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Retrospective Updates

25th November

Principles from the Retro Updates BRD

- All data updates will be recorded correctly, for the correct effective date, where possible and subject to validation
- Only the current Shipper can update Supply Meter Point and asset data, even in a previous Shippers ownership
- Financial adjustments will be automatically processed for the current Shipper where an asset or Supply Meter Point update has been performed
- Previous Shipper(s) must separately request the financial adjustment and it will only be processed if the update has been performed
- Meter reads can only be amended by the Shipper who submitted the read, within their period of ownership
- Financial adjustments following a replacement read will be automatically processed

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- Submission of a retrospective update is required where an activity has been recorded since the effective date of the update e.g. meter reading, transfer of ownership
- Xoserve will not notify the previous Shipper(s) if any Supply Meter Point or asset updates were carried out within their period of ownership
- If a transfer read is replaced it is assumed that the Shipper has agreed the read with the previous Shipper and a Reconciliation will be carried out to the outgoing Shipper
- Where an asset update is submitted the offstate read must be equal to or greater than previous reads
- Update of a meter removal will only be accepted where no actual reads are received post the requested removal date

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Rules Cont.

- Where a retrospective update is submitted which affects the reads recorded, e.g. meter exchange, reads following the meter exchange will be marked as 'suspect'
 - Shipper can either replace the reads which will result in reconciliations between reads or
 - Shipper can submit a later read whereby a reconciliation will be carried out to the retro update
- Where an update is carried out which affects the consumption and not the reads e.g. metric to imperial, the reads will be used to re-calculate the consumption without the need for the Shipper to replace the reads
- Only existing reads can be replaced
- Agreed at PN UNC that an update to data can only be made from the Code Cut Off Date (Line in the Sand)
 - Any updates previous to this date must be submitted for the day before the Code Cut Off Date

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- Where there is a Shipper transfer after the retro update
 - and the transfer read is not replaced a reconciliation variance will be created from the transfer date
 - Where the read is replaced a reconciliation will be performed from the transfer read to the update
- For NDM (Class 3 & 4) transportation charges;
 - Where a read has been received and reconciliation carried out for the period of the update, a re-reconciliation will be carried out
 - Where reconciliation has not been carried out this will trigger first reconciliation (Commodity & energy reconciliation)

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- For DM Supply Meter Points (Class 1 & 2);
 - Only estimated reads can be replaced
 - A consumption adjustment is required if the consumption from the actual read received needs to be replaced
 - Where an actual to replace an estimate or a consumption adjustment is received within Exit Close Out (GFD+5) this will be used for allocation processes
 - Where an actual to replace an estimate or a consumption adjustment is received outside of Exit Close Out (GFD+5) this will be used for reconciliation

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- Retrospective Meter Exchange
- Retrospective Meter Removal
- Retrospective Supply Meter Point Update
- Retrospective Meter Installation
- Retrospective Meter Attribute Update
- Read Replacement

