

UK LINK Committee Minutes Thursday 13 October 2005

Holiday Inn, Birmingham International Airport

Attendees

John Bradley (JB)	Joint Office of Gas Transporters
Dennis Rachwal (DR)	Joint Office of Gas Transporters
Caroline Purcell (CP)	xoserve
Dave Addison (DA)	xoserve
Diane Smith (DS)	RWE npower
Graham Wood (GW)	Centrica
Mark Nicolson (MN)	National Grid
Mark Pitchford (MP)	Scottish Power
Martin Brandt (MB)	Scottish and Southern Energy plc
Mick Curtis (MC)	E=MC2
Nigel Leafe (NL)	EON / Powergen
Pete Ratlidge (PR)	RWE npower
Sarah Stevens (SS)	Statoil

1. Review of Minutes and Actions

1.1. Minutes

The minutes from September meeting were accepted. DA reported further action on New Market Participants since last month - more reconciliation work has been passed to Supply Point Administration.

1.2. Review of actions.

Actions are tabulated in Appendix A with a unique reference number, but for continuity from September minutes outstanding actions are summarised as follows:

- **UKL1000** Prime and Sub-deducts. MC to consider whether the obligation on Standards of Service was adequately recorded by UK Link Committee minutes (11Aug05) and Supply Point Administration Management. – **Closed** accepted.
- **UKL1001** Rejection Codes for Meter Points not part of a live Supply Point. MP and DA to liaise and report as appropriate. **Carried forward** Redundant rejection codes to be consulted on with a view to removal. Fatal error occurrences to be reported on including consultation with gas transporters representatives.
- **UKL1002** Explore precautionary cutover steps with Gemini Shipper Working Group – **Closed** see notes from 13-Sep-05 and 20-Sep-05 and verbal report on 6-Oct-05 in item 2.1 below.
- **UKL1003** Convey concerns over Gemini cutover contingency to chair of Gas Transmission Ops Forum **Closed** see notes from 15-Sep-05.
- **UKL1004** Prevailing AQ and EUC on CSEP invoice – see item 2.2.1
- **UKL1005** EU Directive on VAT Compliance – see item 2.2.5 below.
- **UKL1006** Amend “portfolio effective date” within DPS file – discuss with EdF with a view to informally consulting on shipper interest/concern. – **Closed** see item 2.2.8 below.

- **UKL1007** Update Extranet for governance of non UK Link Systems and notify **Closed** – see item 4.2 below.
- **UKL1008** UK Link testing arrangements – report on implementation timeline and costs – **Defer due date from Nov05 to Jan06** – see item 4.4 below.
- **UKL1009** Availability of data documentation – report on need or otherwise for password protection. – see item 4.5 below

2. UK Link Modification Implementation Plan

(and review of UK Link Modification Status Report)

2.1. CR 11681 Gemini Update and Topic 001UKL – I’X replacement (MN)

(supplemental information to reports for Periods Ending 16-Sep-05 and 30-Sep-05)

Gemini Shipper Working Group/Shipper Forum meeting was held 6-Oct-05 and cutover commenced 11-Oct-05 as planned whereby shippers can submit gas nominations on Gemini from 20-Oct-05 onwards. Enhanced arrangements for UK Link contingency operation have been developed – shippers will have the choice of the existing fax process or e-mailing a spreadsheet. MC queried whether e-mails would be legally valid as a Code communication.

Action UKL1010 National Grid/xoserve to report on legal validity of e-mail contingency Code communication.

MN drew the Committee’s attention to the file format notification that included removal of the post close out functionality. No representations against were received. The Committee agreed this change whilst noting that cutover had already commenced.

MN drew the Committee’s attention to a post implementation outage request for 0200 to 0600 on 13-Nov-05. The Committee agreed to this outage, noting MN’s comment that it may be feasible to complete the work within the normal housekeeping window.

MN tabled a short note from National Grid reporting the discovery during cutover of an existing issue relating to user ids and passwords. One User had reported that it could see the data of another User. A fault has been corrected and no other occurrences have been discovered in initial investigations. The matter was included in the UK Link Committee report to Uniform Network Code Committee.

2.2. Other Change Requests (CRs)

2.2.1. CR 12494 Addition of ‘Prevailing AQ’ and ‘Prevailing EUC’ to CSEP (CEP) Invoice

DA reported that costs for independent release had been identified and, subject to satisfactory performance for the November invoice run, consideration would then be given to scheduling the change potentially with CR13629 and CR13664 (see below).

Action UKL1011 xoserve (DA) to provide update in December.

2.2.2. CR 11928 Transco LNG Storage Communications – UK Link Manual

The UK Link Manual update project is proceeding on schedule for completion by 31-Dec-05.

2.2.3. CR 13658 Replication of enhancement of Gemini API functionality

Nothing to report until Dec 05.

2.2.4. CR 13629 Datalogger Support File (DL1)

As indicated in September's meeting it was proposed that implementation would be bundled with CR13664 for the EU Directive on VAT Compliance that was proposed for 25-Mar-06. No objections were expressed.

2.2.5. CR 13664 – EU Directive on VAT Compliance

Action UKL1005 Closed - DA drew the Committee's attention to the nature of the file format changes that were recently circulated, stating that in addition to ensuring EU VAT Directive compliance, some housekeeping aspects were included in the change proposal.

DA explained that the functional changes were limited to extending the issuer and recipient VAT numbers to a 20 character alphanumeric field.

DA explained that part of the rationale for the proposed implementation date of 25-Mar-06 was to implement before the start of the next financial year.

Action UKL1012 DA to issue formats for representation and present finalised proposals for Committee agreement on CR 13664 VAT codes.

