred solution(s) so that the PNUNC could consider in due course.

**Update:** MD advised that whilst the initial analysis had been completed, further information had since been provided by British Gas which would need to be considered at the 12 May meeting where the focus would be on the meter read validation aspects. Consensus was to go with all transitional topics planned plus the additional ULPIEG material & see how it goes and review at a later date. **Carried Forward**

**NEX04/01:** All parties to review the two proposed Transition Route Options and provide their views in time for consideration at the 12 May 2014 meeting.

**Update:** Consideration deferred until the 12 May meeting. **Carried Forward**

**NEX04/02:** Xoserve (LW) to provide information on historic reconciliation periods and provide a view at the 12 May 2014 meeting.

**Update:** Consideration deferred until the 12 May meeting. **Carried Forward**

### 1.3. Pre Modification Discussions (10mins/item)

No new pre (draft) modification discussions were deemed necessary.

SM indicated that he might consider raising a new DMM 'Unbundling' related modification, which would seek to align better with the DM simplification proposals as outlined within UNC Modification 0466 'Daily Meter Reading Simplification'. His intention would be to look to implement the (new) modification prior to the Project Nexus go-live date.

## 2. Workgroups

### 2.1 0473 – Project Nexus – Allocation of Unidentified Gas

(Report due to Panel on 19 June 2014) – Papers at:

[www.gasgovernance.co.uk/0473/050214](http://www.gasgovernance.co.uk/0473/050214)

## 3. Issues and topics for discussion

### 3.1 High Level Workgroup Issues

#### 3.1.1 RAID Log

MD provided a brief update on the progress of the RAID log, which has not changed from the version presented at the 19 March meeting, before focusing attention on the outstanding items under the 'requirements' tab.

During the discussion the proposed approaches for REQs 3, 4, 7, 9, 11,12 and 14 were approved, whilst REQ10 was not agreed and the current process would remain.

REQs 5 (CND related concerns), 6, 8 (current v's future process and Code compliance concerns), 13 (SPAA role / aspects need consideration and a close eye kept on the ongoing data cleansing work) and 15 are to be left open to allow parties to consider in more detail.

**Action NEX04/03: Xoserve (MD) to provide a presentation that seeks to provide additional clarity around the open requirements (REQ 5, 6, 8, 13 & 15) at the 12 May meeting.**

### 3.1.2 Project Plan

MD/ES explained that there had been no major changes to the plan since the last meeting.

A copy of the latest version of the document is available to view &/or download under 'Management Documentation' at: <http://www.gasgovernance.co.uk/nexus/ManagDoc>

### 3.1.3 BRD Updates

MD provided a brief explanation of the rationale behind creation of the 'Transition Business Rules for Project Nexus' document.

In considering paragraph 7.4 Reconciliation, MD reminded those present that it is expected that these requirements would be discussed and hopefully signed off at the May meeting.

Following each workgroup the document will be updated to reflect the business rules discussed for each topic (under Section 7), the date discussed and date agreed (under Section 7).

When asked, MD confirmed that the intention is to address all transitional topics and all transitional business rules will be documented and will form the basis of a UNC modification in due course.

**Action NEX04/04: All parties to review the 'Transition Business Rules for Project Nexus' document and provide views / comments at the 12 May meeting.**

### 3.1.4 Transitional Arrangements

#### Nexus Workgroup – Transition Asset & Retro Updates presentation

MD and ES provide a joint overview of the presentation during which MD highlighted that Xoserve's preferred option is to adopt the process outlined in the second chart entitled 'Meter Exchange identified for an Effective Date pre Go Live'. The principle difference with this option being in the asset update will reflect the correct effective date and any reconciliations will automatically be processed (for the Registered Shipper) back to the asset update effective date (for LSP).

In considering how SSP & RbD would be managed, FC pointed out that the reconciliation would be back to implementation date only as RbD applies pre implementation,

MD pointed out that a new UNC modification would be required in due course to address potential transitional aspects.

The consensus of those present was to opt for the Xoserve preferred option which is to apply the retrospective adjustment principles to asset updates are applied pre implementation of Modification 0434.

