

**UK LINK Committee Meeting Minutes**  
**Thursday 10 May 2012**  
**via teleconference**

**Attendees**

Mike Berrisford (Chair)	(MiB)	Joint Office of Gas Transporters
Helen Cuin (Secretary)	(HC)	Joint Office of Gas Transporters
Ashley Collins	(AC)	EDF Energy
Danielle Fynney	(DF)	E.ON UK
David Addison	(DA)	Xoserve
Kevin Smith	(KS)	Total Gas and Power
Lorna Lewin	(LL)	DONG Energy
Martin Brandt	(MB)	SSE
Matt Rider	(MR)	Xoserve
Stephanie Shepherd	(SS)	RWE npower
Tracey Barber	(TB)	Xoserve
Trevor Clark	(TC)	E.ON UK

Please refer to: [www.gasgovernance.co.uk/uklc/100512](http://www.gasgovernance.co.uk/uklc/100512) for supporting papers.

**1. Review of Minutes, Action and Modifications****1.1. Minutes**

The minutes of the previous meeting were approved.

**1.2. Actions**

**UKL1103:** Xoserve to review the contingency procedures that exist in the UK Link manual.

**Update:** DA confirmed this is ongoing. Given the resilience of the UK Link system and the high availability nature of the systems Xoserve are currently identifying scenarios that could be encountered that would require a manual contingency process. Given the resilience, where a specific issue occurs with the UK Link systems hardware this should failover to alternative sites, therefore a contingency process is not required. It is likely that the contingency will only be required for I'X Network failure, and alternative methods for provision of files, and Xoserve are considering process priorities.

**Carried Forward**

**UKL0401:** Xoserve to issue a communication to Users detailing the first issue of the revised EUC values.

**Update:** DA confirmed a consolidated communication 1123.3 had been issued. AC enquired about the possibility of a test file as he was keen to see the format. SS believed she had posed a similar question about what the EUC number would look like and she offered to provide the response she had received. DA agreed to provide a sample record.

**Closed**

### 1.3. Modifications

MiB highlighted the renumbering of Modification 0379A to [0421 - Provision for an AQ Review Audit](#). It was envisaged there would be an impact to Xoserve reporting systems, issuing USP file formats in order to issue User Pays implementation and ongoing costs for the generation of the reports. There is a mechanism described for Shipper Charges to be levied and redistributed that would require formats to be created.

MiB confirmed that four modifications had been raised since last month:

- [0423 - Removing the UNC TPD Section O requirement to publish nodal forecast data only at the same time as the Ten Year Statement](#)
- [0424 - Re-establishment of Supply Meter Points – prospective measures to address shipperless sites](#)
- [0425 - Re-establishment of Supply Meter Points – Shipperless sites](#)
- [0426 - Amendment to the NTS System Entry Overrun Charge.](#)

It was anticipated that modifications 0424, 0425 and 0426 would have an impact on UK Link systems. Potentially within 0424 and 0425 consideration had been given to a reconfirmation process which would be initiated by Transporters, and may impact Users systems.

## 2. Xoserve Reporting

Please refer to [www.gasgovernance.co.uk/uklc/100512](http://www.gasgovernance.co.uk/uklc/100512) for supporting reports.

### 2.1. UK Link Modification Implementation Plan

#### 2.1.1. Current UK Link Changes awaiting scheduling – Not Implemented

##### ***CRN1000.1 Introduction of Enhanced File Transfer***

DA reported a planned implementation in Quarter 3 of 2012. See also item 3.

##### ***Discontinuation of ANS Usage for interruption Communications by Transporters***

DA confirmed that a communication will be issued on 11 May 2012 and that Xoserve intend to seek approval to treat this as a Class 1 Change, opposed to a Class 2 Change. There were no questions or objections to this proposal.

##### ***CRN2609 - Removal of Shipper Information Service***

DA confirmed analysis is continuing and an update will be provided as soon as more information is available.

#### 2.1.2. Current UK Link Changes Approved – Scheduled for Implementation

##### ***CRN 2087.1 – Online Solution for AUGE (MOD229)***

DA reported scheduled implementation on the 11 May 2012. DA anticipated that the first invoice would be due out next week.