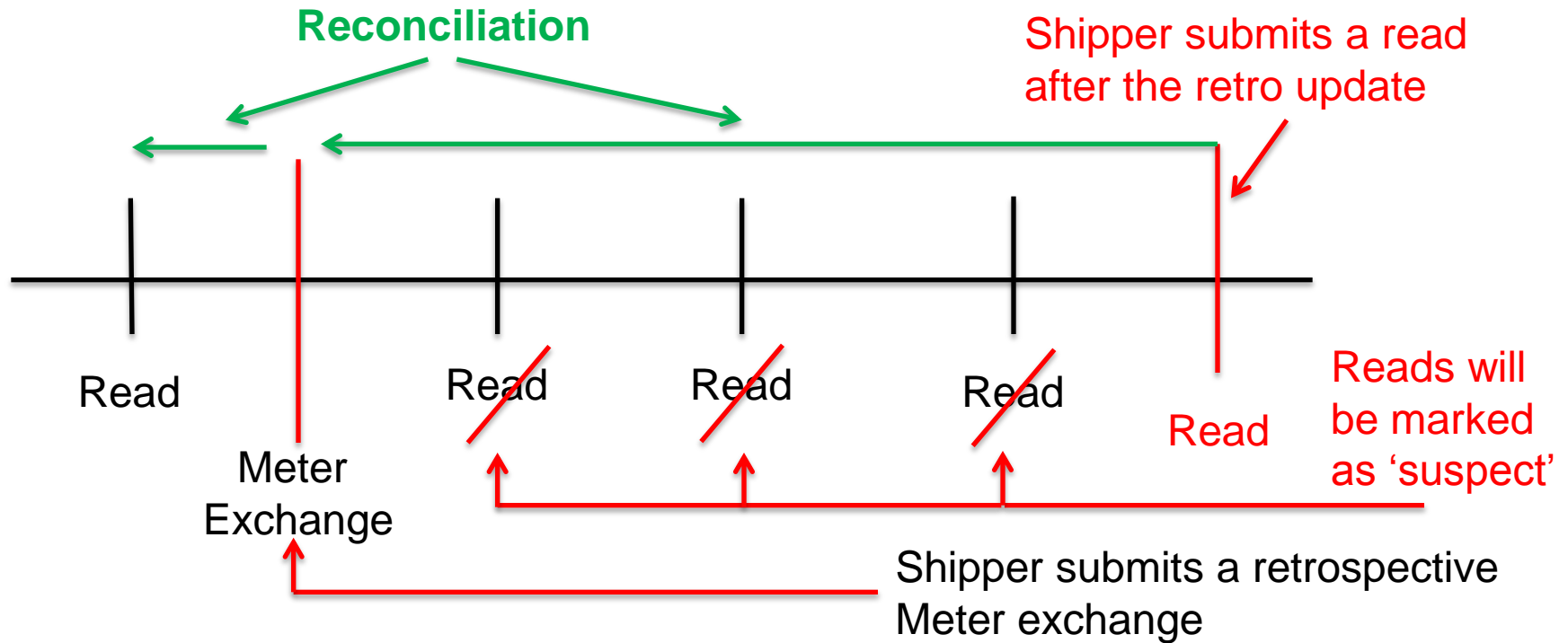
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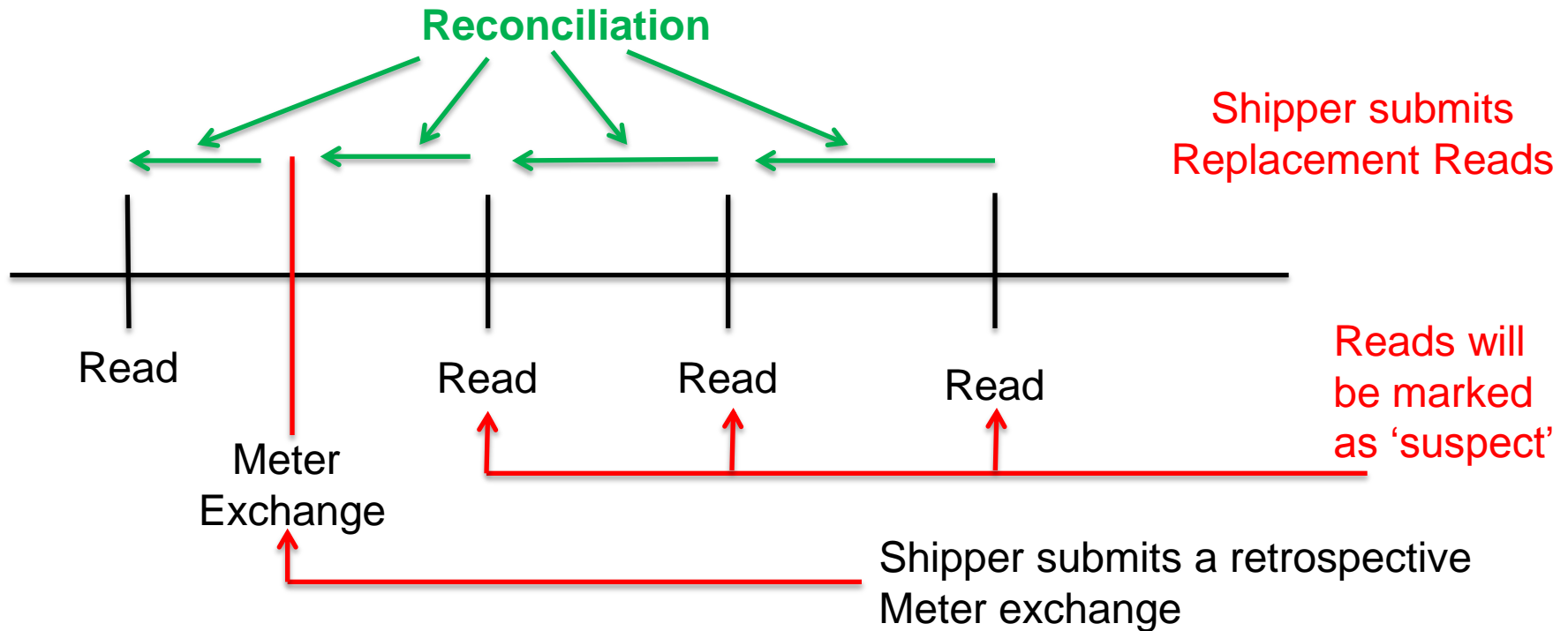
Retrospective Meter Exchange

