

UKLTR Project Ref : UKLTR/ST_001/CF_18092007
UKL Communication Ref : MP/771/AG

UK Link Technology Refresh Project Shipper Trials Invitation Execution Window 26/11/07 to 14/12/07

Dear Colleague

This note is a formal invitation for you to participate in some joint testing with xoserve for the UK Link Technology refresh. As participation is optional, to help us plan properly, we would like you to respond back to xoserve by 2/10/07 5:00pm, sending your reply to box.xoserve.ukltr@uk.ngrid.com

The UK Link Technology Refresh is an upgrade of the technical components that make up **Sites and Meters** and **Invoicing** systems and does not change the functionality. The output of the Analysis & Design phase has confirmed that there is no functional impact to Shippers. As such only a limited number of files are to be processed in this test phase.

The Trial environment will be a copy of production data as of 1st October 2007.

To take part in the Trial, Shippers are requested to save between 3 to 5 selected copies of their production NOM files between 1/10 to 12/10 for future processing. The closer the files are to 1/10 will result in fewer queries due to better alignment with the data-cut.

At the UK Link Committee Meeting on 13/09/07 the following timeline was agreed:-

Timeline

18 th Sep	Invitation Sent to Shippers
2 nd Oct	Deadline Response from Shippers
01 st - 12 th Oct	Shipper collect select production NOM files for later testing
11 th Oct	xoserve contacts confirmed for each Shipper
15 th Oct - 9 th Nov	Engage with participating Shippers to confirm test schedules
16 th Nov	Finalise test schedule agreed with Shippers via email
26 th Nov	Test execution starts
13 th Dec	Pre close out report to UKLC
14 th Dec	Test execution finishes
17 th Dec	Publish Final Report

File Types	Route	QTY
.Nom	Inbound from Shippers to UK Link	Up to 5 Files
.MDR	Outbound from UK Link to Shippers	1 File
.COS	Outbound from UK Link to Shippers	1 File
.NMR	Outbound from UK Link to Shippers	Up to 5 Files

Once you have confirmed via e-mail that you wish to participate, Michelle Downes or Sue Lake (Testing Co-ordinators) will make contact with you to discuss your test schedule.

If you do have any queries please contact: Sue Lake on 0121 623 2419 or Michelle Downes on 0121 623 2424 or send an e-mail to box.xoserve.ukltr@uk.ngrid.com

Yours sincerely

Annie Griffith
UK Link Technology Refresh Project Executive
xoserve