

## **Meeting of UNC Project Nexus Workgroup**

**10:30 Wednesday 04 May 2011  
at 31 Homer Road, Solihull, B91 3LT**

**Please contact the Joint Office if you wish to use  
teleconference facilities for this meeting**

### **Invitation and Agenda (*R.S.V.P. – contact below*)**

- 1. Introduction**
  - 1.1 Review of minutes from previous meeting
  - 1.2 Review of actions
- 2. Update on UNC AMR related modifications**
- 3. Update on the Revised Workgroup Approach and Plan**
  - 3.1 Consider revised meeting schedule
- 4. Next Steps: diary/planning**
- 5. AOB**

Contact details: [enquiries@gasgovernance.co.uk](mailto:enquiries@gasgovernance.co.uk) 0121 623 2115

**Project Nexus High Level AMR Workgroup 20 & 21 Agenda**  
**Wednesday 04 May 2011**  
**at 31 Homer Road, Solihull, B91 3LT**

**Please Note: This meeting will immediately follow the Project Nexus Workgroup meeting**

**1.0 Review of Minutes & Actions**

- 1.1 Review of minutes from previous meeting
- 1.2 Review of actions

**2.0 Scope and Deliverables**

- 2.1 Further Consideration of Meter Reading Arrangements
- 2.2 Alignment of IRR requirements
- 2.3 Transitional Arrangements

**3.0 Progress Tracker (workplan)**

- 3.1 Review of progress to date

**4.0 Workgroup Report**

- 4.1 Preparation of Monthly/Final Report

**5.0 Workgroup Process**

- 5.1 Agree actions to be completed ahead of the next meeting

**6.0 Diary Planning**

Details of planned meetings are available from the events diary on the Joint Office web site: <http://www.gasgovernance.co.uk/Diary>. Unless otherwise stated, all meetings are due to be held at 31 Homer Road, Solihull.

**UNC Workgroup 0357 Agenda  
Enhanced Supply Point Administration Process  
Wednesday 04 May 2011  
at 31 Homer Road, Solihull, B91 3LT**

**Please Note: This meeting will immediately follow the Project Nexus WG AMR21 meeting**

- 1.0 Introduction and Explanation of Workgroup Operation**
- 2.0 Outline of Modification**  
Proposer to explain the rationale for raising the modification and the intended outcome, and any specific areas that the Workgroup needs to address.
- 3.0 Consider Terms of Reference**  
Consider Terms of Reference in light of previous items
- 4.0 Initial Discussion**
- 5.0 Diary Planning for Workgroup**  
Agree agenda items and actions for next meeting