

UK LINK Committee Meeting Minutes
Thursday 08 September 2011
via teleconference

Attendees

Mike Berrisford Chair	(MiB)	Joint Office of Gas Transporters
Helen Cuin (Secretary)	(HC)	Joint Office of Gas Transporters
Amie Charalambous	(AC)	RWE npower
Andy Simpson	(AS)	Xoserve
Ashley Collins	(AC)	EDF Energy
Danielle Fynney	(DF)	E.ON UK
Dave Corby	(DC)	National Grid NTS
David Addison	(DA)	Xoserve
David Watson	(DW)	British Gas
Laura Jones	(LJ)	Xoserve
Martin Brandt	(MB)	SSE
Naomi Anderson	(NA)	EDF Energy

1. Review of Minutes, Action and Modifications

1.1. Minutes

DA asked for a typographical correction in item 2.1.2 in the August minutes, as follows:

“.....Xoserve are processing to plan with an implementation date of 02 ~~of~~ and 16 October 2011; it.....”

Thereafter, the minutes of the previous meeting were then accepted.

1.2. Actions

Action UKL0801: AC / Xoserve (DA) to consider the potential changes and provide relevant change summaries for discussion at the UKLink Committee in September.

Update: DA confirmed that Xoserve are working with AC and that a consolidated view would be provided in due course.

Carried Forward.

1.3. Modifications

Following a brief update from MiB on the new modification since the August meeting, DA confirmed that some assessment will need to be undertaken by Xoserve for Modifications 0395 - Limitation on Retrospective Invoicing and Invoice Correction and 0398 - Limitation on Retrospective Invoicing and Invoice Correction (3 to 4 year solution).

2. Xoserve Reporting

Please refer to www.gasgovernance.co.uk/uklc/080911 for supporting reports.

2.1. UK Link Modification Implementation Plan

2.1.1. Current UK Link Changes awaiting scheduling – Not Implemented

CRN 2005 – Exit Reform Phase 3

AS reported that this is half way through the construction phase, Xoserve are planning Implementation in July 2012, the actual date is to be agreed and Xoserve will have a better picture in October when they will report back.

AS confirmed that external documentation will start to be disseminated next month and a new invoice file format will be issued for representations in October, he also confirmed that the suite of API information to support the five API specifications and guidelines will also to be sent out next month. An external screen pack will be produced and presented at November UK Link Committee which will be sent for representation after that.

CRN 962 – Query and Workflow Management

DA explained that the plan is to use the November UK Link Committee to walk through all the material which would normally be issued October with the entire file formats and details around. However the information is likely to be available a week after the change pack allowing 2/3 weeks to be reviewed prior to the meeting.

The committee reviewed the progress made with Modification 0396 - EU Third package: Three week switching, which was discussed at the Distribution Workgroup Meeting on 07 September 2011. The intention is for appropriate system experts to attend the next meeting on 22 September 2011 and report to Panel in November. AC asked about the implementation date for the Query and Workflow management he believed this was planned for quarter 1 2012. DA confirmed that this is currently being considered and it is likely to be in the next financial year April 2012.

CRN 1987 – AQ Tolerance Change

DA reported that one representation had been received. The plan is to register codes formally and issue a communication in the November Change pack. It is planned that the notified changes will be in place 01 June 2012 and that Xoserve need approval from the committee to implement outside window but still allow 6 months for change. No objections were made.

CRN 0970 – Revised DN Interruption Requirements – Updates to Attributes within the DNI Exercise & Option Supporting Information File

DA reported that a communication was issued on the 15 April for the amendments to file formats, however Xoserve inadvertently did not to issue the new file format. DA apologised for the administration error, he explained that the first issue of the invoice will be November and Xoserve need confirmation from the committee that new file format is acceptable.

DA confirmed that Xoserve would re-issue the notification for approval to allow a further period for representations it was proposed that approval will be assumed unless anything fundamental comes out of the representations. If there are any issues Xoserve will work with the impacted parties to work around these.

2.1.2. Current UK Link Changes Approved – Scheduled for Implementation

CRN1947 Update to Default SMP Buy & Sell Price

DA reported on track with an implementation date of 02 and 16 October 2011.

2087 - AUGE Supporting Information

DA reported an implementation date of 04 November 2011 with the first issue not until August 2012.

2.1.3. Query & Workflow Management – 2012 Release

No further update.

2.1.4. UK Link Changes – Implemented since last UK Link Committee Meeting

None.

2.2. Performance Reporting – Monthly Report

All Reports accepted.

2.3. File Format and Urgent Communications (Xoserve Report D)

Report accepted.

2.4. Planned Outages

Report accepted.

3. Xoserve Strategic Initiatives

DA confirmed that Xoserve would provide a Strategic Initiative communication and a Change Pack update.

Few changes to talk about Telecoms 1000.9 and 1000.1

3.1. CRN 1000.9 – IX Upgrade (IX Kit Replacement) and CRN 1000.1 Introduction of Enhanced File Transfer (EFT)

DA reported that an update will be provided along side minutes. He confirmed no equipment would be decommissioned or removed until UAT is successfully implemented and tested. A further update will be provided at the next meeting

Xoserve were asked to check and confirm the email address for Chris within the Telecomm Communication 25 August 2011 as delivery failures had been received.

Xoserve were mindful of impacts the plan is to keep communications informed and roll out files will not happen until after physical upgrade.

DA confirmed that information would be added to the back of the change pack

3.2. Project Nexus

DA reported that the Business Requirements Document will be published on JO website with further discussions on-going. He confirmed that it would be relevant for committee to review the requirement document.

3.3. IAD Project

DA confirmed that the IAD project was discussed at User Pays Committee last month. The planned implementation is Jan / Feb 2012. The plan for the provision of historical is for users to access through Xoserve.com as currently. An issue brief summary will be provided within the change pack, the plan is not to undertake formal training sessions as the changes are simple however familiarisation will be offered. Any user who wishes to participate in the familiarisation session are invited to contact Xoserve, this will be reiterated in the change pack communication. Internet Browsers will be the same as Q and will be confirmed within the communication. AC asked about dual log in whereby Shippers can log in to view all Licence Information. AC asked if an

overview could be included in the November meeting on the IAD. DA confirmed that this could be accommodated.

4. Any Other Business

None.

5. Diary Planning

Details of all meetings can be found at www.gasgovernance.co.uk/Diary

2011 Meetings (via teleconference unless otherwise stated)

10:00 – 12:00, 13 October 2011

10:00 – 12:00, 10 November 2011

10:00 – 12:00, 08 December 2011

ACTION LOG: UK Link Committee

Action Ref	Meeting Date	Minute Ref (original ref)	Action	Owner*	Status Update
UKL 0801	11/08/11	6.3	AC / Xoserve (DA) to consider the potential changes to UK Link Manual and provide relevant change summaries for discussion at the UKLink Committee in September.	Xoserve (DA)	Update to be provided in due course. Carried Forward