

Offtake Arrangements Workstream Minutes

Thursday 12th May 2005

10 Old Bailey, London

Attendees

John Bradley (Chair)	Joint Office of Gas Transporters
Dennis Rachwal (Secretary)	Joint Office of Gas Transporters
Debra Hawkin	NGT Transmission
Katherine Marshall	SSE
Mark Freeman	NGT Distribution
Mick Curtis	E=mc ²
Nick Wye	Macquarie / WatersWye Assoc
Nigel Sisman	NGT Transmission
Paul Roberts	NGT Transmission
Peter Close	NGT Distribution
Robert Cameron-Higgs	CKI / UU
Simon Howe	Npower
Tim Davis	Joint Office of Gas Transporters
Tim Dewhurst	Ofgem
Yasmin Sufi	ENI UK

1. Report from UNC Modification Panel and UNC Committee

JB gave a brief summary. The UNC Panel approved the Chairman's Guidelines, the form of Modification Proposals, Subject Matter Expert Terms of Appointment, Code of Conduct and initial list, and approved the change of name of workstreams and the addition of an Offtake Arrangements workstream. The UNC Committee agreed that sub committees should continue from Network Code with the same membership, and in accordance with UNC an Offtake Committee will be formed as set out in Section N8 of the Offtake Arrangements Document (OAD). The UNC Committee decided that the Offtake Committee would meet in open session. No meeting of the Offtake Committee has been scheduled to date.

KM requested the list of Subject Matter Experts.

Action DR to ensure the list is available to workstream members.

NY suggested that this and other workstreams should have Terms of Reference.

Action JB to raise this at Modification Panel.

2. Review of Workstream's current Modification Proposals

None.

3. OAD – Overview Presentation

PB gave a short presentation outlining the structure and content of the OAD. (Slides circulated with these minutes).

4. Topics Log

Workstream attendees were invited to raise topics for discussion either at this or subsequent meetings and the following two were identified.

001OF – Proposed by Transco NTS (PR). NTS Exit Capacity Reform Consequential impact on OAD. Transco NTS referred to potential changes in the NTS Exit regime and suggested that this may lead to changes in the OAD particularly the Interruption provisions within Section I. The Workstream agreed to maintain a watching brief in respect of these potential changes.

002OF – Proposed by Transco Distribution (PC). Distribution Interruption Reform - Consequential impact on OAD. Several members of the Workstream suggested that it was not certain that reform of the Interruption Arrangements would lead to changes in the OAD but Transco DN expressed the belief that it was prudent for the Workstream to maintain a watching brief in respect of impacts on OAD. This was agreed

There were no other topics identified which is as expected for arrangements that have been in operation only since 1st May 2005.

5. Diary Planning

The workstream decided there was no need to meet in June unless urgent matters were raised in the interim.

The workstream will use the second Thursday of the month when there is routine business to address, and normal notice for such meeting will be 10 business days and is likely to be at the same venue.