

## PROJECT NEXUS DOCUMENT REVIEW FORM

DELIVERABLE DETAILS			
PROJECT NAME: Project Nexus		DOCUMENT NAME: BRD: Meter Read Submission and Processing and Settlement Arrangements for All Gas Meter Points	
DOCUMENT DESCRIPTION: Business Requirements Document			
DOCUMENT REF:		VERSION: 0.8	DATE: September 2011
AUTHOR: Xoserve		WORKGROUP: PN UNC - Settlement	
REVIEWER NAME: Various		DATE OF REVIEW: 31/08/11 – 21/09/11	
REVIEW DETAILS			
REVIEW MEETING DETAILS: 04/10/11			
COMMENTS DUE BACK BY DATE: 21/09/2011			

No.	Raised By	Document Ref	Comments Received	Xoserve Initial Comments
1	Stefan Leedham, EDF	Page 26, Section 5.8 Product 4 – Periodic Readings	<p>It is unclear whether a Shipper who opts for the periodic meter reading product will be limited on the frequency that he can submit meter readings for? i.e. if a Shipper opts for a weekly product will they be limited to submitting one meter reading every week, or could they submit more frequently?</p> <p>Under the current arrangements the reading frequency is the target frequency but Shippers can opt to submit more or less frequently if desired. From the business rules it is not clear if this optionality is being maintained or if the meter reading frequency now represents the maximum frequency.</p>	<p>The requirements do not currently specify a repeat of the current constraints on read submission compared to a given frequency. We specifically state “no limits on volumes” in the non-functional requirements. We won’t know until at least the detailed design phase whether that is achievable.</p> <p>From a volume planning point of view, we still believe that we will need to have a range of read frequencies, so that we have an understanding of potential daily/weekly/monthly read volumes, for sizing and forecasting purposes. We would need to build some contingency into those forecasts, to cater for the fact that sometimes, a Shipper might not adhere exactly to the frequency for operational reasons.</p>

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				For discussion at workgroup: Should there be a minimum & maximum gap between reads or a maximum number of reads per annum for each read frequency?
2	Graham Wood, British Gas	Page 11 Section 3.7 Volumes	Products 2, 3 & 4 are all open to use for both domestic and non-domestic (SSP or LSP) sites, therefore the volumes stated should be more indicative i.e. both Product 2 & 3 should be up to 21.5m meter points. Product 4 should state 21.5m+ meter points as volumes should consider year on year growth.	This is just an initial assumption. Further investigation / request for info will need to be undertaken prior to any sizing and build.
3	Graham Wood, British Gas	Page 29, Section 5.12.1: Read Communication Content	The introduction and use of a Read Validation Override Flag should be used diligently by Shippers as and when required and not be able to be used as a default option to force through all reads. Appropriate monitoring and reporting of usage should be included.	5.14.1 specifies that a read flagged with an Override which would not fail the tolerance check will be rejected due to inappropriate use of the Read Validation Override Flag.
4	Graham Wood, British Gas	Page 30/31. Section 5.13.2: Shipper Validation	It is essential to ensure that values within the tables are relevant and based upon informed evidence. Analysis is therefore required in order to ascertain the correct tolerance parameters across all of the read validation tables.	Provisional values used at this stage for analysis purposes. Values will be required at a later stage. Suggestions as to the nature of the analysis & under which Workgroup would be welcome.
5	Graham Wood, British Gas	Page 32. Section 5.15: Read Submission Performance Targets	Further consideration is required to determine actual performance targets and consequences associated with performance failure.	As above

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6	Graham Wood, British Gas	Page 33, Section 5.16: Read Submission Deadline	We are mindful that for Product 3, a 40 day period may not allow enough time for suppliers to process all reads within a monthly batch - we believe that 56 days would be more practicable and prevent valid reads from being rejected.	Discuss at workgroup.
7	Graham Wood, British Gas	Page 33 Section 5.18: Check Read	Check Read requirements for Product 4 should not exceed 24 months - alignment with Must Read obligations.	Discuss at workgroup. Consider interactions with proposed change to meter inspection frequency.
8	Xoserve	Page 11, Section 3.7: Volumes	Requirements on system capacity & volumes are non-functional requirements.	Section 6 within document for Non functional requirements.
9	Xoserve	Page 30, Section 5.12.6: : Response file for rejected reads	For rejected reads should the notification include the current data held on the system used to calculate the volume? Shippers can check this against the data they hold. Only sent for certain rejection reasons, e.g. not missing reads.	Discuss at workgroup.
10	Xoserve	Page 30/31, Section 5.13.3:	The headings above each table need to be clarify exactly what reads are being validated, e.g. Read Validation Tolerances <i>on receipt of a read following an Actual Read</i>	Discuss at workgroup.
11	Gareth Evans	General	Had a quick skim, think we have got a good solution	Thank you for your support.