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Security Policy Review

June 2013

UK Link Security Policy Review - Background

- A review of the UK Link Security Policy, part of the UK Link Manual, has recently been initiated.
- Policy review was intended to:
 - Reflect recent infrastructure / strategic system changes – e.g. Telecoms, etc
 - Review policies in light of other Non UK Link System procedures
 - Perform administrative review of the document

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- Documented Process
 - LSOs must register a Codeword with the UK Link Security Administrator which they must provide in order for a Security Request to be actioned.
 - E.g. request for New Authorised Representative accounts, password resets, etc.
 - Codewords were to be amended every 6 months, and codeword changes initiated following changes in personnel.
 - Investigation has highlighted that this was not the case.
- Security Policy procedures have been redrafted to exclude Codeword functionality.

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- Revised Process
 - LSOs must provide a 'Registered Email Address'
 - LSOs may still initiate Security Requests via the Help Desk, but these will be fulfilled by email to the LSO registered email address.
 - Utilises password reset requirement in line with organisation's own standards
 - Benchmarks favourably against other companies security protocols
 - Reduces risk of Codewords being available to colleagues (in contravention of the policy)

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- **Implementation**
 - Process was in place for Non UK Link Systems – i.e. provision of Security Request fulfilment to LSO email addresses
 - Recently undertook call centre migration – successful migration to this process
 - New systems, as migrated will be subject to these procedures
- Security Policy review continues – but will reflect this revised procedure.

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