2.2.6. CR 11681 Gemini – see 2.1 above**2.2.7. CR 13618 Network Code Reading Modification & Customer Transfer Programme**

DA reported it was still on track for implementation 5-Nov-05.

2.2.8. CR 13660 Amendment to the 'Portfolio Effective Date' field within the DPS file

Action UKL1006 Closed. *Post meeting note: Communication "NR/504/DA - UKL13660 - Assessment of Industry Support for DPS File Change Class 3 UKLink Modification" issued 14-Oct-05*

3 Planned Outages

Further to 2.1 above (planned outage on 13-Nov-05), the Committee noted xoserve Report E on Forthcoming Outage Notifications (Gemini Phase 2 Implementation 17-18 Oct-05).

4 Review of Topics Status Report**4.1 Topic 001UKL I'X Upgrade to MPLS**

The Committee noted the two update reports without comment.

4.2 Topic 002UKL Governance of non UK Link Systems

Action UKL1007 Closed The Extranet has been updated and a note (NR/503/DA - UKLink Docs Extranet Updates) sent.

Topic closed.

4.3 Topic 003UKL Amendment to the minimum notice required for UK Link changes - UNC Mod 010 (0735)

Panel considered the revised legal text in September and did not request reconsultation. The proposal is with Ofgem for its decision.

4.4 Topic 004UKL UK Link Testing Arrangements

Action UKL1008 DA to report on implementation timeline and costs. Revised target date of Jan-06.

4.5 Topic 005UKL Availability of Data Documentation

xoserve addressing requirements and are requesting confirmation from Transporters whether password protection would be required.

Review, correction and filling of omissions in data documentation proceeds with a view to completing by the end of 2005.

Action UKL1009 Update xoserve view is that password protection would not be required and it would propose this to transporters representatives and report back.

Action UKL1013 All parties to report apparent errors or omissions to xoserve (extranetadmin@xoserve.com) for data documentation correction.

5 Performance Reporting

5.1 IS Faults logged by Shippers. The report was typical and accepted.

5.2 UK-Link Business Support Agreement (AT-Link). The version circulated contained an error – Access was 100% not 87%. The corrected report was accepted. The Committee noted that the reported number of renominations was about double the target / maximum and enquired what the design was for Gemini.

Action UKL1014 xoserve to report the design target for renominations on Gemini system.

5.3 Liabilities Report – no queries raised.

6 File Format and Urgent Communications

Arising from reported communication NR/1464/SP DA reported that the delay in MRI and TRF files was due to the extended and more complex AQ review process and that this might occur in future years.

7 Schedule of Future meetings

Thursday 10:00hrs 10-Nov-05 Elexon, 350 Euston Road, London

Thursday 11:00hrs 8-Dec-05 in Solihull (Venue detail to be confirmed)

APPENDIX A ACTION LOG UK Link Committee 14-Oct-05

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
UKL 1000	(16/06/05) 11/08/05	(3.3.2) 1.2	Prime and Sub-deducts – acceptance of record of obligations	E=MC2 MC	Closed – accepted
UKL 1001	11/08/05	7.1	Rejection codes for Meter Points not part of a live Supply Point – redundant codes to be consulted on with a view to removal. Fatal error occurrences to be reported on including consultation with transporters representatives.	xoserve DA	Carried forward
UKL 1002	08/09/05	2.1 Gemini	Explore precautionary cutover steps with Gemini Shipper Working Group (SWG) 13/09/05	Gemini MN	Closed – see notes from 13/09/05 Gemini SWG mtg
UKL 1003	08/09/05	2.1 Gemini	Convey concerns over Gemini cutover contingency to chair of Gas Transmission Ops Forum 15/09/05	Joint Office DR	Closed – mtg on 15/09/05 included Gemini cutover
UKL 1004	08/09/05	2.2.1 CR12494	Prevailing AQ and EUC on CSEP invoice – convey concern on imp date to Gas Transporters & report	xoserve DA	Closed – tentative implementation proposal – see UKL1011
UKL 1005	08/09/05	2.2.5 CR13664	EU Directive on VAT Compliance – present proposed change and implementation date to Oct UK Link Committee	xoserve DA	Closed Communication issued – see UKL1012
UKL 1006	08/09/05	2.2.8 CR13660	Amend “portfolio effective date” within DPS file – discuss with EdF with a view to informally consulting on shipper interest/concern	xoserve DA	Closed Communication issued 14-Oct-05
UKL 1007	08/09/05	4.2 Topic 002UKL	For governance of non UK Link Systems update Extranet and notify community	xoserve DA	Closed Extranet updated and note sent.
UKL 1008	08/09/05	4.4 Topic 004UKL	UK Link testing arrangements – report on implementation timeline and costs – defer target date.	xoserve DA	Not due now until Jan-06
UKL 1009	08/09/05	4.5 Topic 005UKL	Availability of data documentation – report on need or otherwise for password protection	xoserve DA	xoserve seek transporters view on password protection

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
UKL 1010	13/10/05	2.1 Gemini	Report on legal validity of e-mail contingency Code communication.	National Grid NTS xoserve	
UKL 1011	13/10/05	2.2.1 CR12494	Prevailing AQ and EUC on CSEP invoice – update Committee prior to formal consultation and seek agreement in Jan-06 meeting.	xoserve DA	Due Dec-05
UKL 1012	13/10/05	2.2.5 CR13664	EU Directive on VAT Compliance – complete consultation and present finalised proposals for agreement	xoserve DA	
UKL 1013	13/10/05	4.5 Topic 005UKL	Data documentation - report apparent errors or omissions to xoserve (extranetadmin@xoserve.com) for data documentation correction.	All	
UKL 1014	13/10/05	5.2	Renominations performance – report the design target for Gemini	xoserve	