

Standards of Service Sub-committee Minutes

Thursday 24 July 2008

31 Homer Road, Solihull

Attendees

Julian Majdanski (Chair)	JB	Joint Office of Gas Transporters
Bob Fletcher	BF	Joint Office of Gas Transporters
Brian Durber	BD	E.ON UK (Member)
James Boraston	JB	RWE Npower (Member)
Linda Whitcroft	LW	xoserve
Mark Jones	MJ	Scottish and Southern Energy (Member)
Simon Trivella	ST	Wales and West Utilities
Joel Martin	JM	Scotia Gas Networks
Fiona Cottam	FC	xoserve
John Costa	JC	EDF Energy

Apologies

Marie Clark	MC	Scottish Power (Member)
Rochelle Hudson	RH	Centrica (Member)
Mitch Donnelly	MD	Centrica
Jenny Booth	JB	Ofgem

1. Status Review

1.1. Minutes from July 2007 SoS Sub-committee meeting

No comments were received. The Minutes of the previous meeting were approved.

1.2. Review of Actions from July 2007 SoS Sub-committee meeting

SoS0101: LW to establish who is responsible for publication of data and add members email to the circulation list for the provision of future reports.

Action Update: This had been done, however both AT and AF still do not appear to be receiving information.

Action SoS0101b: AF and AT to resend their email details to LW, who will add to lists.

Action Update: Carried Forward

Action SoS0701: JO to write out to all concerned to notify meeting is planned for October 2008.

Action Update: October 2007 and January 2008 meetings not held.

Action: Complete

2. Performance and Payments to Date

LW confirmed that all targets were being met, and the Transporters were in regular communication with xoserve to maintain this level of performance.

BD requested whether xoserve could provide the number of queries managed pre and post implementation of RGMA and post implementation of Modification 0152.

Action: LW to provide an update to the next meeting on the volume information relating to queries received pre/post RGMA and post implementation of Modification 0152.

3. AOB

None.

4. Diary Planning for Workstream

Thursday 23 October 2008, 31 Homer Road, B91 3LT (following Distribution Workstream)

Action Table

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
SoS0101 b	25.01.07 and 26/07/07	2.0	AF and AT to resend their email details to LW for addition to circulation list for the provision of future reports. LW to add to list.	xoserve (LW) and AF/AT	Action: Pending
SoS0701	26/07/07	2.0	JO to write out to all concerned to notify meeting is planned for October 2008.	Joint Office (JM)	Action: Complete
SoS0701	24/07/08	2.0	xoserve to provide an update on the volume information relating to queries received pre/post RGMA and post implementation of UNC 0152.	xoserve (LW)	Action: Pending