

## **UNC Distribution Workgroup Agenda**

**10:30 Thursday 28 September 2017**

**at The Arden Hotel and Leisure Club, Coventry Road, Solihull,  
B92 0ED**

(Teleconference: 0207 950 1251 access code, 21870295#)

### **1. Introduction and Status Review**

- 1.1. Approval of Minutes (24 August 2017)
- 1.2. Modifications with Ofgem
- 1.3. Pre-Modification discussion

### **2. Workgroups**

- 2.1. **0594R - Meter Reading Submission for Advanced & Smart Metering**  
(Report to Panel 19 October 2017)  
<http://www.gasgovernance.co.uk/0594>
- 2.2. **0619 - Application of proportionate ratchet charges to daily read sites**  
(Report to Panel 19 October 2017)  
<http://www.gasgovernance.co.uk/0619>
- 2.3. **0625 - Extension of 6 months to 12 months to transfer non-mandatory sites from Class 1**  
(Report to Panel 19 October 2017)  
<https://www.gasgovernance.co.uk/0625>

### **3. Issues**

### **4. Review of Outstanding Actions**

### **5. Any Other Business**

- 5.1. None

### **6. Diary Planning - Next meeting 26 October 2017 in London**

Please contact the Joint Office if you wish to use teleconference facilities for this meeting

**Contact Details: [enquiries@gasgovernance.co.uk](mailto:enquiries@gasgovernance.co.uk)**

**UNC Workgroup 0594R Agenda  
Meter Reading Submission for Advanced & Smart Metering**

**Thursday 28 September 2017**

**at The Arden Hotel and Leisure Club, Coventry Road, Solihull,  
B92 0ED**

(Teleconference: 0207 950 1251, access code 21870295#)

*Please Note: This meeting will be considered during the Distribution Workgroup meeting*

- 1. Review of Minutes (24 August 2017)**
- 2. Review of RFI responses**
- 3. Completion of Workgroup Report**
- 4. Review Outstanding Actions**
- 5. Next Steps**
- 6. Diary Planning**

**Action Table (as at 24 August 2017)**

<b>Action Ref</b>	<b>Meeting Date</b>	<b>Minute Ref</b>	<b>Action</b>	<b>Owner</b>	<b>Status Update</b>
0701	27/07/17	2.0	Ofgem (JD) to amend the RFI responses in an anonymised form and circulate this information via email to the Workgroup in readiness for further discussion at the August meeting.	Ofgem (JD)	<b>Carried Forward</b>
0801	24/08/17	3.0	To look to consider the consequential impacts on the central system and whether or not these would/could potentially impact upon the April 2018 implementation date.	Xoserve (SN)	<b>Pending</b>

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**UNC Workgroup 0619 Agenda**  
**Application of proportionate ratchet charges to daily read sites**  
**Thursday 28 September 2017**  
**at The Arden Hotel and Leisure Club, Coventry Road, Solihull,**  
**B92 0ED**

(Teleconference: 0207 950 1251 access code, 21870295#)

*Please Note: This meeting will be considered during the Distribution Workgroup*

- 1.0 Review of Minutes (24 August 2017)**
- 2.0 Review (Final) Amended Modification**
- 3.0 Review of ROM**
- 4.0 Consideration of Legal Text**
- 5.0 Completion of Workgroup Report**
- 6.0 Review Outstanding Actions**
- 7.0 Next Steps**
- 8.0 Any Other Business**
- 9.0 Diary Planning**

**Action Table (as at 24 August 2017)**

<b>Action Ref</b>	<b>Meeting Date</b>	<b>Minute Ref</b>	<b>Action</b>	<b>Owner</b>	<b>Status Update</b>
0701	27/07/17	2.0	To produce a new cost estimate together with a ROM and Change Proposal.	Xoserve (DA)	<b>Carried Forward</b>
0801	24/08/17	2.0	To provide clarification around the PMSOQ relationship to TPD Section G, paragraph 5.5.5(b) provisions.	Waters Wye Associates (GE)	<b>Pending</b>

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**Action Table (as at 24 August 2017)**

<b>Action Ref</b>	<b>Meeting Date</b>	<b>Minute Ref</b>	<b>Action</b>	<b>Owner</b>	<b>Status Update</b>
0802	24/08/17	2.0	To investigate what Gazprom has provided to SGN in terms of its Modification 0390 information provision.	Gazprom (SM)	<b>Pending</b>

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**UNC Workgroup 0625 Agenda**  
**Extension of 6 months to 12 months to transfer non-mandatory sites**  
**from Class 1**

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*Please Note: This meeting will be considered during the Distribution Workgroup*

- 1.0 Review of Minutes (24 August 2017)**
- 2.0 Consideration of Amended Modification**
- 3.0 Completion of Workgroup Report**
- 4.0 Review Outstanding Actions**
- 5.0 Next Steps**
- 6.0 Any Other Business**
- 7.0 Diary Planning**

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