

**Uniform Network Code Committee**

**Minutes of the 139<sup>th</sup> Meeting held on Thursday 17 September 2015**

**ENA, Dean Bradley House, 52 Horseferry Road, London SW1P 2AF**

**Attendees**

**Voting Members:**

<b>Shipper Representatives</b>	<b>Transporter Representatives</b>
A Green (AG), Total A Margan (AM), British Gas P Broom (PB), GDF Suez S Mulinganie (SM), Gazprom	C Warner (CW), National Grid Distribution E Melen (EM), Scotia Gas Networks J Ferguson (JF), Northern Gas Networks R Pomroy (RP), Wales & West Utilities F Healy (FH), National Grid NTS

**Non-Voting Members:**

<b>Chairman</b>	<b>Ofgem Representative</b>	<b>Consumer Representative</b>
A Plant (AP), Chair		

**Also in Attendance:**

F Cottam (FC), Xoserve; H Chapman (HC), Xoserve; K Elliott-Smith (KES), Cornwall Energy; L Dupont (LD), Secretary and L Jenkins (LJ), Joint Office.

**139.1 Note of any alternates attending meeting**

R Pomroy for S Edwards (Wales & West Utilities)

**139.2 Apologies for Absence**

S Edwards and R Fairholme

**139.3 Minutes and Actions from the previous meeting**

The Minutes from the previous meeting were approved.

There were no actions outstanding.

**139.4 Matters for the Committee's Attention**

a) Consideration of selection criteria for the AUGE required for Modification 0473

The paper published at the August meeting was displayed and JF gave a brief update. FC confirmed that this needed to be concluded by October; parties were encouraged to review and submit any further comments to JF as soon as possible.

A decision on the selection criteria will be made at the October meeting.

b) Proposal for temporary UNCC sub-committee to support Xoserve's procurement of the new AUGE under 0473

FC gave a short presentation, explaining the role of the UNCC in the AUGE selection process, and outlining the potential procurement timeline and its dependencies, and the next steps.

It was noted that any AUGE contract could not go live prior to Project Nexus implementation, however the contract award could be confirmed prior to this.

The UNCC needed to agree the criteria for the appointment of the AUGE, and the Terms of Reference for the proposed Evaluation Panel. Once these were in place the procurement timetable could be finalised and key dates agreed.

FC affirmed that UNCC would be provided with monthly progress updates throughout the process.

An initial draft of Terms of Reference for a proposed 'AUGE Evaluation Panel' had been provided for consideration. FC outlined the details and noted comments and suggestions for improvement as discussions progressed. The ToR will be revised to reflect these.

Attention was then focused on the four options for selection/appointment of members, and these were reviewed and discussed, with Options 1 and 2 being the more favoured.

It was agreed that AM, PB and JF should take up roles on the Evaluation Panel, and that an invitation be extended to the Challenger sector of the market to appoint a representative. KES agreed to issue an invitation via the Small Suppliers Forum and report the outcome to the October UNCC meeting.

**Action 0901: *Evaluation Panel* - KES to extend an invitation to the Challenger sector of the market to appoint a representative, and report the outcome to the October UNCC meeting.**

Returning to the presentation, FC explained the timeline and confirmed that regular monthly updates on progress would be provided to the UNCC; an exception report would be made to UNCC if any elements of the programme were not proceeding in line with the plan.

Parties were encouraged to submit any further views/comments to FC as soon as possible, so that the documents can be signed off in October.

c) Shared Supply Meter Point Guide Process document

An updated document including tracked changes had still to be received. HC suggested that, as the document still had to pass through Xoserve's internal sign off, it be removed from the agenda and be brought back when ready for UNCC review. This was agreed.

d) Implementation of Modification 0466AV - Daily Meter Reading Simplification (with improved within day data provision)

HC reported that technical requirements were still to be finalised and UK Link Committee approval sought, and that she would report back to the December UNCC meeting.

e) UNCC consideration of how to deal with escalated technical issues from UK Link Committee – referred from Project Nexus Steering Group (PNSG)

LJ reported that recent Project Nexus Steering Group discussions had covered the UK Link Committee's (UKLC) role in governance. Under the UNC, its formal escalation route was to the UNC Committee (UNCC), although it was acknowledged that the UNCC members did not necessarily have sufficient technical knowledge to adjudicate on some potential issues. This had caused some concern, and it had therefore been suggested that perhaps the UNCC could consider and agree an ad hoc process to deal with any technically based impasses.

It was noted that UNCC members had had similar concerns. Following a discussion, it was concluded that UNCC members would prefer any escalated matters from UKLC to be accompanied by either a PwC or Baringa representative who might be considered to be best placed to explain, in plain English, matters relevant to the delivery.

PB suggested it might be useful to see a monthly report from UKLC to assist understanding.

### **139.5 Any Other Business**

a) UNCC Sub-Committee Reporting

RP questioned if Sub-Committees should be reporting back regularly to the UNCC. It was noted that while this had been the case in the past, the practice had fallen away following a very long period where there had been very little activity on which to report.

It was suggested that all existing UNCC Sub-Committees review their Terms of Reference to ensure they are delivering at least an annual report to the UNCC.

**Action 0902: All UNCC Sub-Committees to review their Terms of Reference to ensure they are delivering an annual report to the UNCC.**

**139.6 Next Meeting**

Thursday 15 October 2015, immediately after the UNC Modification Panel meeting.

**Action Table (17 September 2015)**

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
<b>0901</b>	17/09/15	139.4(b)	<i>Evaluation Panel</i> - KES to extend an invitation to the Challenger sector of the market to appoint a representative, and report the outcome to the October UNCC meeting.	KES	<b>Pending</b> Due 15 October 2015
<b>0902</b>	17/09/15	139.5(a)	All UNCC Sub-Committees to review their Terms of Reference to ensure they are delivering an annual report to the UNCC.	UNCC Sub-Committees	<b>Pending</b> Due 17 November 2015