- Shipper submits a retrospective meter exchange, no change in Shipper



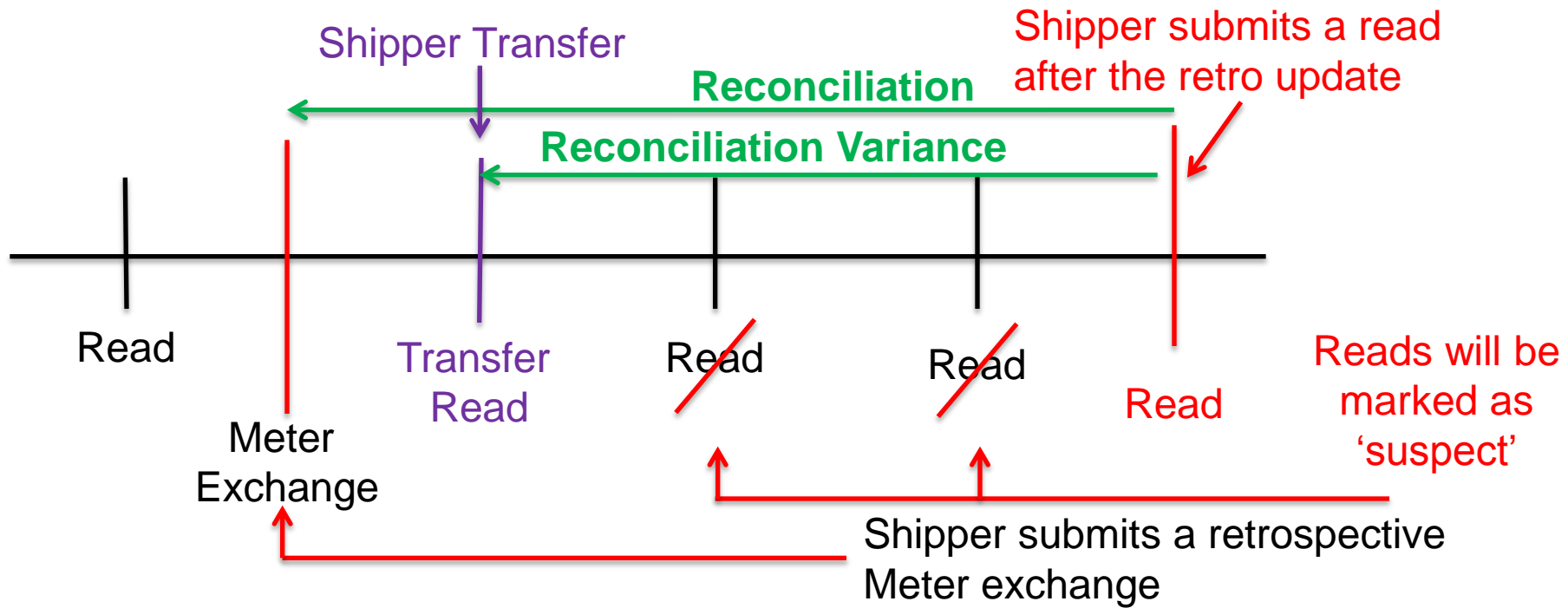
Retrospective Meter Exchange

- Shipper submits a retrospective meter exchange, no change in Shipper



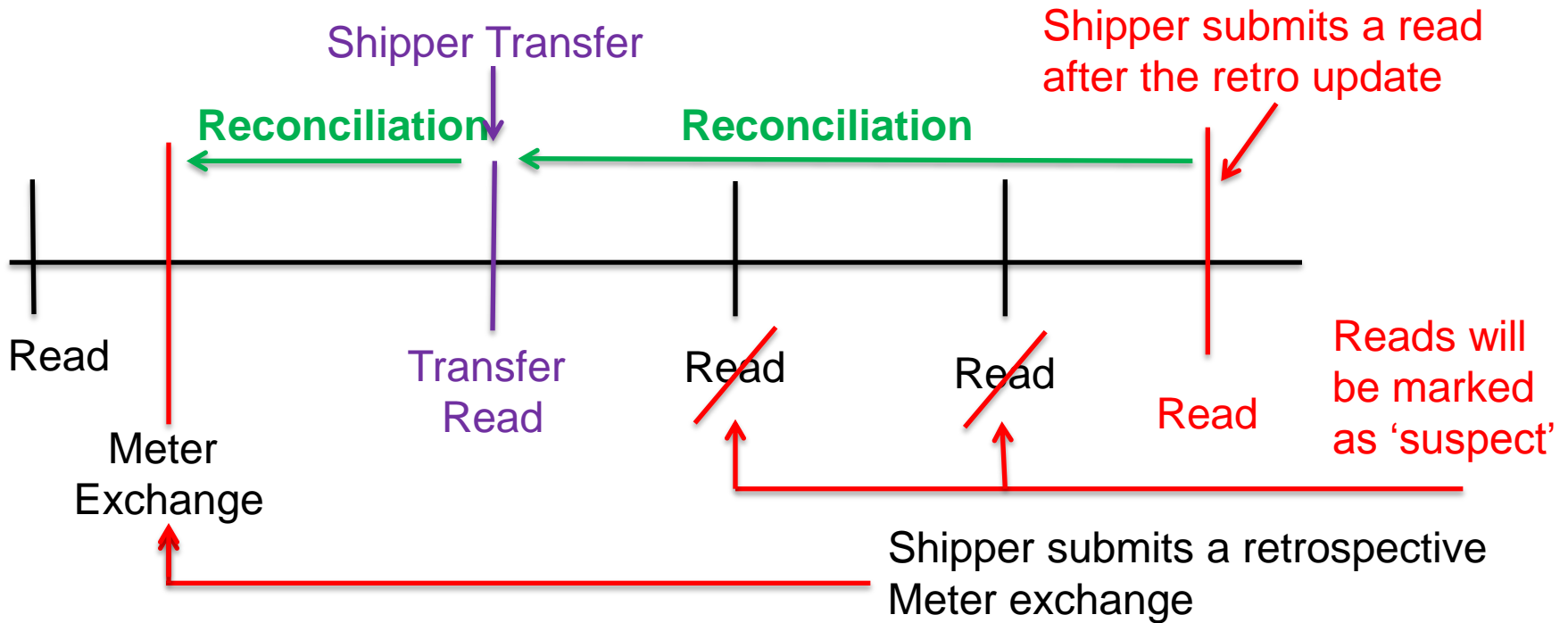
Retrospective Meter Exchange

- Shipper submits a retrospective meter exchange, change in Shipper, transfer read no replaced



