

## **UK LINK Committee Minutes**

### **Thursday 13 November 2008**

### **Teleconference**

#### **Attendees**

|                             |       |                                  |
|-----------------------------|-------|----------------------------------|
| John Bradley (Chair)        | (JB)  | Joint Office of Gas Transporters |
| Mike Berrisford (Secretary) | (MiB) | Joint Office of Gas Transporters |
| Ashley Collins              | (AC)  | EDF Energy                       |
| Danielle King               | (DK)  | E.ON UK plc                      |
| Dave Addison                | (DA)  | xoserve                          |
| Erica Mellen                | (EM)  | E.ON UK plc                      |
| Sean McGoldrick             | (SM)  | National Grid Distribution       |
| Mitch Donnelly              | (MD)  | Centrica                         |
| Stephanie Shepherd          | (SS)  | RWE Npower                       |

#### **Apologies**

|                 |      |              |
|-----------------|------|--------------|
| Ali Tayyar      | (AT) | StatoilHydro |
| Caroline Watson | (CW) | xoserve      |
| Martin Brandt   | (MB) | SSE          |

#### **1. Review of Minutes and Actions**

Chair (JB) welcomed members informing them that in the absence of C Watson, D Addison was the Transporter representative.

##### **1.1. Minutes**

The minutes of the previous meeting were accepted.

##### **1.2. Review of actions.**

Appendix A contains a tabulated update on actions.

UKL 1146 – xoserve (DA) informed members that he had no further information on the resolution of the fault and currently the problem persists. At present no fix date is available, although he expects to provide a more detailed update at the December meeting.

Chair (JB) asked, and members agreed to carry forward the action.

##### **Action UKL 1146: Carried Forward**

UKL 1147 – Chair (JB) advised members that should the Authority approve UNC Modification 0213 “Introduction of User Pays Governance Arrangements into the UNC”, the result would see more information relating to User Pays (UP) and Rough Order of Magnitudes (ROM) flowing through the process as overseen by the UNC Panel. He went on to suggest that the Modifications Report presented under item 2 below could be expanded to include a summary of the new information.

Members should be aware that this information provision falls under the governance of the Panel and having a second level of governance falling under the UK Link Committee would not add any value to the process. JB plans to amend the UK Link Committee Terms of Reference to reflect the new provisions. When asked, members agreed to this principle of amendment.

DA then reminded members of M Brandt's concerns surrounding UK Link Class 3 Modifications and whether or not UP modifications will necessarily appear as a Class 3. DA added that in his view, the Class 3 classification and utilisation will continue as now, but he would welcome feedback on how UP modifications should be managed in future. Furthermore, he would welcome suggestions on how to best 'flag' Class 2 and 3 User Pays related modifications on the Implementation Plan in future. Chair (JB) confirmed that a Class 3 requires a corresponding UNC Modification to have any standing. Furthermore, Class 3's tend to be User initiated modifications with no direct UNC impacts involved, but do have system related changes which are funded by the Shippers.

In closing, JB agreed to discuss requirements with xoserve and report back to the December meeting.

Chair (JB) asked, and members agreed to carry forward the action.

**Action UKL 1147: Carried Forward**

UKL 1148 – xoserve (DA) informed members that this action will be covered under item 3 below.

Chair (JB) asked, and members agreed to close the action.

**Action UKL 1148: Closed**

UKL 1149 – xoserve (DA) informed members that he has been in discussion with M Brandt on this matter and his view (MB's) still suggests that there should be an additional type of communication to 'cover' system outages in the event of an emergency as there are no provisions other than those relating to Gemini.

DA went on to indicate that xoserve could support a specific outages list for Helpdesk contacts for the 09:00 to 17:00 hours period and suggested that if parties wish to be added to xoserve's operational contacts listing they should provide their details.

Chair (JB) asked, and members agreed to close the action.

**Action UKL 1149: Closed**

## 2. Other Industry Fora

Chair (JB) provided members with a verbal update on all recently "closed" UNC modifications that would require a UK Link Change, and advised them that the modification reports are available to view and download from the Joint Office of Gas Transporters web site

- 0192 "Introduction of DNO obligations to facilitate resolution of unresolved USRVs". Approved on 12/11/08 and awaiting confirmation of an effective implementation date by the Transporters.

DA advised members that xoserve are due to provide a summary of the solution options to the Transporters by the end of the week, with a view to identifying a date in w/c Monday 17/11/08.

