

## respect > commitment > teamwork

## **To Be Process Schedule**

19<sup>th</sup> August

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Month	To Be Process	Point of Contact
August	AQ Process	Emma Lyndon
September	Stakeholder Set Up and Maintenance	Emma Lyndon
	Stakeholder Exit (Termination and Voluntary)	Emma Lyndon
October	Gas Nominations and Allocations	Emma Lyndon
	Day in the life of Class 2 & Class 3 (end to end processes)	Emma Lyndon
	SPA Class Change	Emma Lyndon
	Faulty Equipment	Emma Lyndon
November	Adjustment and Reconciliation (including retro)	Emma Lyndon
	Invoicing	Emma Lyndon
	CMS (high level overview of change)	Emma Lyndon
December	IGT Sites – end to end process	Emma Lyndon
	Unique Sites – end to end process	Emma Lyndon



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