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UKLC 'Twice a Month' Proposal

Background

- UKLC currently convenes additional accelerated meetings to support any changes that result from Market Trials.
- In addition to these meetings Xoserve suggested facilitating a Solution Development Group to enable Users to discuss potential solutions that are being proposed by Xoserve.
- At UKLC on 14th January a suggestion was put forward for two UKLC meetings to be hosted a month as opposed to all the accelerated meetings.

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Proposal

- UKLC to convene twice – the 2nd Thursday and the 4th Wednesday of the month
- UKLC on the 2nd Thursday of the month will be a normal UKLC full agenda
- UKLC on the 4th Wednesday will have a reduced agenda of approval of changes and discussions of any new proposed changes
- SDG to be convened on the 1st and 3rd Monday of the month

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Proposed Process

- Meeting will be face to face on 2nd Thursday of the month, face to face on 4th Wednesday of the month, with T-con facilities available for those unable to attend in person.
- Removes the requirement for the UKLC accelerated governance meetings but continues to support the Solution Development Group (SDG)
- Will commence upon approval, provided there are agenda items, and runs to end MT3/4
- Allows any change to be discussed during the representation period prior to requesting approval – a feature of the accelerated process that has been favoured
- If additional meetings are required where appropriate 5 days notice to convene meetings will be issued dependent on criticality of change
- Topics of discussion will be shared in advance

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Proposed Monthly Calendar

Monday	Tuesday	Wednesday	Thursday	Friday
SDG (1 st Monday)		Change pack issued External reps start		
			UKLC (2 nd Thursday) Change pack discussed	
SDG (3 rd Monday)	External reps close			
Rep responses issued		UKLC (4 th Wednesday) Change pack approved		

Proposed Monthly Calendar including Change Pack Schedule

Month 1				
Monday	Tuesday	Wednesday	Thursday	Friday
SDG (1 st Monday)		Change pack 1 issued External reps start		
			UKLC (2 nd Thursday) Change pack 1 discussed alongside full monthly agenda	
SDG (3 rd Monday)	External reps close	Change pack 2 issued External reps start		
Rep responses issued		UKLC (4 th Wednesday) Change pack 1 approved Change pack 2 discussed		
Month 2				
SDG (1 st Monday)	External reps close	Change pack 3 issued External reps start		
Rep responses issued			UKLC (2 nd Thursday) Change pack 2 approved alongside full monthly agenda Change pack 3 discussed	

Impact on Industry

- 2 x meetings in a month – resource impacts
- 2 x change packs in a month that need to be assessed
- Change pack no longer issued at D+1 following UKLC
- Reduced representations to 9 days for both change packs
- Xoserve responses to representations to be considered within 2 days where UKLC is scheduled for the 4th Wednesday, 3 days whereby UKLC is scheduled for the 2nd Thursday.
 - Is this feasible?

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Considerations

- Meetings will be facilitated by Joint Office
- UKLC Terms of Reference and quoracy will apply
- Covers all changes including none UKLP changes
- Full agenda items – including the Xoserve Report are only applicable on the 2nd Thursday of the month meeting

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