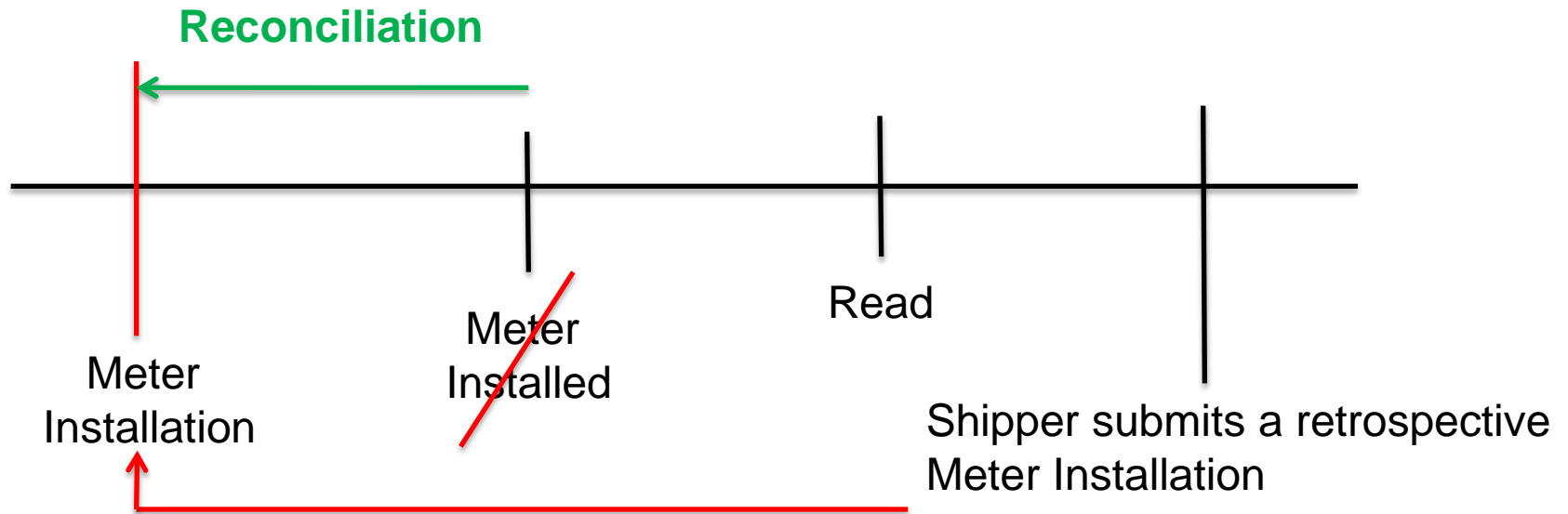
Retrospective Meter Exchange

- Shipper submits a retrospective meter exchange, change in Shipper, transfer read replaced