##### ***CRN 1987.1 – AQ Tolerance Change – Rejection Code***

DA reported scheduled implementation on the 25 May 2012. He confirmed Xoserve are in the UAT phase with no major issues being identified.

##### ***CRN 1987.2 - AQ Tolerance Change - Report***

See CRN1987.1.

##### ***CRN962 to 962.19 inclusive – Q&WM***

DA advised that Xoserve are currently looking at the implementation plan and user testing, considering the code freeze requests. He explained that detailed planning patch fixes are to be applied; the strategy for this is currently being finalised and plans will be communicated. DA anticipated implementation for Phase 1 was likely to be September, AC asked if firm dates could be provided as he was concerned about Phase 2 implementation.

**Action UKLC 1001: Xoserve Project Team to provide firm implementation dates for the Q Project.**

***CRN 1721 – Extension to EUC Numeric Code***

DA reported a notional implementation date of 29 June 2012 and that a formal communication would be provided.

***CRN 1721.1 – Data Items with Limited Remaining Values***

See update 1721.

***CRN 2005.3 – Exit Reform Phase 3 – External Screen Pack***

MR confirmed those who have expressed an interest in the User Training would be contacted, he highlighted that any further interest in User Training needs to be expressed by 18 May 2012.

***CRN 2005.1 – Exit Reform Phase 3 – API Guidance & Specifications***

MR reported scheduled implementation on the 29 July 2012. See item 2005.3.

***CRN 2005.2 – Exit Reform Phase 3 – Invoice File Formats***

MR confirmed that the file formats had been issued and no representations had been received on the file formats. The committee approved the revised file formats. MR reported scheduled implementation on the 29 July 2012. See item 2005.3.

***CRN1000.9 - IX Upgrade (IX Kit Replacement)***

DA confirmed implementation would start in August 2012, rather than April/May.

***CRN1377.1 – DN Recovery of NTS Exit Zone Capacity Charges – SPA Files***

DA reported the change remains on track, with a scheduled implementation on the 21 September 2012.

***CRN1377.2/3 - DN Recovery of NTS Exit Zone Capacity Charges – Invoicing & Supporting Docs + Offline & Adhoc Invoicing File***

DA reported the change remains on track with a scheduled implementation date of 03 November 2012.

2.1.3. UK Link Changes – Implemented since last UK Link Committee Meeting

***CRN 2462 – Early Issue of TO4 Records***

DA reported a successful implementation on 20 April 2012.

**2.2. Performance Reporting – Monthly Report**

All Reports accepted.

**2.3. File Format and Urgent Communications (Xoserve Report D)**

Report accepted. DA confirmed that two Communications numbered 1124 had been issued these were; EH/1124/EH - Notification of New Charge Types for: DN Recovery of NTS Exit Zone Capacity Charges and LJ/1124/DA - Helpdesk Service.

**2.4. Planned Outages**

Report accepted.

**3. Xoserve Strategic Initiatives**

Gemini Re-platforming Project (GRP)

DA reported that Xoserve had previously highlighted that there may be impacts to APIs, however, DA confirmed that following investigation no changes are required for the user API to those currently used. However, a change will be required to a command file on Users' API servers to enable connection to Gemini following the

implementation of GRP, and Xoserve are currently working out the details of this which will be shared once they are available. DA highlighted that it is likely that the revised command file will be required during User Regression Testing and will certainly be required for implementation as we cutover to the new system. Xoserve will provide a further update on this topic at the next UKLC.

A communication will be issued to provide further clarification and a further update will be provided next month.

DA requested volunteers to be nominated to participate in User Testing.

**Action UKLC 1002: Volunteers to be nominated by 18 May 2012 to participate in User regression testing.**

#### Project Nexus

DA provided an update on the Nexus project. He reported that the implementation plan is being examined with an anticipated 2015 implementation date, which will include an entire technology platform change, UNC modifications and other industry changes, he believed the 2015 target will be tight.

DA confirmed that the internal BRD documents should be completed by the end of 2012 and asked for parties to give an indication of the likely take up of products, as this will help scale solutions.

