

UK LINK Committee Meeting Minutes
Thursday 13 September 2012
via teleconference

Attendees

Mike Berrisford (Chair)	(MiB)	Joint Office of Gas Transporters
Helen Cuin (Secretary)	(HC)	Joint Office of Gas Transporters
Andrew Boyton	(AB)	Xoserve
Andy Simpson	(AS)	Xoserve
Ashley Collins	(AC)	EDF Energy
Claire McNamara	(CM)	Xoserve
Dave Corby	(DC)	National Grid NTS
David Addison	(DA)	Xoserve
David McCrone	(DM)	Scottish Power
Graham Wood	(GW)	British Gas
Jane Rocky	(JR)	Xoserve
Joanna Harze	(JH)	Xoserve
Julie Varney	(JV)	National Grid NTS
Martin Brandt	(MB)	SSE
Martin Connor	(MC)	National Grid NTS
Stephanie Shepherd	(SS)	npower
Tariq Iqbal	(TI)	British Gas
Tracey Barber	(TB)	Xoserve
Trevor Clark	(TC)	E.ON UK
Steven Carey	(SC)	National Grid NTS

Please refer to: www.gasgovernance.co.uk/uklc/130912 for supporting papers.

1. Review of Minutes, Action and Modifications

1.1. Minutes

The minutes of the previous meeting were approved.

1.2. Actions

UKL 1103: Xoserve to review the contingency procedures that exist in the UK Link manual

Update: DA advised that work remains ongoing.

Carried Forward

UKL 0501: Xoserve Project Team to provide firm implementation dates for the Q Project.

Update: See 1149.1 within in the Implementation Plan.

Closed

UKL 0503: All parties to review the use of a supplier effective date within the SUN file and provide a view on the retention of the file.

Update: DA provided a [representation matrix](#) for the options relating to the Update of Organisation Detail, including options around existing UK Link File Formats (SUN and MAM Files).

Closed

UKL 0801: DA to provide a timeline to assist Users detailing release of files with revised EUC values by 17 August.

Update: DA advised this action had been completed within communication 1147.3.

Closed

UKL 0802: LC to confirm the data migration process and data archiving.

Update: DA advised this action had been completed within communication 1149.2.

Closed

UKL 0803: LC to confirm the Contingency arrangements

Update: DA advised ongoing see Action 1103.

Carried Forward

UKL 0804: DA to confirm the version of Citrix compatible with the product detailed in the GRP presentation (XenApp 6.5)

Update: See item 3.0.

Closed

UKL 0805: DA to issue proposals on possible amendments to files arising from SMIP

Update: DA anticipated a strawman proposal would be available for discussion at the October meeting.

Carried Forward

1.3. Modifications

MiB confirmed that one new modification had been raised since last month:

[0432 - Project Nexus – gas settlement reform](#)

MiB advised that a number of key Xoserve systems are due to be replaced. This Modification has been raised to take forward the changes agreed by the Project Nexus Workgroup. These create a range of new products that will have a significant impact on all industry parties, with fundamental changes proposed to the Gas Allocation, Settlement, Reconciliation, Annual Quantity, Invoicing and Supply Point Register elements of the UNC regime.

[0403 - EU Third Package: 21 day switching with flexible objection period](#)

DA confirmed that Ofgem had directed implementation on Modification 0403 and Xoserve had written to Users to seek views on potential implementation dates. Given that there were also changes required to iGT systems Xoserve were looking to make the change within a formal release window in June or November, so that iGT and Xoserve implementations would align. Xoserve did not currently anticipate changes to file formats but expected Users would require changes to their systems to reflect the revised timescales. EDF supported a June release, however Scottish Power preferred the November date, British Gas also preferred the November date due to aligning the iGT systems. Some concern was expressed about the certainty and feasibility of meeting the June implementation date to ensure earlier compliance with the EUC directive, Xoserve was willing to initiate the detailed analysis to ensure certainty of dates. However Shippers were not aware of any preference expressed by Ofgem for an earlier implementation date and the Committee's preference was to align with iGTs

and to ensure certainty. As a result it was agreed to look towards a November implementation in the first instance.

2. Xoserve Reporting

Please refer to www.gasgovernance.co.uk/uklc/130912 for supporting reports.

2.1. UK Link Modification Implementation Plan

2.1.1. Current UK Link Changes awaiting scheduling – Not Implemented

CRN1000.1 - Introduction of Enhanced File Transfer

DA confirmed a number of communications have been issued surrounding audit log files and requesting representations for formal approval. He reported that no comments had been received within the representation period therefore Xoserve wished to formally approve the implementation in February 2013. No objections were expressed, the Committee approved the implementation.