*\* Post meeting note: An effective implementation date has been identified as 06:00hrs on 21 February 2009.*

JB then provided attendees with an update (by exception) on the "live" UNC Modifications with a potential impact upon UK Link systems, specifically highlighting the following status changes since the previous meeting:

- 0116 suite "Reform of the NTS Offtake Arrangements" and 0195/0195AV "Introduction of Enduring NTS Exit Capacity Arrangements". At the Operational Forum yesterday, the Authority confirmed that they expect to make a decision this month;

- 0194/0194A “Framework for correct apportionment of LSP unidentified error”. Consultation closed 06/11/08, Final Modification Report due to be presented at the November 08 panel meeting;
- 0208 “Information relating to Unallocated Energy”. Review Group work is ongoing with a report now due to be presented at the February 09 panel meeting;
- 0209 “Rolling AQ”. Development Workgroup work is ongoing with a report now due to be presented at the December 08 panel meeting;
- 0217 “Gemini Code Contingency Arrangements”. Review Group are meeting immediately following the UK Link Committee meeting. An extension through until March 09 has been granted to enable consideration of process flow and associated requirements to be undertaken;
- 0223 “Provision of day ahead Gas Flow Nominations data at major Aggregated System Entry Points”. Mainly restricted to website changes, but may have Class 1 Gemini interface impacts;
- 0224 “Facilitating the use of AMR in the Daily Metered Elective Regime”. Development Work Group work is ongoing with some UK Link system impacts being anticipated. The group are on target to report to the December 08 panel meeting;
- 0226 “Additional Data Requirements for the Administration of CSEP Supply Points”. Final Modification Report to be presented to the November 08 panel meeting for consideration;
- 0227 “Implementation of an Industry AMR database to facilitate the change of supply process”. Allocated to the Distribution Workstream for consideration with a panel report expected in April 09;
- 0229 “Mechanism for correct apportionment of unidentified gas”. October panel referred the modification to the Distribution Workstream for further development with a report due at the January 09 panel meeting, and finally
- 0238 “Amendment to Protected Information Provisions to facilitate DNO compliance with SPAA Schedule 23”. A new modification presented for consideration at the November panel. The proposal makes reference to potential IAD impacts. At present the costs associated with the proposed enhancements are not expected to be significant.

JB advised members that the Operational Forum had met on the previous day, Wednesday 12 November 2008. At the meeting, R Griffith had provided a Gemini presentation looking at the Trades & Transfer changes. Members also discussed the new xoserve contacts details.

A copy of the Gemini presentation will be available to view or download from the National Grid web site in due course at: <http://www.nationalgrid.com/uk/Gas/OperationalInfo/operationsforum/>

### **3. UK Link Modification Implementation Plan (and review of UK Link Modification Status Report)**

#### **3.1 CSEPS System Change – Change to CRE File Format**

xoserve (DA) informed members that following discussion at the 09 October 08 meeting where members supported withdrawal of this change request, a communication (EH/877/DA) was issued on 10/10/08. Since the notification DA has been in further discussion with DK of E.ON, who continue to support the CR, would prefer not to withdraw it. ScottishPower have also indicated that they support this view.

DA went on to point out that the Transporters remain of the view that this is a Class 3 and therefore any changes to Transporter systems would require that the Shippers pay. Furthermore, should the CR be resurrected it would need to go back out for representations as it would involve file format changes.

Following discussion, Chair (JB) pointed out that to support a Class 3 CR, a new UNC Modification will need to be raised, which would need to identify how it will be funded. Additionally, prior identification and approval of the actual CR requirements by the UKLC would be beneficial in developing the draft proposal. SS pointed out that she does not support the change and would like to review any modification proposal before making a decision on the change requirements. MD suggested that it would be beneficial to firstly discuss the new modification proposal within the Distribution Workstream.

In closing, members suggested that whilst awaiting the raising of a new proposal, the current change should be removed from the implementation plan.

### **3.2 CR14001 – Enduring Transfer and Trade Arrangements**

Please refer to item 3.5 below for details.

### **3.3 IAD Application Changes**

xoserve (DA) advised members that the scheduled outage for 25<sup>th</sup> & 26<sup>th</sup> October 08 had been deferred due to system performance issues. Functionality changes have since been made and the change is expected to be rescheduled for 06/12/08. This item remains on the plan for visibility purposes only.

A notification has been issued to the User Pays Contract Managers seeking approval of the rescheduled date, and subject to their support, it will be moved to 'Scheduled for Implementation' page on the plan in time for the December meeting.

