

Project Nexus Workstream Minutes

Tuesday 23 July 2009

Teleconference

Attendees

Bob Fletcher (Chair)	(BF)	Joint Office of Gas Transporters
John Bradley (Secretary)	(JB)	Joint Office of Gas Transporters
Anne Jackson	(AJ)	Scottish and Southern Energy
Brian Durber	(BD)	E.ON UK
Chris Warner	(CW)	National Grid Distribution
Fiona Cottam	(FC)	xoserve
Gareth Evans	(GE)	WatersWye
Graham Frankland	(GF)	xoserve
Joanna Ferguson	(JF)	Northern Gas Networks
John Lees	(JL)	RWE
Joel Martin	(JM)	Scotia Gas Networks
Karen Kennedy	(KK)	ScottishPower
Richard Street	(RS)	Corona Energy
Sally Harling	(SH)	Corona Energy
Stefan Leedham	(SL)	EDF Energy
Steve Nunnington	(SN)	xoserve
Shirley Wheeler	(SW)	xoserve

Apologies

Sean McGoldrick	(SM)	National Grid NTS
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1. Introduction

BF welcomed all to the meeting of the Workstream. All materials relating to the Workstream will be published on the Joint Office website at <http://www.gasgovernance.com/Code/Workstreams/nexus/>.

1.1 Review of Minutes

The minutes of the meeting held on 23 June 2009 were agreed other than, in the section on dependencies, "secular" should be "circular".

1.2 Review of actions

NEX0010: xoserve (FC) to amend the template based on comments received during the meeting.

This had been published. **Closed**

NEX0011: xoserve (FC) to include data management workgroups within a revised version of the workplan.

These had been included. **Closed**

NEX0012: xoserve (FC) to provide a track changed version of the workplan to facilitate easier tracking of changes to it.

This had been provided. **Closed**

NEX0013: xoserve (SW) to develop a draft workgroup start/end date progress tracking report for consideration at the next workstream meeting.

The meeting clarified that this should be on a single sheet showing previous date and current date, where this has changed. **Carried Forward**

NEX0014: Joint Office (BF) to amend the Project Nexus Workstream Terms of Reference quoracy definition.

This had been amended and placed on the Joint Office website. **Closed**

2. Topic Workgroup(s) Terms of Reference

BF reviewed progress in the topic workgroups. Market Differentiation Terms of Reference (ToR) had been completed and published. Volume Capture ToR had been issued in draft form for approval.

3. Workgroup Reporting

BF showed the revised version of the template on screen. FC stated that it now reflected comments received.

SN then went through the report of the Market Differentiation Workgroup report. He emphasised the Workgroup's view that there was a need to do data cleansing on the Market Sector Flag. xoserve was carrying out analysis on current use. The current view was that no radical change of approach, such as separation of the two sectors was required. RS identified other examples of use of flags to define different market sectors eg NDM/DM. Separation of data would potentially bring more issues in respect for threshold crossers.

Members agreed that the structure of the report was fit for purpose. The August meeting of this group would be of one day's duration and no arrangement had been made for subsequent meetings but is to be discussed further within the workgroup.

4. Workplan

GF outlined the discussion at Project Nexus Advisory Group (PNAG). In respect of Smart Metering impact, there would be three classifications. Work areas with no impact, work areas with some impact and work areas where the impacts would be so great, development should await greater clarity on Smart Metering. xoserve had agreed at that meeting to carry out analysis on defining which topic workgroup belonged to each category.

In general terms, PNAG had recommended that the Market Differentiation Workgroup should continue but the other Workgroups should be deferred. This recommendation was discussed. Concern was expressed that this might effectively delay the project for twelve months. SL clarified that this should not defer process on the first two categories. GF also pointed out that the deferral was only for xoserve's analysis on categorisation to take place, after which work may continue on those areas unaffected by smart metering. GE then queried why the Workgroups had been deferred now rather than following the next PNAG meeting on 14 August 2009, particularly as the Workgroup discussions were only at a preliminary stage. RS identified the rate of progress at the Department of Energy and Climate Change (DECC) on Smart Metering but SL responded that there was now a real desire to make progress. Instances were discussed on which progress could be made prior to any decision on Smart Meeting.

BF asked for xoserve's intention on the Workplan design. Would it provide a different programme to the next meeting of PNAG or would it continue with the programme already identified? SW responded that it was important, once the three categories had been clarified, for clear commitment from members to continue with the Workgroups advised by PNAG.

RS asked why the Workgroups could not progress options for Smart Metering in parallel. GF responded that this had been discussed at PNAG but there had been no appetite for parallel approaches.

5. Next Steps – diary / planning

On the basis that PNAG would finalise the three categories on 26 August 2009, it was agreed that the Workstream would not meet in August 2009 but would meet on 10 September 2009 at 11.00.

After discussion, it was agreed to defer the Volume Workgroups on 10 August 2009 and 02 September 2009 and the Meter Reading Workgroup on 25 August 2009. BF suggested that two Workgroups could be held on 15 September 2009 for new connections and meter reading, which would be primarily Terms of Reference teleconferences but no Volume Workshops on 14 September 2009. xoserve would consider the practicality of these suggestions and provide an update.

New Action NEX0015: xoserve would consider the practicality of these suggestions and provide an update.

6. AOB

None

Action Table - 23 July 2009

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
NEX 0010	23.06.09	3.	Amend the template based on comments received during the meeting.	xoserve (FC)	Template amended Closed
NEX 0011	23.06.09	4.	Include data management workgroups within a revised version of the workplan.	xoserve (FC)	Workgroups included Closed
NEX 0012	23.06.09	4.	Provide a track changed version of the workplan to facilitate easier tracking of changes to it	xoserve (FC)	Workplan provided Closed
NEX 0013	23.06.09	4.	Develop a draft workgroup start/end date progress tracking report for consideration at the next workstream meeting.	xoserve (SW)	Update to be provided. Carried Forward
NEX 0014	23.06.09	6.	Amend the Project Nexus Workstream Terms of Reference quoracy definition.	Joint Office (BF)	ToR amended. Closed
NEX 0015	23.07.09	5.	xoserve would consider the practicality of these suggestions and provide an update.	xoserve (FC)	Pending