10:30 Tuesday 06 September 2011 at 31 Homer Road, Solihull B91 3LT

1. Introduction and Status Review

- 1.1. Review of minutes
- 1.2. Review of Actions

2. Modification Workgroups

- 2.1. 0380 Periodic Annual Quantity calculation*
- 2.2. 0377 Use of Daily Meter Reads*
- 2.3. 0359 Use of Market Sector Flag to determine Customer Status*
- 2.4. 0357 Enhanced Supply Point Administration Process*

3. Workgroup Approach and Plan

4. Terms of Reference (issues and topics)

5. Issues and topics for discussion

- 5.1. High Level Workgroup Issues
- 5.2. Further Consideration of Meter Reading Arrangements5.2.1. AQ
- 5.3. Transitional Arrangements
- 5.4. Issues logs (external and Project Nexus)
- 5.5. Alignment of IRR requirements
- 5.6. New issues

6. Any Other Business

7. Diary Planning

^{*} denotes status update only