

**UK LINK Committee Meeting Minutes**  
**Thursday 09 June 2011**  
**via teleconference**

**Attendees**

Mike Berrisford Chair	(MiB)	Joint Office of Gas Transporters
Helen Cuin (Secretary)	(HC)	Joint Office of Gas Transporters
Arno Vanden Eynde	(AE)	Electralink
Ashley Collins	(AC)	EDF Energy
Danielle King	(DK)	E.ON UK
David Watson	(DW)	British Gas
Lorraine Cave	(LC)	Xoserve
Martin Brandt	(MB)	SSE

**1. Review of Minutes, Action and Modifications**

**1.1. Minutes**

The minutes of the previous meeting were accepted.

**1.2. Actions**

No outstanding actions to consider.

**1.3. Modifications**

MiB confirmed that no modifications have been raised from the previous meeting that appear to have a UK Link impact.

**2. UK Link Modification Implementation Plan**

***Current UK Link Changes awaiting scheduling – Not Implemented***

**2.1. CRN 2005 – Exit Reform Phase 3**

No further update.

**2.2. CRN 962 – Query and Workflow Management**

No further update.

**2.3. CRN 962.18 – Proposed Changes to Filter Failure (USRVs) Process**

No further update.

**2.4. CRN 962.19 – Proposed Change to Request for Adjustment (RFA/CDQ/UMA) processes**

No further update.

***Current UK Link Changes Approved – Scheduled for Implementation***

**2.5. Mod317 – User Pays Adhoc Invoice Type**

LC to confirm implementation for the User Pays element due on the 03 June 2011.

**Action UKL0601: Xoserve (LC) to confirm when the User Pays element was implemented for Modification 0317 - Interim Allocation of Unidentified Gas Costs.**

**2.6. CRN 2029 – Improving the availability of Meter Read History**

LC confirmed successful implementation on 03 Jun 2011.

## **2.7. New Rejection Code for DN Interruption**

No further update.

### ***Query & Workflow Management – 2012 Release***

## **2.8. CRN 962.1 – CRN962.17**

LC confirmed that all the Q formats would be available 10 days prior to the meeting.

It was confirmed that the July UK Link Committee meeting would run through the file formats at 31 Homer Road. AC asked about the possibility of delaying the meeting until August. There were no objections to moving the face-to-face meeting 11 August 2011.

**Action UKL0602: Joint Office (MiB) and Xoserve (DA) to consider moving the File Format run through meeting from the 14 July to the 11 August meeting.**

### ***UK Link Changes Approved – Implemented since last UK Link Committee Meeting***

## **2.9. Mod317 – UK Link Committee Communication New Adhoc Charges Types**

LC reported a successful implementation for the Energy element on 26 May 2011.

## **3. Review of Issue Status Report**

### **3.1. xoserve Strategic Initiative**

LC confirmed a written update would be provided alongside the minutes.

#### ***3.1.1. Project Nexus***

No further update.

#### ***3.1.2. Query and Workflow Management***

No further update.

## **4. Performance Reporting – Monthly Report**

### **4.1. IS Faults logged by Shippers (xoserve Report A)**

Report accepted.

### **4.2. UK-Link Business Support Agreement Report Summary (xoserve Report B)**

Report accepted.

### **4.3. Mod 565 Monthly Liabilities Report (xoserve Report C)**

Report accepted.

### **4.4. Report on Performance Problems**

Report accepted.

## **5. File Format and Urgent Communications (xoserve Report D)**

Report accepted.

## **6. Planned Outages**

Report accepted.

## **7. Any Other Business**

LC confirmed that Reference -1947 Modification 0333A - Update of the default System Marginal Buy Price and System Marginal Sell Price work was progressing, testing is planned for late August with a planned implementation date for October.

**Action UKL0603: Xoserve (LC) to provide clarification of the impact to Shippers.**

AC suggested it would be useful if the Change Pack emails could be coordinated into a consolidated update to report the months changes or confirmation of no changes.

**Action UKL0604: Xoserve (DA/LC) to consider the consolidation of Change Pack emails.**

AC asked about an overview or glossary of terms for the implementation plan.

**Action UKL0605: Xoserve (DA/LC) to review the availability of a glossary of terms.**

## 9. Next Meeting

*Details of all meetings can be found at [www.gasgovernance.co.uk/Diary](http://www.gasgovernance.co.uk/Diary)*

### **2011 Meetings (via teleconference unless otherwise stated)**

10:00 – 12:00, 14 July 2011, Xoserve Offices, 2<sup>nd</sup> East, 31 Homer Road, Solihull.

10:00 – 12:00, 11 August 2011.

10:00 – 12:00, 08 September 2011.

10:00 – 12:00, 13 October 2011.

10:00 – 12:00, 10 November 2011.

10:00 – 12:00, 08 December 2011.

**ACTION LOG: UK Link Committee**

<b>Action Ref</b>	<b>Meeting Date</b>	<b>Minute Ref</b> (original ref)	<b>Action</b>	<b>Owner*</b>	<b>Status Update</b>
UKL 0601	09/06/11	2.5	Xoserve to confirm when the User Pays element was implemented for Modification 0317 - Interim Allocation of Unidentified Gas Costs.	Xoserve (LC)	Update to be provided in due course.
UKL 0602	09/06/11	2.8	Joint Office and Xoserve to consider moving the File Format run through meeting from the 14 July to the 11 August meeting.	Joint Office (MiB) & Xoserve (DA)	Update to be provided in due course.
UKL 0603	09/06/11	7.0	Xoserve to provide clarification of the impact to Shippers	Xoserve (LC)	Update to be provided in due course.
UKL 0604	09/06/11	7.0	Xoserve to consider the consolidation of Change Pack emails.	Xoserve (DA/LC)	Update to be provided in due course.
UKL 0605	09/06/11	7.0	Xoserve to review the availability of a glossary of terms.	Xoserve (DA/LC)	Update to be provided in due course.