

UK LINK Committee Minutes
Thursday 16 June 2005
10 Old Bailey, London

Attendees

John Bradley (JB)	Joint Office of Gas Transporters	Chair
Helen Cuin (HC)	Joint Office of Gas Transporters	Secretary
Tim Johnson (TJ)	e.on UK Plc	
Graham Wood (GW)	British Gas Trading Limited	Member
Gunner Stecj (GS)	e.on UK plc	
Mick Curtis (MC)	E=mc ²	
Mark Nicolson (MN)	NGT Gemini	
Diane Smith (DS)	RWE npower	
David Mayne * (DM)	RWE npower	Member alternate
Martin Brandt (MB)	Scottish and Southern Energy plc	Member
Michael Reid (MR)	Scottish Power	Member
Vicky Hall (VH)	Shell Gas	
Warren Collins (WC)	Statoil (UK) Ltd	Member
Caroline Purcell (CP)	xoserve	Member
Dave Addison (DA)	xoserve	
Tiago Vasconsales (TV)		

1. Review of Minutes and Actions from May UK Link Committee (UKLC)

1.1. Minutes from May's meeting

No comments received. Minutes agreed.

1.2. New actions from May's meeting

- May 8.1. ADH Invoice Type description query.
Action: Complete – documentation reissued.
- May 8.3. Version control on xoserve web site.
Action: Complete – checked and amended as necessary.
- May 8.4. Revised schedule of UK Link Committee meeting dates.
Action: Complete – as per minutes item 9.
- May 8.5. Network Code Section U UK Link Modification Classes.
Action: Complete – meeting scheduled for 14th July, 11:30am
- May 8.6. Provision of Testing Services for Electronic Code Communications UNC Proposal 001(650).
Actions: Complete – questionnaire reissued and responses forwarded to Scottish Power. Review Group meeting held following on from this meeting.

1.3 Actions carried forward from previous meetings

These are dealt with in the Modifications and Topics Report update.

2. Review of UK Link Modifications and Topics Status Report

This report was reviewed and an updated version accompanies these minutes.

3. Implementation Plan of Current Changes

3.1. Gemini Progress (MN)

(supplemental information to report for Periods Ending 20 May 05 and 3 June 05)
Procedures have been published on xoserve UK Link Site.

MR asked for clarification on XP1. Internet is an option for a replacement contingency system.

xoserve confirmed that Invoicing file format approvals are imminent (no challenges received) Queries on the length of fields were resolved without amendment.

Post meeting update – Invoice File Formats were issued by xoserve on 17th June.

3.2. Gemini Implementation Plan (MN).

xoserve requested approval for 18 October 2005 implementation date and, following this meeting (see 4.2 below) is now seeking to finalise at August UK Link Committee meeting. MN reported that there is a proposed Shipper Trial window. Support was given to a 2-week window. A decision will be made on further availability after the Shipper Trial window is closed.

MN informed the Committee that further information on Gemini is published on Transco's web site: [Shipper Information Portal - Gemini Project](#)

Action: xoserve to provide further update at July Meeting

3.3. Other Changes (DA).

3.3.1 CR13618 'Network Code Reading & Customer Transfer Programme Modifications'.

DA gave a presentation. Anticipated DCP on weekend of 10 November 2005.

Action: xoserve (DA) to confirm implementation date and date of first invoice issue.

3.3.2 Prime & Sub-deducts. 12 July 2005 Implementation.

Action: xoserve to confirm position on Prime & Sub-deducts.

4 Planned Outages

4.1 Hinckley Electrical Maintenance Programme – Power outage.

The notified outage was agreed.

4.2 Gemini Implementation Outages.

The Committee reviewed the information provided to this meeting.

Outages were agreed except the 12-hour outage.

MR expressed concern about lack of access to AT link and Gemini for a 12-hour period. Recognition was given to fax contingency not being the best solution. The OCM will be available during the 12-hour outage.

MN invited feedback from Shippers to assist finalisation of cut over planning. Concern was expressed with the timing of the outage window particularly the final 3 hours in the Gas Day due to balancing activities. TJ stressed the need for an understanding of what business processes need to take place within the 12-hour window and what contingencies can be in place to support these processes. This should help achieve agreement on the timing of the outage window.

Action: MN 12-hour outage to be discussed further at Gemini Shipper Forum and Gemini Shipper Working Group and copies of minutes with discussion detail will be circulated to UK Link Committee.

The Committee noted that due to this extension of consultation on cut over planning there may be less than 3 months between when agreement is achieved and when cut-over needs to take place.

4.3 Disaster Recovery Outages (six tests)

Tests which require outages of Gemini Entry Capacity are proposed for the periods 02:30 to 08:30 11 August 2005 and 02:30 to 08:30 12 August 2005. Contingency (i.e. alternative) dates are 18 and 19 August 2005. Agreement for outage will be sought at July's Meeting.

5 Performance Reporting

5.1 IS Faults logged by Shippers – no queries raised.

5.2 UK-Link Business Support Agreement (AT-Link) – no queries raised.

5.3 Liabilities Report – no queries raised.

6 File Format and Urgent Communications

Nothing additional to report.

7 AOB

7.1 New Market Participants.

Clarification was sought on how xoserve manage new Market Participants. Concern was expressed on accepting file flows creating rejections for other Shippers.

Action: xoserve to confirm position on New Market Participants and provide update.

7.2 Project Blackwater.

xoserve invited feedback on strengths and weaknesses from a Shipper's perspective.

8 Diary of Future Meetings

8.1 Next meeting

10am Thursday 14th July 05

(to be followed (no earlier than 11:30 am) by meeting on Governance Workstream Topic 002Gov UK Link System Modification Classes, and then (no earlier than 12 noon) of Mod 001 (0650) Review Group.

8.2 Schedule of Future meetings

10am Thursday 11th August 05

10am Thursday 8th September 05

10am Thursday 13th October 05

10am Thursday 10th November 05

10am Thursday 8th December 05