

## UNC DSC Change Management Committee Minutes

**Monday 24 July 2017**

**By Teleconference**

<b>Attendees</b>			
Blob Fletcher (Chair)	(BF)	Joint Office	Non-Voting
Helen Bennett (Secretary)	(HB)	Joint Office	Non-Voting
<b>Shipper User Representatives</b>			
Colette Baldwin	(CB)	E.ON	Shipper - Voting
James Rigby	(JR)	Npower	Shipper - Voting
Lorna Lewin	(LL)	DONG Energy	Shipper - Voting plus Alternate (3 votes)
<b>Transporter Representatives</b>			
Hilary Chapman	(HC)	SGN	DNO – Voting Alternate (2 votes)
Beverley Viney	(BVi)	National Grid NTS	NTS - Voting
Sean McGoldrick	(SMc)	National Grid NTS	NTS - Voting
Katy Binch	(KB)	ESP	iGT – Voting Plus Alternate (2 votes)
<b>CDSP Change Management Representatives</b>			
Dave Turpin	(DT)	Xoserve	Non-Voting
Emma Smith	(ES)	Xoserve	Non-Voting
Lee Chambers	(LC)	Xoserve	Non-Voting
<b>Observers</b>			
Joanna Ferguson	(JF)	Northern Gas Networks	Non-Voting
Matthew Rider	(MR)	Xoserve	Non-Voting
Rachel Hinsley	(RH)	Xoserve	Non-Voting
Steve Nunnington	(SN)	Xoserve	Non-Voting
<b>Apologies</b>			
Alison Neild	(AN)	Gazprom	Shipper - Voting
Chris Warner	(CW)	Cadent	DNO - Voting
Richard Pomroy	(RP)	WWU	DNO - Voting
* Via teleconference			

Copies of all papers are available at: <https://www.gasgovernance.co.uk/DSC-Change>

### 1. Introduction

BF welcomed all to the meeting.

#### 1.1. Apologies for absence

See above table.

**1.2. Alternates**

Hilary Chapman for Chris Warner and Richard Pomroy

Katy Binch for Nicky Rozier

Lorna Lewin for Alison Neild

**1.3. Confirm Voting rights**

BF confirmed the voting rights carried by each member.

<b>Representative</b>	<b>Classification</b>	<b>Vote Count</b>
Colette Baldwin	Shipper	1 vote
James Rigby	Shipper	1 vote
Lorna Lewin (and alternate for Alison Neild)	Shipper	3 votes
Hilary Chapman (alternate for Chris Warner and Richard Pomroy)	DNO	2 votes
Beverley Viney	NTS	1 vote
Sean McGoldrick	NTS	1 vote
Katy Binch (and alternate for Nicky Rozier)	iGT	2 votes

**2. UK Link - Release Management Prioritisation**

The re-prioritisation of the following requested changes from Version 5 Change Demand Backlog:

XRN4290 Billing History by all NTS capacity / commodity related charges (from Nexus implementation onwards)

XRN4282 Capability to replace a sequence of Readings

Copies of all change requests for consideration at this meeting are published at: <https://www.gasgovernance.co.uk/DSC-Change/240717>.

**2.1. XRN4290/UKLP194 - Billing History by all NTS capacity / commodity related charges (from Nexus implementation onwards)**

In summary, there is a requirement for this to be run each year with financial year data from 1 April to 31 March, we have requested that the data be provided in each May for the previous financial year. Priority is to have the first report run, which will cover 1 April 2017 to 31 March 2018, available in May 2018. To confirm the reports are only for National Grid NTS.

Therefore, the proposal is to have this change proposal re-prioritised from Medium to High.

DT mentioned that if there is a code or legal obligation, then the re-prioritisation should be approved.

The Committee Representatives voted unanimously that the priority rating for XRN4290 should be changed to High.

**2.2. XRN4282/UKLP194 - Capability to replace a sequence of Readings**

LC explained that this now has a higher commercial impact on the process around AQ being setup correctly.

ES added that this will enhance the current capabilities of being able to replace readings.

DT clarified that the request is to re-prioritise this change proposal to a higher priority, the release scope has not yet been defined, this will be completed next month in readiness for the August Change Management Committee meeting.

The Committee Representatives voted unanimously that the priority rating for XRN4282 should be changed to High.

### 2.3. Approval of Change Demand Backlog v5.0

Following on from the 2 Change Requests discussed and agreed above, Committee Members were asked to approve v5.0 of the Change Demand Backlog, this was approved unanimously.

### 3. Any Other Business

- 3.1. SN advised the committee that the batch timings of TRF files are going out in Nexus latter than they were in the old system, there is a communication that is being issued today (24 July 2017) that will detail the proposed solution. This solution can be discussed that the next planned Solution Delivery Group meeting on 31 July 2017.

### 4. Diary Planning

Further details of planned meetings are available at: [www.gasgovernance.co.uk/Diary](http://www.gasgovernance.co.uk/Diary)

Meetings will take place as follows:

Time/Date	Venue	Programme
10:15 Wednesday 09 August 2017	Lansdowne Gate, 65 New Road, Solihull B91 3DL	Standard Agenda items, and any other matters arising
10 August 2017	Cancelled	Cancelled