### **3.4 CR13885.2 – IFA Database Amendment**

xoserve (DA) advised members that this change had been successfully implemented on 03/11/08 and the first invoice will be issued on 19/11/08.

### **3.5 COR1072 Enduring Transfer and Trade Arrangements Presentation**

A copy of the presentation is available to view and download from the Joint Office of Gas Transporters web site at:

<http://www.gasgovernance.com/Code/UNCCSubCommittees/UKLinkCommittee/2008Meetings/>

xoserve (DA) provided a brief verbal run through of the presentation pointing out the following items of interest:

- no shipper representations have been received;
- implementation date of 17/05/09 highlighted;
- final stages of detailed analysis underway and may result in a one week slippage;
  - confirmation will be provided at the December UKLC meeting;
- the Sunday morning outage window will be added to the xoserve report in due course, and
- UK Link Committee approval now being sought.

In closing, Chair (JB) asked, and members agreed to approve the May 09 implementation date for CR 14001.

## **4. Review of Topics Status Report**

### **4.1 Topic 009UKL Gemini Contingency Arrangements**

Chair (JB) pointed out that this matter had already been discussed and that all related documentation is available to view or download from the Joint Office of Gas Transporters web site.

## **5. Performance Reporting**

xoserve (CW) reviewed the xoserve report pack by exception only.

### **5.1 IS Faults logged by Shippers (xoserve Report A).**

This report was accepted.

### **5.2 UK-Link Business Support Agreement (xoserve Report B)**

Chair (JB) pointed out that the problem associated with the Transaction related data within report B of the xoserve report pack persists. Rectification work is ongoing.

Thereafter, the report was accepted.

### **5.3 Liabilities Report (xoserve Report C)**

This report was accepted.

### **5.4 Report on Performance Problems**

This report was accepted.

## **6. File Format and Urgent Communications (xoserve Report D)**

Chair (JB) pointed out that the Gemini Disaster Recovery Testing was referred to in the previous day's Operational Forum meeting. Thereafter, this report was then accepted.

## **7. Planned Outages (xoserve Report E)**

xoserve (DA) provided a brief review of the planned outages drawing attention to the following:

- UK Link systems outage – no user impacts, retained for visibility purposes only;
- both IAD outages have been discussed elsewhere in the meeting;
- Gemini outage is likely to be March/April 09;
- the two italicised items for the Gemini Disaster Recovery Failover and Failbacks which are likely to be scheduled for in the new year, and finally
- the Gemini Trades & Transfer outage will be added in due course.

Thereafter this report was accepted.

## **8. AOB**

xoserve (DA) informed members that from an xoserve point of view, the AQ 2008 Update work is finished and is now closed.

## **9. Next Meeting**

The December UK Link Committee meeting will commence at 10:00 am on Thursday 11 December 2008 and be held via a teleconference.

*Please note: the next meeting of Review Group 0217 is also scheduled to take place immediately after this meeting at the Elexon Office in London.*

## APPENDIX A

## ACTION LOG: UK Link Committee 13 November 2008

| Action Ref | Meeting Date | Minute Ref<br>(original ref) | Action  | Owner*            | Status Update   |
|------------|--------------|------------------------------|---|-------------------|---|
| UKL 1146   | 11/09/08     | 1.2 (3.2)                    | Provide details on the resolution of the fault in the August 2008 information set.  | xoserve (CW)      | Update due at December meeting.<br><b>Carried Forward</b> |
| UKL 1147   | 09/10/08     | 1.2 (2.0)                    | Investigate if there are any potential User Pays impacts upon the UK Link Committee Terms of Reference.   | Joint Office (JB) | Update due at December meeting.<br><b>Carried Forward</b> |
| UKL 1148   | 09/10/08     | 1.2 (3.1)                    | Prepare and issue a communication summarising the details of the discussion and members' approval to withdraw the change request.   | xoserve (DA)      | Update provided.<br><b>Closed</b>                         |
| UKL 1149   | 09/10/08     | 1.2 (3.3)                    | Write out to users to remind them of the existence of the SMS service and the benefits of providing up to date contact information for utilisation in emergency notifications where xoserve need to deviate from the UK Link Implementation Plan. | xoserve (DA)      | Update provided.<br><b>Closed</b>                         |

**\* Key to action owners**

CW Caroline Watson, xoserve

JB John Bradley, Joint Office