CRN0984 – Gemini Re-platforming

Please refer to item 3.0 Gemini Re-platforming below.

SUN File Format Change

DA confirmed that a communication had been issued for views on the SUN file, it was proposed to remove the SUN File and MAM file, two representation had been received. DA provided a [representation matrix](#) for the options relating to the Update of Organisation Detail, including options around existing UK Link File Formats (SUN and MAM Files). British Gas did not approve the removal of the SUN file and wished to understand the options further, MB supported the consideration of the provisions available. DA indicated that in order to achieve the efficiency of a generic solution it would be necessary to rationalise the other formats that update organisation detail. The Committee supported the principle of the generic amendment functionality, and requested further analysis be completed. DA anticipated that more information would be provided in October for Shippers to consider and confirmed an update would be provided to SWIG.

Gemini Contingency Document Update

DA confirmed that Xoserve had issued an update in communications 1151. The Committee approved the changes to the documentation and approved the proposed changes to the contingency document with a planned implementation date prior to 01 October.

2.1.2. Current UK Link Changes Approved – Scheduled for Implementation

CRN1000.9 - IX Upgrade (IX Kit Replacement)

See item 3.

CRN1377.1 – DN Recovery of NTS Exit Zone Capacity Charges – SPA Files

DA provided a [Data Dictionary of MIPI changes](#), and reported an amendment to the scheduled implementation on the 15 September 2012, with the first issue of file formats being 20 September.

CRN1377.2/3 - DN Recovery of NTS Exit Zone Capacity Charges – Invoicing & Supporting Docs + Offline & Adhoc Invoicing File

DA reported the change remains on track with an amended implementation date of 28 October 2012.

CRN2005.2 Exit Reform Phase 3 – Invoice File Formats

DA reported scheduled implementation on the 01 November 2012. AS confirmed that the first scheduled invoice will be 06 November 2012.

CRN2609 - Removal of Shipper Information Service

DA confirmed that implementation remains on track for November 2012. Approval was sought and granted for this as a Class 2 UK Link modification with the indicative implementation date, the change will now be issued to the UNCC Committee for approval.

CRN962 to 962.19 inclusive – Q&WM

JR provided the following material to support the agenda item: [Project Q Update](#) and a [Q Project pack](#). JR confirmed implementation dates within the Implementation Plan, some concern has been expressed about the tight schedule but JR was keen to seek approval of the phase I or phase II dates. AC enquired about the certainty of dates and if there was any slip Shippers would need at least two weeks notice. JR was quite certain of the dates and was keen to stick these dates to ensure training is undertaken. JR confirmed that pre-production activities are due to start October and was willing to provide further reassurance two weeks before of the implementation. AC was keen to understand the scale of training. JR agreed to provide reassurance check points every two weeks and confirmation with at least two weeks before implementation if the date cannot be achieved. She also agreed to provide an indication of the training content and training dates. The majority of Committee members approved the Phase I Phase II dates, with a caveat on the ECO process in Phase II where there was a question still outstanding relating to this. However RWE npower was not able to approve Phase I or the Phase II dates, she explained February 2013 was a preference for Phase I due to resource commitments. Xoserve was concerned about deferring until February as problems are being experience now and remedies are becoming limited. Xoserve was keen to push for an early implementation date. SS was concerned about pulling resources from other projects to support an early implementation but as Xoserve have agreed to provide fortnightly checkpoints she would approve the Phase I and Phase II dates.

2.1.3 UK Link Changes – Implemented since last UK Link Committee Meeting***Additional 7:00 AM Adhoc |Invoicing Batch Run***

DA reported successful implementation on 29 August 2012.

2.2. Performance Reporting – Monthly Report

Xoserve provided the [monthly report](#). All Reports were accepted.

2.3. File Format and Urgent Communications (Xoserve Report D)

Report accepted.

2.4. Planned Outages

DA confirmed the indicative dates and an additional change on the end time for UKL CR0984. The report was accepted.

2.5. Proposed changes to the UNC Operations Reporting Manual (UNCORM)

National Grid NTS provided a [request to modify the UNCORM](#) providing the [UNCORM changes](#) and Data Dictionary changes, to be issued to the UNCC for approval.

UK Link Committee had no comments regarding the documents, and UK Link Committee's approval would be reported to UNCC.

3. Xoserve Strategic Initiatives

Project Nexus

No further update see item 1.3.

IX Project

DA provided a [COR1000 Telecoms Project Update](#). AC enquired if the engineers would be from BT, Xoserve agreed to establish. It was agreed that this information was only relevant to EDF rather than report to the Committee.