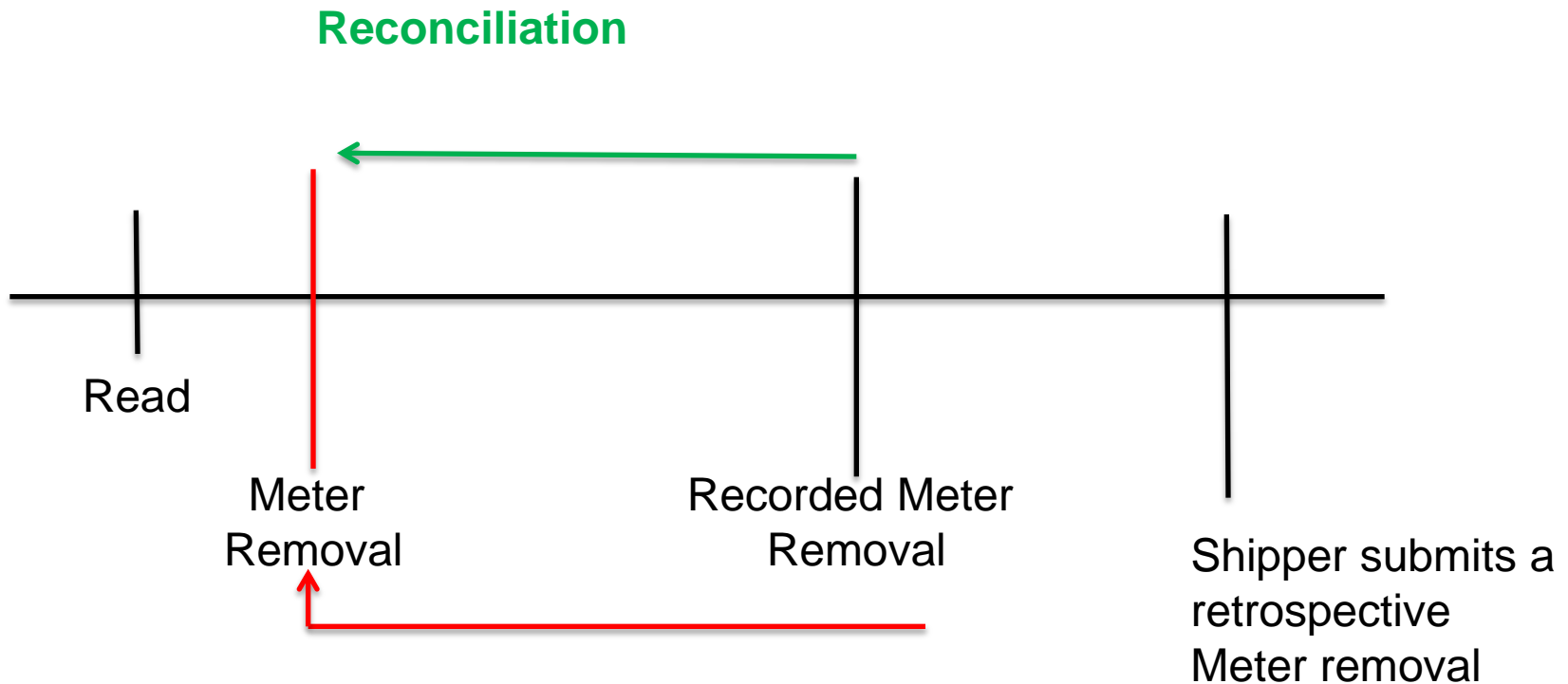
Retrospective Meter Installation

- Shipper submits a retrospective meter installation, no change in Shipper



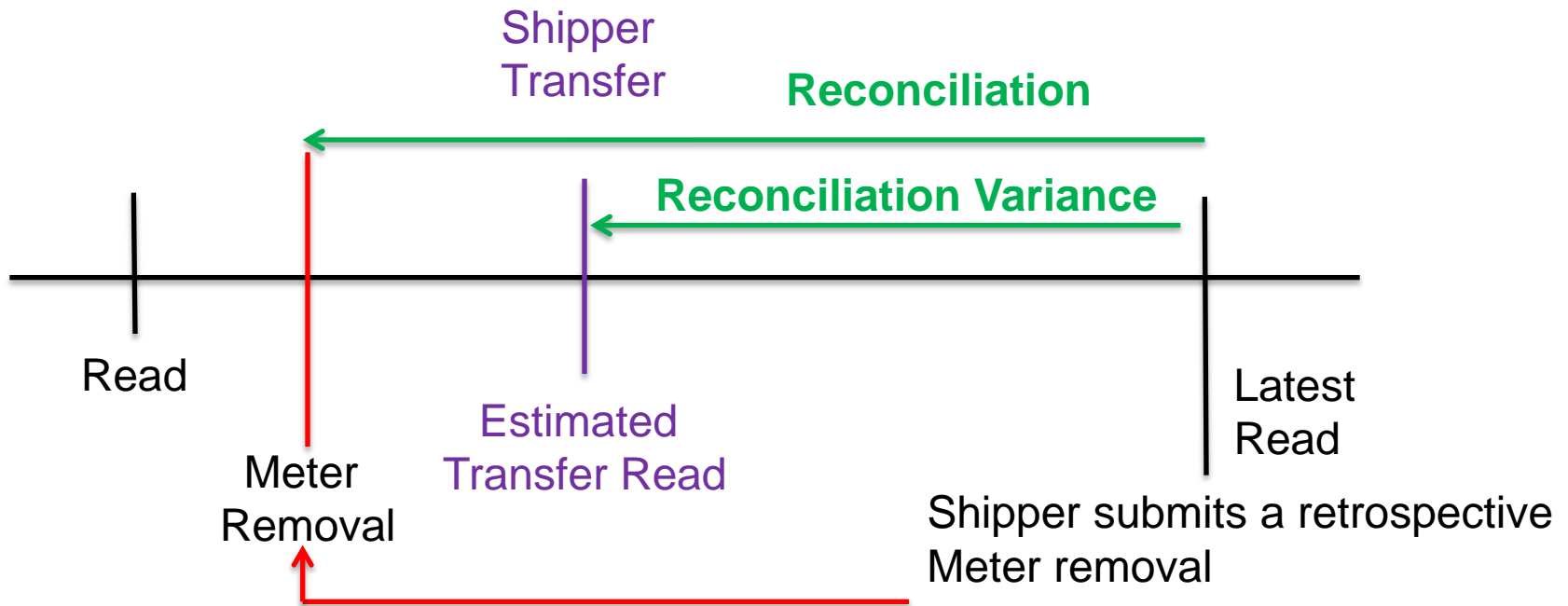
Retrospective Meter Removal

- Shipper submits a retrospective meter removal, no change in Shipper