The SPA transitional activities presented at the 19<sup>th</sup> March meeting were also approved with a caveat around non-effective days and potential impacts to the Objection deadline.

Indicative Transition Topic Schedule

Before closing, MD highlighted the critical nature of undertaking consideration of the Reads, AQ and Gas Nomination & Allocations consideration at the forthcoming 12 May meeting.

**3.1.5 Uniform Network Code Validation Rules**

Consideration deferred.

**3.1.6 Performance Assurance**

BF advised that the Performance Assurance Framework Workgroup are still developing the business rules and hopefully a meaningful progress update can be provided at the June meeting.

**3.2 New Issues**

No new issued were raised.

**4. Any Other Business**

Demand Estimation Methodology

CW advised that a document had now been prepared which he hoped would be provided to DESC for their approval before an update is provided to this Workgroup. FC added that the document requires a bit of tidying up and needs to undergo an internal review before consideration at the June DESC meeting.

The Workgroup indicated that they were happy with the proposed approach for obtaining DESC approval.

**5. Diary Planning**

The following meetings are scheduled to take place during 2014:

Time/Date	Venue	Workgroup Programme
10:30 Monday 12 May	National Grid Office, 31 Homer Road, Solihull. B91 3LT.	0467 & 0473 (followed by UPIEG)
10:30 Wednesday 04 June	National Grid Office, 31 Homer Road, Solihull. B91 3LT.	0467 & 0473
10:30 Wednesday 18 June	National Grid Office, 31 Homer Road, Solihull. B91 3LT.	0467
10:30 Tuesday 08 July	National Grid Office, 31 Homer Road, Solihull. B91 3LT.	0467
10:30 Tuesday 22 July	National Grid Office, 31 Homer Road, Solihull. B91 3LT.	To be confirmed
10:30 Monday 11 August	National Grid Office, 31 Homer Road, Solihull. B91 3LT.	To be confirmed

10:30 Tuesday 09 September	National Grid Office, 31 Homer Road, Solihull. B91 3LT.	To be confirmed
10:30 Tuesday 07 October	National Grid Office, 31 Homer Road, Solihull. B91 3LT.	To be confirmed
10:30 Tuesday 04 November	National Grid Office, 31 Homer Road, Solihull. B91 3LT.	To be confirmed
10:30 Tuesday 09 December	National Grid Office, 31 Homer Road, Solihull. B91 3LT.	To be confirmed

### Action Table

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
NEX03/04	19/03/14	3.1.5	With regard to the proposed Supply Point Administration activities to provide additional clarity around the number of Non-effective days and to look to provide various examples for consideration at the next meeting.	Xoserve (MD)	<b>Carried Forward</b>
NEX03/05	19/03/14	3.1.5	To look to building in the Indicative Transition Topics in to the overall project plan (including dates, anticipated durations needed to review and approve).	Xoserve (MD)	<b>Carried Forward</b>
NEX03/06	19/03/14	3.1.6	To examine the proposed options (in the British Gas 'Further Analysis on Meter Reading Validation Tolerances proposed by Project Nexus' presentation) with an eye to providing an informed view on the preferred solution(s) so that the PNUNC could consider in due course.	Xoserve (FC/MD)	<b>Carried Forward</b>
NEX04/01	02/04/14	3.1.4	To review the two proposed Transition Route Options and provide their views in time for consideration at the	All	<b>Carried Forward</b> Update due at 12 May14

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
			12 May 2014 meeting.		meeting.
NEX04/02	02/04/14	3.1.4	To provide information on historic reconciliation periods and provide a view at the 12 May 2014 meeting.	Xoserve (LW)	<b>Carried Forward</b> Update due at 12 May14 meeting.
NEX04/03	15/04/14	3.1.1	To provide a presentation that seeks to provide additional clarity around the open requirements (REQ 5, 6, 8, 13 & 15) at the 12 May meeting.	Xoserve (MD)	Update due at 12 May14 meeting.
NEX04/04	15/04/14	3.1.3	To review the 'Transition Business Rules for Project Nexus' document and provide views / comments at the 12 May meeting.	All	Update due at 12 May14 meeting.