Action UKLC 0901: Xoserve to confirm the details of the BT engineers undertaking IX Project Telecoms work to EDF.

SMIP

No further update.

PAWS (including Q Update)

No further update see item 2.1.2

2013 Important Dates

DA referred to the 2013 Important Dates and requested approval. The Committee approved the 2013 Important Dates – i.e. Non Business Days, Modification 640 Timetable and UK Link Release Dates. Users were asked to note caveats around the June and November implementation timescales due to potential conflicts with the invoicing schedule that might require Xoserve to seek implementation dates outside of these release dates.

Gemini Re-platforming

AB provided a [Gemini Replatforming update](#). He explained the system following implementation of GRP and compatibility of Citrix between 'Target Gemini' (i.e. Gemini post GRP) and the existing 'Legacy Gemini'. He asked all Users to consider the changes required and to undertake an impact assessment to ensure a robust migration path.

AB reminded Users of the importance of participation in Connectivity testing to ensure that Users were able to access 'Target Gemini' at cutover. He warned that prior to participation in this testing Users would have to update their version of Citrix, and that this might have implications to accessing the existing Gemini application, and retaining access to any other Citrix applications within their estate.

AB indicated that the levels of User registration in this Connectivity testing was disappointing, and asked Users to ensure that they participate.

AB clarified any User that does not have Citrix client 11 will lose access to Gemini at the point of cutover on 09 June 2013 so Users will need to have version 11 at point of cutover. However AB advised not to go above version 11 at this stage to avoid any significant roll-back issues.

Action UKLC0902: All Users to consider the potential impacts on Gemini and the Citrix compatibility changes required.

Action UKLC0903: Xoserve to provide a communication to parties on the Gemini Citrix including a presentation and reference to technical documents, seeking representations.

Action UKLC0904: All Users to register for Connectivity testing.

4. AOB

UKLC Sub-Committee election results 2012/2013

MiB confirmed that the following individuals would become members of the UKLC with effect from 01 October 2012

Trevor Clark - E.ON
Graham Wood – British Gas
Martin Brandt – SSE
Ashley Collins - EDF
David McCrone – ScottishPower
Stephanie Shephard - Npower

Blank MAM IDs

MB asked about the visibility of the Blank MAM ID Change, and indicated that he was keen to progress the change.

5. Diary Planning

Details of all meetings can be found at www.gasgovernance.co.uk/Diary

10:00, 11 October 2012, 31 Homer Road, Solihull B91 3LT

10:00, 08 November 2012, Teleconference

10:00, 13 December 2012, Teleconference

ACTION LOG: UK Link Committee

Action Ref	Meeting Date	Minute Ref (original ref)	Action	Owner*	Status Update
UKL 1103	10/11/11	2.1.1	Xoserve to review the contingency procedures that exist in the UK Link manual	Xoserve (DA)	Update to be provided. Carried Forward
UKL 0501	10/05/12	2.1.2	Xoserve Project Team to provide firm implementation dates for the Q Project.	Xoserve (JR)	Update provided. Closed
UKL 0503	10/05/12	4.1	All parties to review the use of a supplier effective date within the SUN file and provide a view on the retention of the file.	All	Update provided. Closed
UKL 0801	09/08/12	1.2?	Provide a timeline to assist Users detailing release of files with revised EUC values by 17 August.	Xoserve (DA)	Update provided. Closed
UKL 0802	09/08/12	3.0	Confirm the data migration process and data archiving.	Xoserve (LC)	Update provided. Closed
UKL 0803	09/08/12	3.0	Confirm the Contingency arrangements	Xoserve (LC)	Update to be provided. Carried Forward
UKL 0804	09/08/12	3.0	DA to confirm the version of Citrix compatible with the product detailed in the GRP presentation (XenApp 6.5).	Xoserve (DA)	Update provided. Closed
UKL 0805	09/08/12	3.0	Issue proposals on possible amendments to files arising from SMIP	Xoserve (DA)	Update to be provided. Carried Forward
UKL 0901	13/09/12	3.0	Xoserve to confirm of BT engineers undertaking IX Project Telecoms work to EDF.	Xoserve (DA)	Update to be provided.
UKL 0902	13/09/12	3.0	All Users to consider the potential impacts on Gemini and the Citrix compatibility changes required.	All Users	Update to be provided.

Action Ref	Meeting Date	Minute Ref (original ref)	Action	Owner*	Status Update
UKL 0903	13/09/12	3.0	Xoserve to provide a communication to parties on the Gemini Citrix including a presentation and reference to technical documents, seeking representations.	Xoserve (AB)	Update to be provided.
UKL 0904	13/09/12	3.0	All Users to register for Connectivity testing.	All Users	Update to be provided.