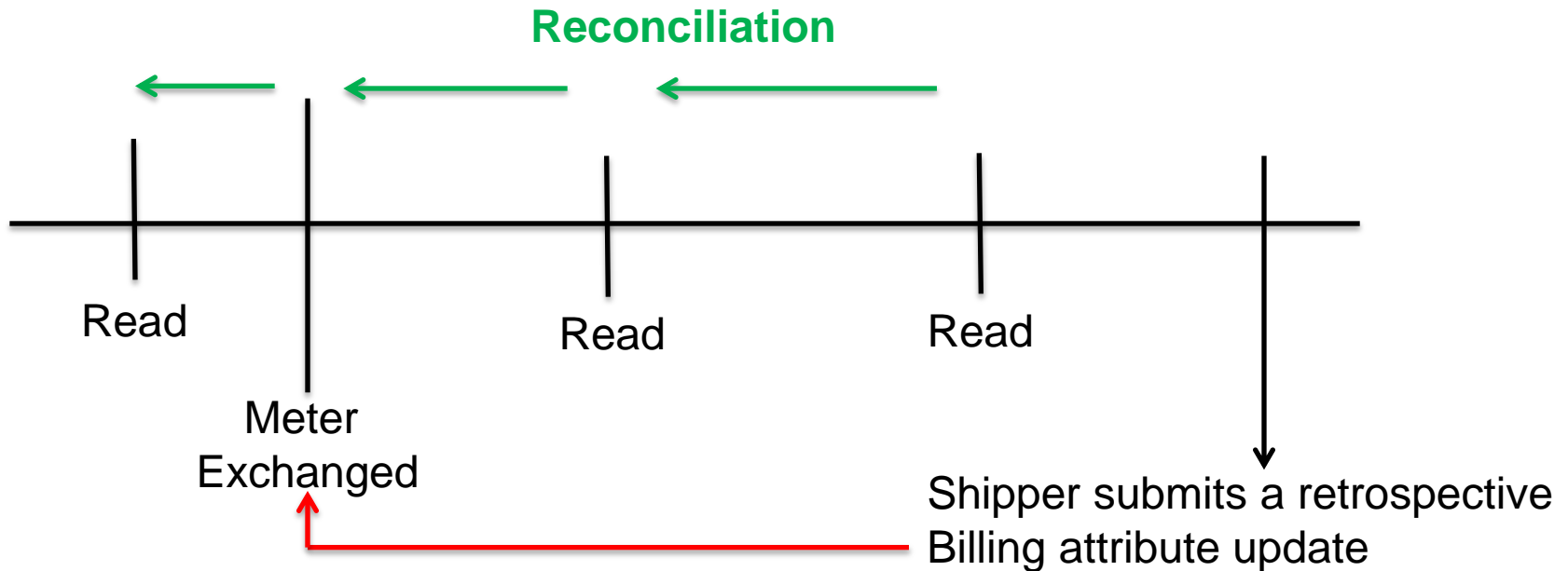
Retrospective Meter Removal

- Shipper submits a retrospective meter removal, change in Shipper



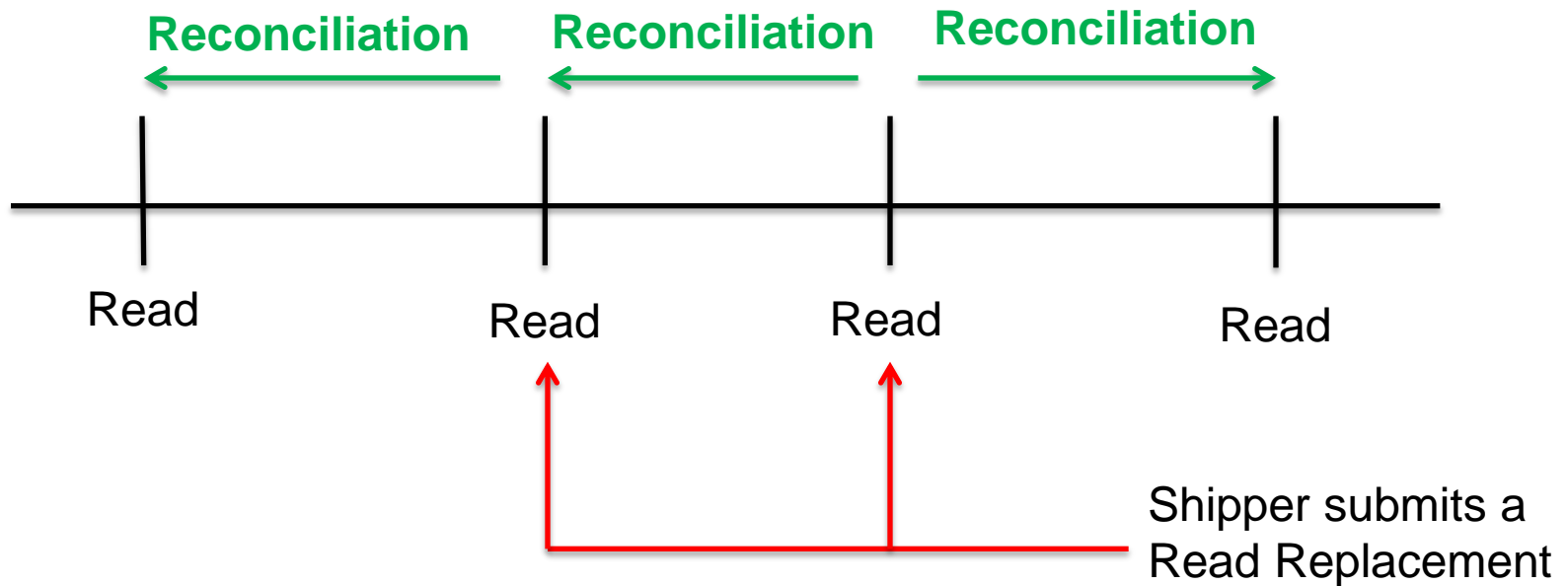
Retrospective Meter Attribute Update

- Shipper submits a retrospective billing attribute update, no change in Shipper



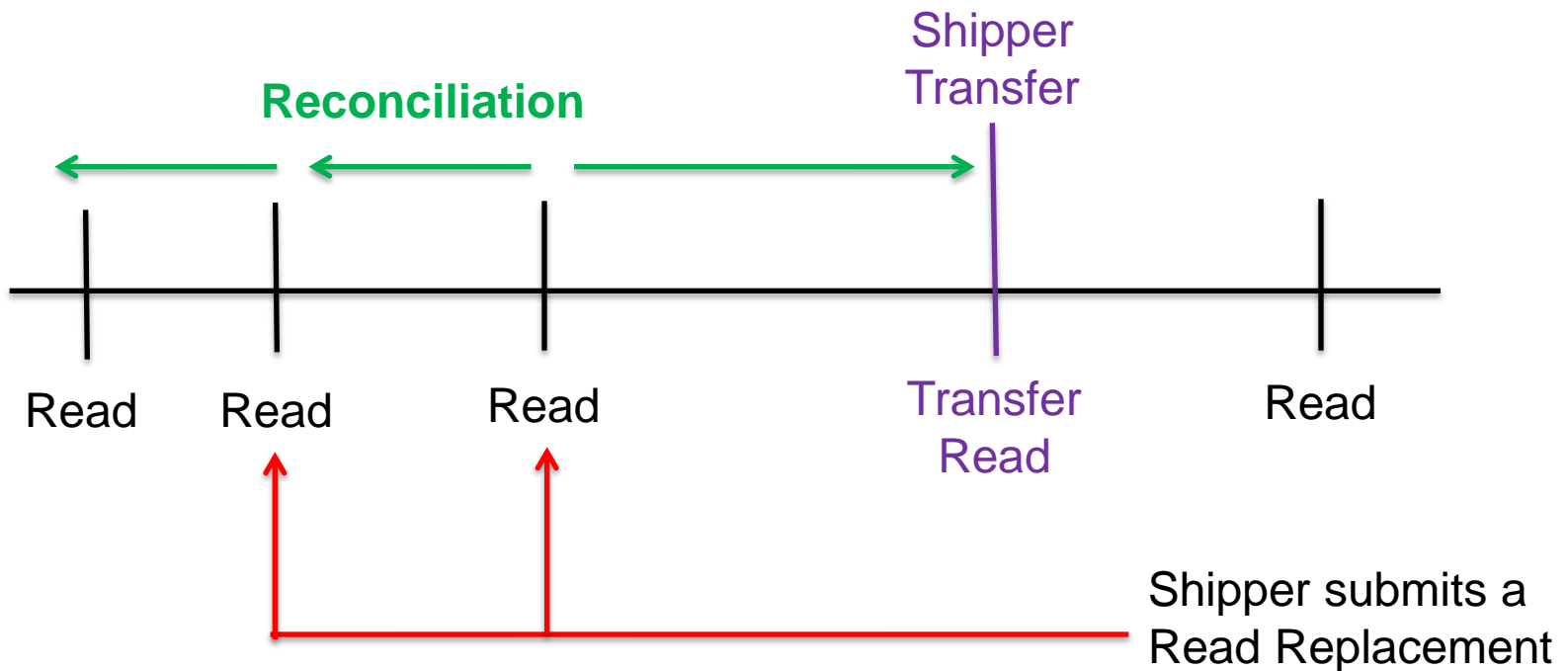