#### IX Project

DA gave a presentation [COR1000 Telecoms UK Link Update V1A](#) providing details of the next steps, the schedule and communication approach.

DA explained that the proposed IX Network solution may need to have two log files EFT and XTFM for a transitional period, a communication would be issued on this on 11 May 2012 for representations and will be issued to the normal UK Link and IX contacts lists.

DA confirmed that there is no change anticipated to the directory structure.

DA reported that the roll out will commence at the end of August starting with Scotland but this date will be reliant on a successful test phase. He understood code freezes had been requested to limit activity in London around the time of the Olympics for security reasons. The roll out is planned within normal office hours to keep costs to a minimum however out of hours will be considered if necessary.

#### SMIP

DA confirmed further discussions are taking place at the Smart Working Issues Group (SWIG).

#### PAWS (including Q Update)

No further update to that provided for the Q project.

### **4. AOB**

#### SUN File Utilisation

MiB reported that Steve Mulinganie, Gazprom had asked to highlight an issue with the UK Link committee to consider the retention of the SUN file. He explained that at the SWIG meeting on the 03 May 2012 the group discussed the utilisation of the SUN file (this process is used to update the Supplier without requiring a re-confirmation). The proposal, to avoid having to hold a new Supplier EFD field, was to discontinue the use of the SUN file as all those present utilise the reconfirmation process to effect a

change of Supplier ID and thus the Shipper EFD could be relied on to reflect the Supplier EFD. Steve Mulinganie on behalf of the SWIG group would like a broader debate on the retention of the SUN file.

**Action UKLC 1003: All parties to review the use of the SUN file and provide a view on the retention of the file.**

#### Blank MAM IDs

DA reported that the SPAA expert group has been monitoring blank MAM IDs, Xoserve have undertaken preliminary analysis for a rough order of magnitude for DNs, it is anticipated a Class 3 UNC modification will be required to undertake the required changes.

#### Service Desk

DA confirmed in March Xoserve undertook a change to the Service Desk service provider and a note was issued on 24 April, which covered the changes. He explained that the poor standard of service was regrettable and that this has been worked on with the service provider to ensure this is addressed. Since issuing the communication no issues have been escalated.

Xoserve have been alerted to delays in the Conquest ID, which has been addressed.

DA reported that handling times have improved to less than 10 minutes opposed to 15 minutes and the call abandonment rate has reduced from 30% to 1%.

He asked if there are any concerns with the service provided by the service provider he asked that these are escalated via: [xoserve.customeropscomms@xoserve.com](mailto:xoserve.customeropscomms@xoserve.com)

## **5. Diary Planning**

*Details of all meetings can be found at [www.gasgovernance.co.uk/Diary](http://www.gasgovernance.co.uk/Diary)*

10:00, 14 June 2012, Teleconference

10:00, 12 July 2012, Teleconference

10:00, 09 August 2012, Teleconference

10:00, 13 September 2012, Teleconference

10:00, 11 October 2012, Teleconference

10:00, 08 November 2012, Teleconference

10:00, 13 December 2012, Teleconference

**ACTION LOG: UK Link Committee**

<b>Action Ref</b>	<b>Meeting Date</b>	<b>Minute Ref</b> (original ref)	<b>Action</b>	<b>Owner*</b>	<b>Status Update</b>
UKL 1103	10/11/11	2.1.1	Xoserve to review the contingency procedures that exist in the UK Link manual	Xoserve (DA)	Update to be provided. <b>Carried Forward</b>
UKL 0401	12/04/12	2.1.2	Xoserve to issue a communication to Users detailing the first issue of the revised EUC values.	Xoserve (DA)	Update provided. <b>Closed</b>
UKL 0501	10/05/12	2.1.2	Xoserve Project Team to provide firm implementation dates for the Q Project.	Xoserve (JR)	Update to be provided in due course.
UKL 0502	10/05/12	3.0	Volunteers to be nominated by 18 May 2012 to participate in User regression testing.	All	Update to be provided in due course.
UKL 0503	10/05/12	4.1	All parties to review the use of the SUN file and provide a view on the retention of the file.	All	Update to be provided in due course.