

User Pays Contract Expert Group Minutes
Monday 14 November 2011
via teleconference

Attendees

Bob Fletcher (Chair)	BF	Joint Office
Helen Cuin (Secretary)	HC	Joint Office
Chris Davis	CD	Total
Claire Copplestone	CC	SSE
David Addison	DA	Xoserve
David McCrone	DM	Scottish Power
Mark Cockayne	MC	Xoserve
Robert Finch	RF	RWE Npower
Sandra Dworkin	SD	Xoserve

1.0 Introduction

MC welcomed attendees to the meeting of the Group, and confirmed that the requirements for quoracy had not been met. It was agreed to proceed with the meeting despite quoracy, as there were no contract changes to consider. This ensured the annual requirement to meet was met.

1.1. Minutes of last meeting

The minutes from the previous meeting were accepted.

1.2. Actions

No actions to review.

2.0 Terms of Reference

No changes to review.

3.0 Any Other Business

MC explained that there was a requirement for the UPCEG to meet at least annually, and that was why the meeting had been arranged.

There were no contract changes to review or any envisaged as part of the IAD Replacement System

4.0 Next Meeting

To be arranged when required.