

UK LINK Committee Minutes

Thursday 11 August 2005

10 Old Bailey, London

Attendees

John Bradley	(JB)	Joint Office of Gas Transporters	Chair
Dennis Rachwal	(DR)	Joint Office of Gas Transporters	Secretary
Caroline Purcell	(CP)	xoserve	Member
Hazel Doyle	(HD)	EdF	Member
Martin Brandt	(MB)	Scottish and Southern Energy plc	Member
Nigel Leafe	(NL)	E.O.N. UK	Member
Mark Pitchford	(MP)	Scottish Power	Member alternate
Graham Wood	(GW)	British Gas Trading Limited	Member
Arti Shah	(AS)	Statoil	
Dave Addison	(DA)	xoserve	
Mick Curtis	(MC)	e=mc ²	

1 Review of Minutes and Actions from July UK Link Committee (UKLC)

1.1 Minutes from July's meeting

The minutes were agreed with the addition of an action under 7.1 on EdF to consider pursuit of change request on DPS (Domestic Portfolio) file as a Class 3 UK Link Modification and under 7.2 to clarify that the issue relates to being unable to load a meter reading.

1.2 Report on Actions

All actions identified in the July minutes were closed prior to or during the course of this meeting with two follow up actions identified.

- 3.3.2 Prime & Sub-deducts: xoserve reported that a Standard of Service of 2 days on a reasonable endeavours basis will be applied. This will be notified to the Supply Point Administration Management operational forum. MC to consider whether this adequately records the obligation.
- 7.2 Following discussion of xoserve (DA) presentation on Physical Meter Works Updates at this meeting. xoserve agreed to provide further information for the next meeting regarding timeliness of Shipper updates.

2 Review of UK Link Modifications and Topics Status Report

This report was reviewed and an updated version accompanies these minutes.

Electronic Data Catalogue is now reported under Topic 005UKL.

Some further detail on UK Link Modifications is reported in item 3.

Topic 002UKL Governance of non UK Link Systems.

DA confirmed that Conquest files were in scope for file format consultation on a "no liabilities" basis and that resolution on the only outstanding item, SC95, is being sought.

Topic 003UKL UNC Mod 010 (735) Amendment to minimum notice required for UK Link Changes.

Following provision of legal text to Ofgem by Transco in May 2005, MB reported there had been a follow up discussion on 9 August 05 on revised legal text. Legal drafting for treatment of documentation changes may not be needed if for relevant documents (UK Link Manual, Non-UK Link Manual, and Shipper Interface Document), these initially followed the Class 2 UK Link Modification Process. *Post Meeting Note: UK Link Manual Changes can only be Class 1 or Class 3 UK Link Modifications in the current UNC.* The Committee was asked to note that the Governance Workstream sub group is scheduled to discuss UK Link Modification Classes immediately following September UK Link Committee.

Topic 004UKL UK Link Testing Arrangements

Following on from Panel acceptance of Review Report 001 (650), the UK Link Committee agreed that on-going action should be progressed as a Topic.

Action xoserve to provide update on analysis at next meeting.

Topic 005 UKL Availability of data documentation

xoserve (CP) reported that an Electronic Data Catalogue was not going to be produced in the foreseeable future. In discussion, User representatives explained their difficulty with availability of current data documents from xoserve – password protected Extranet and no notification when updates made to documents on Extranet.

Action xoserve to consider notification of document changes and availability that does not require password protected access.

3 Implementation Plan of Current Changes

3.1 Gemini Progress and Implementation Plan

(In addition to information to reports for Periods Ending 15 July 05 and 29 July 05)

JB relayed an update from the Gemini Project. It is National Grid's intention to give confirmation of faxes received during the Gemini Implementation Outage between 23:00 on the 17th October and 04:00 on the 18th October. **(Action Closed from July 05)**

The Committee was asked to note that a Gemini Shipper Working Group is scheduled for 7th September as well as 17th August, and a Gemini Shipper Forum is scheduled for 14th September as well as 23rd August and that there is an intention to continue dialogue post implementation.

GW sought clarity on the outage arrangements and DR drew attention to [Transco Shippers Gemini Project](#) web page as a source of extensive material / presentations etc. GW will consider whether BGT needs are adequately met by this. GW requested information about cutover contingency.

Action Gemini to provide information about cutover contingency.

3.2 Other Changes (DA)

3.2.1 CR12494 Addition of 'Prevailing AQ' and 'Prevailing EUC' to the info provided with the CSEP (CEP) Invoice

xoserve reported that performance issues inhibit implementation. Performance enhancement is being sought and the feasibility of including this change as part of performance enhancement will be explored.

3.2.2 CR11928 Transco LNG Storage Communications

xoserve reported that this change was incorporated in a broader update of UK Link Manual and, if approved by the Transporters, work is likely to start in September 05.

3.2.3 CR13618 'Network Code Reading & Customer Transfer Programme Modifications'.

xoserve reported there were no objections received to the proposed solution for Mod 693
(Action Closed)

The Implementation Plan was approved, and the consensus on the Implementation Date was unchanged from the August Implementation Plan document i.e. 5th November 2005. xoserve informed the Committee that the rejection codes that they may receive as a result of this modification would be issued 12th August 2005.

Post meeting note. Communication NR/498/DA on 12th August notified these. (August Action Closed)

3.2.4 CR13629 Datalogger Support File.

DA reported that in response to a shipper representation implementation would be deferred to allow the possibility of bundling with other changes, but a target implementation date was set as February 06.

3.2.5 CR 13641 Solution for LDZ capacity supporting information (CZS) file

Implemented.

3.2.6 BP Change request Additional functionality to Gemini API

Further to the note circulated with the agenda, the Committee agreed in principle to progressing the change with an indicative implementation date of mid 2006.

Action xoserve to circulate the scope of the change (as discussed with BP) and to provide an update in December 05.

3.2.7 EdF Change request for DPS file to include supplier start date

HD confirmed EdF UK intention to pursue this as a Class 3 UK Link Modification Proposal.
Action xoserve to include the change in next Implementation Plan.

4 Planned Outages

There was no comment other than noting that the agreed Gemini Implementation outage of 23:00 17/10 until 13:00 18/10 was omitted from the report that was circulated with the agenda (Report E of "xoserve report to UKL 110805 V1").

5 Performance Reporting

5.1 IS Faults logged by Shippers

No queries raised.

5.2 UK-Link Business Support Agreement (AT-Link)

No queries raised.

5.3 Liabilities Report

No queries raised.

6 File Format and Urgent Communications

Nothing additional to report.

7 AOB

7.1 Rejection Codes for Meter Points not part of a live Supply Point

MP raised a query and DA agreed to liaise. Any relevant outcome will be reported back to the Committee.

7.2 New Market Participants – Rejection on loss of site

MB raised a query and DA agreed to liaise. Any relevant outcome will be reported back to the Committee.

7.3 Timing of Performance Reports for UK Link Committee

The Committee noted that performance reports will be circulated the later of 4 business days after the end of the month or 5 business days before UK Link Committee.

7.4 Venue and arrangements for UK Link Committee Meetings

Attendees agreed that from September 05 meetings will alternate between London and the Midlands (Birmingham International). Midlands meetings will start at 11am.

8 Diary of Future Meetings

10 am Thursday 8th September 05 at 10 Old Bailey, London

(to be followed (no earlier than 11:30 am) by meeting on Governance Workstream Topic 002Gov UK Link System Modification Classes.

11 am Thursday 13 October 2005 at hotel near Birmingham International

10 am Thursday 10 November 2005 at 10 Old Bailey

11 am Thursday 8 December 2005 at hotel near Birmingham International