

Project Nexus Workstream Minutes

Tuesday 16 November 2010

at the National Grid Office, 31 Homer Road, Solihull

Attendees

Bob Fletcher (Chair)	(BF)	Joint Office of Gas Transporters
Mike Berrisford (Secretary)	(MiB)	Joint Office of Gas Transporters
Anne Jackson	(AJ)	Scottish & Southern Energy
Brian Durber	(BD)	E.ON UK
Chris Warner	(CW)	National Grid Distribution
Elaine Carr*	(EC)	ScottishPower
Fiona Cottam	(FC)	xoserve
Gareth Evans	(GE)	Waters Wye Associates
Graham Wood	(GW)	Centrica
Joanna Ferguson	(JF)	Northern Gas Networks
Jonathan Wisdom	(JW)	RWE npower
Lisa Harris	(LH)	Shell
Michael Payley	(MP)	xoserve
Michele Downes	(MD)	xoserve
Peter Thompson	(PT)	Customer Representative
Sean McGoldrick	(SMc)	National Grid NTS
Steve Mulliganie	(SM)	Gazprom
Steve Nunnington	(SN)	xoserve

Apologies

Joel Martin	Scotland Gas Networks
Simon Trivella	Wales & West Utilities

* denotes via a teleconference link

1. Introduction

BF welcomed all to the meeting.

1.1 Review of Minutes

The minutes of the previous meeting were accepted.

1.2 Review of actions

Action NEX0027: xoserve (SW) to ensure that following the production of the Data Communications Provider prospectus, issues identified for consideration under the SPA heading (customer access to data, meter read submission time, Supplier access to behavioural information) are included in the SPA ToR.

Update: PT suggested that development of the prospectus had possibly overtaken this action. When asked, those present agreed to close the action.

Closed

Action NEX0035: Transporters to undertake consideration of the SOQ parameters under a No AQ regime at the next DCMF meeting.

Update: BF confirmed that this matter had been discussed at the 25/10/10 DCMF meeting. When asked, those present agreed to close the action.

Closed

Action NEX0036: Joint Office to write to the Authority to seek their view on what, when and how much information they would require from Project Nexus before being in a position to make an informed decision on setting the most appropriate 'tipping point' for the transition between dumb and smart meters.

Update: BF advised those present that he had no further information to provide on this action and an Authority response was not expected until February 2011 at the earliest. When asked, those present agreed to close the action.

Closed

Action NEX0039: Joint Office to rearrange the Tuesday 07/12/2010 Project Nexus Workstream meeting to now take place on Friday 10/12/2010 and confirm the location (preferably Solihull).

Update: BF advised those present that this had been completed. When asked, those present agreed to close the action.

Closed

2. Invoicing Principles Workgroup

A copy of the various presentation materials are available to view &/or download from the Joint Office of Gas Transporters web site at: <http://www.gasgovernance.co.uk/nexus/161110>.

2.1 Terms of Reference Development

BF advised those present that there were no (new) Terms of Reference to consider.

3. Update on the Revised Workgroup Approach and Plan

3.1 Topic Workgroup Timeline Tracking Plan (as at 08/11/2010)

In providing a brief overview of the plan, FC drew attention to the centre line (AMR Detailed Workgroup) and the change in status from amber to red citing that as this current meeting is potentially the last of the planned AMR WG meetings, not all of the outstanding work would be completed. However, discussions within the AMR WG15 meeting that follows, could result in additional meetings being arranged in due course.

4. Retrospective Updates – basic high level understanding

BF pointed out that there was nothing new to discuss.

5. Transitional Arrangements

BF pointed out that there was nothing new to discuss.

6. Topic Workgroup(s) Terms of Reference

No workgroup terms of reference to consider at this meeting.

7. Workgroup Reporting

7.1 Final Workgroup Reports

No final workgroup reports to consider at this meeting.

7.2 Start/End Date Progress Tracking

BF pointed out that there was nothing new to discuss.

7.3 Consider Topic Monthly Workgroup Reports

No topic monthly workgroup reports to consider at this meeting.

8. Next Steps: diary/planning

Parties discussed the fact that the workstream meeting scheduled for 10 December 2010 should include agenda items such as:

- consideration of future planning requirements;
- review of workgroup meetings to date;
- review of the high-level principles, and
- consideration of any interim requirements.

FC suggested that parties should give consideration to the above suggested agenda items as we will need to adopt a balanced and flexible approach in developing the future plan to be in a position to respond to any market changes.

The following meeting is scheduled to take place during December 2010:

Title	Date	Location
Workstream	10/12/2010	The Holiday Inn, 61 Homer Road, Solihull.

9. AOB

None.

Appendix 1

Action Table

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
NEX 0027	18.01.10	4.1	Ensure that following the production of the Central Communications Provider prospectus, issues identified for consideration under the SPA heading (customer access to data, meter read submission time, Supplier access to behavioural information) are included in the SPA ToR.	Workstream members	Update provided. Closed
NEX 0035	19.05.10	5.1	Undertake consideration of the SOQ parameters under a No AQ regime at the next DCMF meeting.	Workstream members	Update provided. Closed
NEX 0036	11.06.10	1.1	Write to the Authority to seek their view on what, when and how much information they would require from Project Nexus before being in a position to make an informed decision on setting the most appropriate 'tipping point' for the transition between dumb and smart meters.	Joint Office (BF)	Update provided. Closed
NEX 0039	15.10.10	9.	Rearrange the Tuesday 07/12/2010 Project Nexus Workstream meeting to now take place on Friday 10/12/2010 and confirm the location (preferably Solihull).	Joint Office (MiB)	Update provided. Closed