



## **AQ Review 2014 - Phase 4 UK-Link Amendments/Isolations REMINDER NOTIFICATION**

The AQ Review process is an annual series of events which culminates in the reassessment of the annual quantity for all meter points. You will be aware from previous years that this is a major transactional event which requires the processing of an extraordinary volume of data.

In order to mitigate and minimise any disruption to the industry updates will be provided throughout the lifecycle of AQ Review 2014.

This e-mail is directed at anyone who undertakes Meter Point updates, Meter Asset updates and isolations in the Sites & Meters database and DN Link.

Due to significant AQ tasks being undertaken it is imperative that between **30<sup>th</sup> September and 2<sup>nd</sup> October** users **do not perform any of the following in Sites & Meters and DN Link;**

- **Meter Point Creation and Status amendments (status change to 'DE/'EX').**
- **Meter Asset Status amendments**
- **Online Isolations**

Any such amendments that are applied during this period will create data mismatches between Sites & Meters and Gemini. All other transactions can be carried out as normal.

Please cascade this message to all staff that undertake Meter Asset/Meter Point amendments and Isolations using Sites & Meters and DN Link.

Any unexpected changes will be communicated at the earliest possible time. Should you require further information regarding general AQ 2014 activities please click on the following link, [xoserve.Com](http://xoserve.Com), which will direct you to the AQ page of the Xoserve website. Alternatively you may contact your Xoserve AQ Operational contact ([AQ Review « Xoserve](#)) to discuss any specific concerns or questions regarding this years' AQ Review. You can also find information about system outages and process updates via the following link - [AQ Update and System Impacts « Xoserve](#).