Retrospective Read Replaced

- Current Shipper submits replacement reads



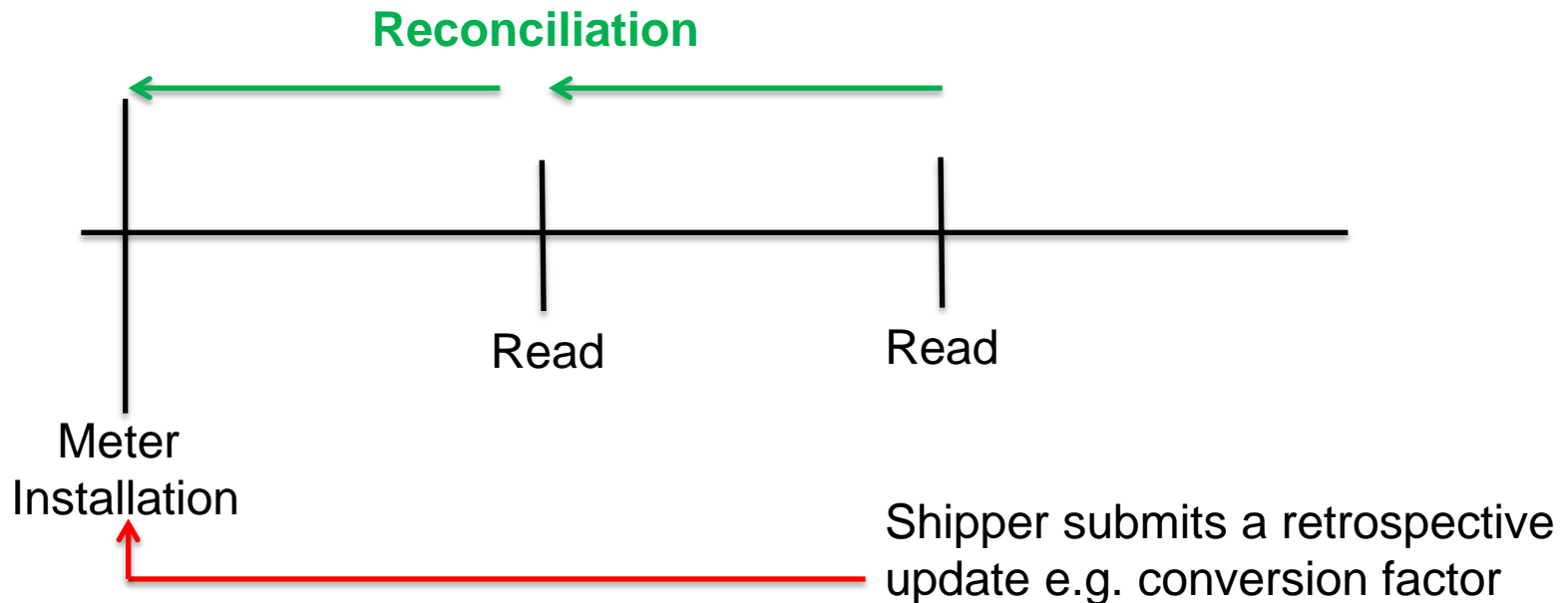
Retrospective Read Replaced

- Previous Shipper submits replacement reads



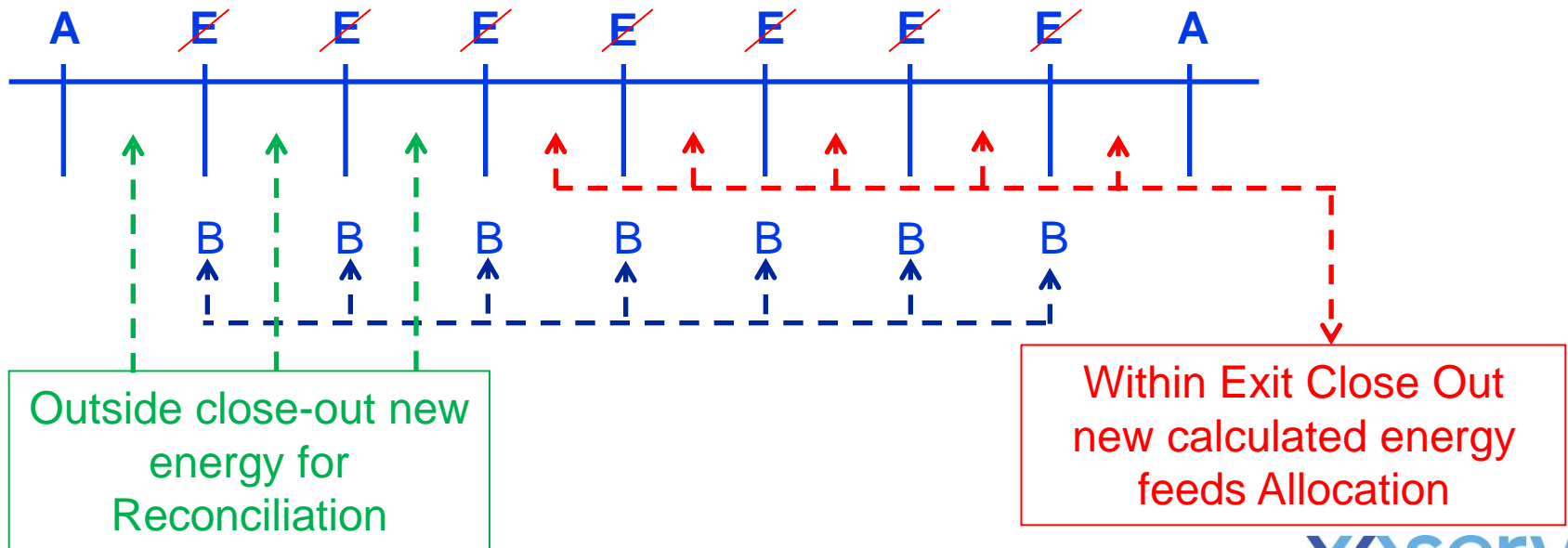
Retrospective Supply Meter Point Update

- Shipper submits a retrospective meter point update, conversion factor, no change in Shipper



Better Estimate – Class 1 and 2

On receipt of a valid actual read following estimates, a 'better estimate' will be created for the gas day using the consumption between the 2 actual reads



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